

**Township of Verona  
Historic Preservation Commission**

**Meeting Minutes  
June 20, 2019**

**1. Call to order**

Chairman Glenn Houthuysen called the meeting to order at 7:42 pm.

**2. Statement of compliance**

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act, but with an incorrect date.

**3. Roll call of members**

- Glenn Houthuysen (Chairman)
- Martin Golan
- Joe Hallock
- Jack McEvoy - excused
- Dianne Oster - excused
- Kelly Ruffel
- Sandra Smith - excused

**4. Adoption of minutes from the May 16, 2019 meeting**

The meeting minutes from the May 16, 2019 meeting were reviewed and accepted into the record.

**5. Old business**

**a. Freight Shed**

- Chairman Houthuysen noted that Ms. Smith has found possible funding to relocate the Freight Shed from its present site to another site within the Township.

**b. Methodist Church**

- Chairman Houthuysen advised that efforts are ongoing to have a plaque installed on this property noting its designation as a local landmark.

**c. White Rock**

- Chairman Houthuysen, Messrs. Golan, Hallock, McEvoy, and Ms. Smith participated in a walking tour to the White Rock led by local historian Robert Williams on June 4, 2019. A discussion ensued concerning securing Essex County's consent to designating the White Rock, nearby town line marker, and hedgerow as a local landmark. Including the Prisoners' Pond in the designation was also discussed. It was agreed that a specific description of the area to be included in the designation was needed. Chairman Houthuysen will look into this.

**d. Workshops**

- Ms. Ruffel advised that members can sign up for workshops on the HPC Listserv website, and she would send an email about how to do this.

**e. Class C replacement**

- Mr. McEvoy knows someone who might be interested in filling this vacancy on the Commission.

**f. CLG Report**

- Chairman Houthuysen advised that the report has been submitted.

**6. New Business**

- Mr. Hallock reported that his survey of historic preservation ordinances in nearby municipalities showed that most do not require an owner's consent to having a property designated as a local landmark. A discussion ensued about how best to accomplish further designations within the strictures of the Township's ordinance which does require an owner's consent.

**7. Other business:** There was no other business.

**8. Adjournment:** Chairman Houthuysen adjourned the meeting at 8:53 pm. The next meeting is to be held on September 19, 2019.