

**Township of Verona**  
**Historic Preservation Commission**

**Meeting Minutes**  
**January 21, 2021**

**1. Call to order**

Chairman Glenn Houthuysen called the meeting to order at 7:42 pm.

**2. Statement of compliance**

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

**3. Roll call of members.**

- Glenn Houthuysen (Chairman)
- Martin Golan
- Joe Hallock
- Dianne Oster
- Jack McEvoy
- Kelly Ruffel
- Nick Savva - excused
- Sandra Smith

**4. Adoption of minutes from the September 17, 2020 meeting**

The meeting minutes from September 17, 2020 were accepted into the record.

**5. Old business**

**a. Preservation conferences, Ms. Ruffell:**

- Opportunities for workshops,
  - Preservation meetings in May and June.
    - a. The May meeting may be tabled for now.
- Planning for projects: February for April grants

**b. VHPC mailbox at Civic Center – Mr. McEvoy confirmed that there was no mail.**

**c. Ongoing business**

- Designations
  - Freight Shed
    - Ongoing based on the townships purchase of the Cameco and Poekel properties for affordable housing.
  - White Rock.
    - Mr. Houthuysen will discuss with Ms. Ruffell the need to have County permission for historic designation of a county property.
    - Mr. McEvoy has the name of the person we need to reach out to with the county.

**6. New Business**

- a. Mr. Houthuysen has updated the Certified Local Government (CLG) report.**

- b. Needed are an extra VHLP binder for Mr. Savva and new member nameplates.
- c. Ms. Ruffel discussed that Andrea Tingey would have the information about new grant rounds for planning initiatives including designations.
- d. Designations
  - 190 Grove Avenue: Mr. McEvoy will continue to explore designation with the property owner who is not opposed to further discussion.
  - Mr. Houthuysen drafted a letter to homeowners whose home could be potential future designations according to the survey.
    - The Issue with homeowners is that they would like to know the benefit of designation is to them.
    - Mr. McEvoy said that someone at town hall could verify the correct owners for the properties.
  - Opportunity to file for grants. Ms. Ruffel brought up tax breaks for homeowners, grants geared to urban areas.
- e. Member terms to be renewed June 2021.
  - Mr. Hallock and Ms. Newman agreed to continue.
  - Mr. Savva will need to be confirmed.
- f. Plaques
  - Methodist Church - Plaque discussion for spring of 2021 continued.

**7. Adjournment:** Chairman Houthuysen adjourned the meeting at 8:11 pm. The next meeting is to be held on March 28, 2021.