TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2026-230

A motion was made by Councilman Schor; seconded by Deputy Mayor McEvoy that the following resolution be adopted:

APPOINTING MARK TABAKIN, ESQ., OF SCARINCI HOLLENBECK AS HEARING OFFICER FOR AN EMPLOYEE DISCIPLINARY MATTER PURSUANT TO A NON-FAIR AND OPEN PROCESS

WHEREAS, the Township of Verona requires the services of a qualified professional to serve as a Hearing Officer in connection with a pending employee disciplinary matter; and

WHEREAS, the Township of Verona has a need to acquire these services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Mark Tabakin, Esq., of Scarinci Hollenbeck, located at 150 Clove Rd 9th Floor, Little Falls Township, NJ 07424, possesses the necessary legal qualifications, expertise, and independence required to conduct an impartial hearing, review the evidence, and make recommendations regarding this disciplinary matter; and

WHEREAS, the anticipated term of this contract is for the duration of the disciplinary proceedings, not to exceed one year from the date of appointment; and

WHEREAS, Mark Tabakin / Scarinci Hollenbeck has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Verona in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purpose in Account No. 6-01-20-155-028, in an amount not to exceed $17,500;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

1. Appointment: Mark Tabakin, Esq., of Scarinci Hollenbeck, is hereby appointed as Hearing Officer to preside over the employee disciplinary matters, to conduct the hearings, and to issue findings of fact and recommendations to the Township administration.
2. Contract Authorization: The Township Manager and Township Clerk are hereby authorized and directed to execute an agreement with Scarinci Hollenbeck for professional services at a flat rate of $1,500.00 per day or any portion thereof, in an amount not to exceed $17,500.
3. Non-Fair and Open Compliance: This contract is awarded without competitive bidding as a "Non-Fair and Open" contract pursuant to N.J.S.A. 19:44A-20.5, and the Business Entity Disclosure Certification and the Determination of Value shall be placed on file with this resolution.
4. Professional Services Notice: This resolution is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)(i)) because the services are specialized and require advanced legal training.
5. Effective Date: This Resolution shall take effect immediately according to law.

ROLL CALL:
AYES: **Schor, McGrath, Roman, McEvoy, Tamburro**
NAYS:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 5, 2026.

Jennifer Kiernan
JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

TOWNSHIP OF VERONA, NJ
INCORPORATED 1907