

**Township of Verona  
Historic Preservation Commission**

**Meeting Minutes  
January 19, 2023**

**1. Call to order.**

Chairman Glenn Houthuysen called the meeting to order at 7:10 pm.

**2. Statement of compliance**

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

**3. Roll call of members.**

- Glenn Houthuysen (Chairman)
- Martin Golan
- Joe Hallock
- Dianne Oster
- Jack McEvoy
- Kelly Ruffel
- Sandra Smith

**4. Adoption of minutes from the November 19, 2022, meeting**

The November 19, 2022, meeting minutes were accepted into the record.

**5. Old business**

- a. Workshops - Review of the list of workshops for historical conferences and training for potential commission attendance both in person and web-based training.
  - Back to Basics: A Primer for Historic Preservation Commissions and Planners. March 18 Piscataway, NJ
  - Request for an updated list
- b. Plaques for landmarked structures
  - Aluminum is durable but also Bronze or cast metal.
  - Mr. McEvoy suggests it is timely to revisit the Freight Shed.
- c. Potential designations
  - Ordinance is written so the homeowner needs to be in agreement. To be discussed further
  - Review of properties
    - White Rock historic designation discussion. Needs to be in coordination with the county. Perhaps a letter to the county executive if we can ascertain a contact that would be a help.
    - 11 Cole Road is moving forward. Needed to have Mr. Ammeen's signature. Next step is the Council meeting in March.
    - 36 Bellclaire Place has expressed an interest in the designation.

- d. The commission needs another binder and survey for members.
6. New Business
  - a. CLG is due March 30.
  - b. New Master Plan
    - Master Plan with the proposed Historic Districts will be going to the council in the next month or so.
    - The zoning ordinance has some challenges.
    - Ms. Ruffel suggests that the districts will be regulated if it is designated as such in the zoning ordinance.
7. **Adjournment:** Chairman Houthuysen adjourned the meeting at 8:00 pm. The next meeting is to be held on March 16, 2023, at 7:00 pm.