

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
May 25, 2021**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:35 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members.

- Glenn Houthuysen (Chairman)
- Martin Golan
- Joe Hallock
- Dianne Oster
- Jack McEvoy
- Kelly Ruffel
- Nick Savva - excused
- Sandra Smith

4. Adoption of minutes from the January 21, 2021 meeting

The meeting minutes from January 21 with changes were accepted into the record.

5. Old business

a. Membership renewal

- Mr. Golan will continue as a commission member.
- Mr. Savva will need to be confirmed.

b. Preservation conferences

- Opportunities for workshops: New Jersey History and Historic Preservation Conference. Ms. Ruffel is a participant.
 - Virtual conferences June 3, 10, 17
- Mr. Hallock noted that these are three consecutive Thursdays and inquired if there was a discount rate for participants.
- Noted that a CLG requirement to attend and the fee would be covered.
- Perhaps we might get an agenda.

c. VHPC mailbox at Civic Center – Mr. McEvoy confirmed that there was no mail.

d. Ongoing business

- Designations
 - Freight Shed
 - Ongoing based on the townships purchase of the Cameco and Poekel properties for affordable housing.
 - Ms. Smith stated that funding is still available.
 - Methodist Church Plaque placement possibility.
 - White Rock.
 - Mr. Houthuysen and Ms. Ruffell discussed the need to have County permission for historic designation of a county property. Perhaps in September.
 - Process is to notify the property owner with 30 days in place for a public hearing.
 - Mr. Hallock thinks it might be unlikely that we will get a response from the county.
 - Discussion of the Ordinance
 - Ms. Ruffel: based on the ordinance “after consent” should the designation be moved to the council or the planning board? Mr. McEvoy stated the planning board first then to the council.
 - Ms., Ruffel suggested that step one would be to send to county official, then final edits to the township council and the VHPC
- Review of a letter to homeowners of potential landmarks
 - Mr. Hallock questioned the VHPC authority to put plaques on homes and suggested review with the township attorney.
- VHPC 2022 proposed meeting dates:
 - January 20, 2022
 - March 16 or 17 pending - St. Patrick’s Day
 - May 19, 2022
 - June 16, 2022
 - September 15, 2022
 - November 17, 2022

6. Adjournment: Chairman Houthuysen adjourned the meeting at 8:20 pm. The next meeting is to be held on September 16, 2021.