

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
May 16, 2019**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7: pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Martin Golan
- Joe Hallock
- Jack McEvoy - excused
- Dianne Oster
- Kelly Ruffel - excused
- Sandra Smith

4. Adoption of minutes from the March 21, 2019 meeting

The meeting minutes from the March 21, 2019 meeting were reviewed and accepted into the record.

5. Old business

a. Freight Shed

- The Township purchased the adjacent Cameco property which has changed the dynamic of the Charles Poekel property containing the Freight Shed. This is all to be determined.

b. Methodist Church

- Ms. Smith visited the church and learned of the new church administration. As previously noted the stewardship has been transferred to a new Methodist denomination from Montclair.
- Since Easter 2019 there has been weekly activity at the church and Ms. Smith will reach out to the co-pastors regarding the VHPC plaque designating the property as a local Historic property.

c. Target list

- White Rock
 - Letter pending to the county.
 - Mr. Hallock addressed that Theresa Trapp of the Hilltop Conservancy would be someone to reach to with regards to White Rock.
- Brower House
- Martin House.

6. New Business

- a. Discussion of the township ordinance
 - Mr. Hallock opened discussion on the Verona Historic Preservation Commission Ordinance with regard to historic designation.
 - Procedurally there are several processes to designation beginning with notice, a scheduled hearing and then agreement by the homeowner.
 - Perhaps a meeting with the township attorney would be in order to clarify this procedure.
 - Discussion ensued about what is historic and how best to accomplish establishing historic designations and possibly historic districts within the confines of the current ordinance.
 - Suggested that perhaps we use the survey as a road map and how that contributes to the character of the town.
 - Jonathan Kinney could be a resource to share with the VHPC on how this is accomplished in other towns.
 - Discussion to be continued.
7. **Other business:** There was no other business.
8. **Adjournment:** Chairman Houthuysen adjourned the meeting at 9:07 pm. The next meeting is to be held on June 20, 2019.