

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
September 17, 2020**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:43 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Martin Golan
- Joe Hallock
- Dianne Oster
- Kevin Ryan - excused
- Kelly Ruffel
- Nick Savva - excused
- Sandra Smith

4. Adoption of minutes from the January 16, 2020 meeting

The meeting minutes from January 16, 2020 were accepted into the record.

5. Old business

a. Preservation conference, Fall 2020

- Kelly Ruffell: PastForward, the first virtual National Preservation Conference will be held October 27-30, 2020

b. VHPC mailbox at Civic Center – no update

c. Ongoing business

- Designations
 - Freight Shed
 - The town has purchased the Cameco and Poekel properties for affordable housing.
 - The purchase includes the Railroad right of way where the Freight shed is located.
 - Need to review potential with Township Manager Matt Cavallo to perhaps shift to township property and a potential pocket park.
 - White Rock.
 - Ms. Ruffell stated that we need to have County permission for historic designation of a county property.
 - Mr. Hallock noted that a description of the property was pending.

- Also noted the Verona Ordinance requires the permission of the homeowner for designation.
 - Letter pending to the county along with the description of the property, to be continued.
 - Methodist Church
 - Plaque discussion for spring of 2020 continued in the fall.
 - Extra binder and Survey needed for Nick Savva.
 - Name plates for new commission members.
- d. Continued notes from January 16, 2020 meeting
 - Brainstorming session with Virginia Citrano for publicity/media. To put on people's radar, use social media to give people the opportunity to learn the history of their homes in Verona. Ideas for where to go to find out that history.
 - Possibly a fundraiser for the Historical Society, a confutable book to publish.
 - An Instagram page with pictures of old houses? Possibly build a webpage with pictures of houses and extract information from survey.
 - H.B Whitehorn Ninth grade class on local history.
- e. CLG report was submitted in March prior to the due date.

6. New Business

- a. New landmark designations & districts
 - 190 Grove. Brower-Hathaway House.
 - Mayor Jack McEvoy talked to the owner who is not opposed to further discussion
 - Consideration for the future of the property could be deed restriction as the property could be subdivided.
- b. VHPC 2021 meeting dates:
 - January 21, 2021
 - March 18, 2021
 - May 20, 2021
 - June 17, 2021
 - September 16, 2021
 - November 18, 2021
- c. Officers on reorganization for 2021
 - Chairman Houthuysen will continue as Chairman
 - Ms. Smith will continue as secretary.

7. Adjournment: Chairman Houthuysen adjourned the meeting at 8:37 pm. The next meeting is to be held on November 19, 2020.