

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
March 21, 2019**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:37 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Martin Golan
- Joe Hallock
- Jack McEvoy
- Dianne Oster - excused
- Sandra Smith

4. Adoption of minutes from the January 17, 2019 meeting

The meeting minutes from the January 17, 2019 meeting were reviewed and accepted into the record.

5. Old business

a. Property Designations and plaques

- Current Designations
 - Freight Shed
 - a. The Township purchased the adjacent Cameco property which has changed the dynamic of the Charles Poekel property containing the Freight Shed. This is all to be determined.
 - Methodist Church
 - a. The stewardship has been transferred to a new Methodist denomination from Montclair. There has been no visible activity at the church.
- Target list
 - White Rock
 - a. A letter will need to be sent to the county as White Rock is on county property. Mr. Hallock will review the letter.
 - Annin flag should be added to the target list.

b. Verona Historical Preservation Commission

- FAQs reviewed as a printed handout.
- Walking Tour of Verona
 - This has been done in the past by the Verona Historical Society and should be reviewed.

c. Certified Local Government (CLG)

- The VHPC report has been sent to Jonathan Kinney, New Jersey Historic Preservation Office.

6. New Business

a. Commission members

- Kelly Ruffel will be joining the Commission as the Class A member.
- The commission needs to find a new alternate. Possibly someone local, suggestion was Nick Sana.
- Commission member renewal
 - Diane Oster – 2020
 - Sandra Smith – June 2019
 - Chairman Houthuysen – June 2019
 - Joe Hallock – 2021
 - Martin Golan – 2020

b. Financial Disclosure Forms

- Mr. McEvoy will ask the township manager about the necessity for the VHPC to have these forms on file.

7. Other business: There was no other business.

8. Public participation: Two Verona school students attended the meeting to view the proceedings.

- David Held – Freshman
- Johnny Stockelberg – 6th grade.

9. Adjournment: Chairman Houthuysen adjourned the meeting at 8:15 pm. The next meeting is to be held on May 16, 2019.