

**Township of Verona
Historic Preservation Commission**

**Meeting Minutes
January 17, 2019**

1. Call to order

Chairman Glenn Houthuysen called the meeting to order at 7:35 pm.

2. Statement of compliance

Chairman Houthuysen advised that notice of the meeting was published pursuant to the requirements of the NJ Open Public Meetings Act.

3. Roll call of members

- Glenn Houthuysen (Chairman)
- Steve Chait – excused
- Martin Golan
- Joe Hallock
- Jack McEvoy
- Dianne Oster - excused
- Sandra Smith

4. Adoption of minutes from the September 20, 2018 meeting (note: the November regularly scheduled meeting was cancelled due to weather)

The meeting minutes from the September 20, 2018 meeting were reviewed and accepted into the record.

5. Old business

a. Property Designations

- Current Designation: Freight Shed
 - Property development by Charles Poekel – this is tabled as it is To Be Determined based on other factors such as the Township purchase of the adjacent property
- Target list
 - 42 Martin Road – still up for discussion about nomination
 - Brower/Hathaway House, 190 Grove Ave., should be moved to the top of the list. Ms. Smith will reach out to John Ostering for more information.
 - Priest House, Claremont Ave.

b. The Verona Historic Preservation Commission: plans on presenting the survey to the Town Council have been continued.

c. Workshops

- March 9 – Preservation Meeting with Johnathan Kinney
- Website training: Option for commission members

d. Commission members

- Welcome to the newest member Martin Golan
- Kelly Ruffel will be joining the Commission as the Class A member.
- Steve Chait is resigning the commission
- The commission needs to find a new alternate

6. New Business

- a. Verona Historical Preservation Commission
 - FAQs reviewed as a printed handout.
- b. Walking Tour of Verona
 - This has been done in the past by the Verona Historical Society and should be reviewed.
- c. White Rock- continued
 - Chairman Houthuysen has a formal Resolution to Recommend the White Rock as landmark to present to the Town Council to name White Rock as the next locally designated property.
 - Mr. McEvoy will research coordinates for White Rock.
 - Mr. Hallock will write a note regarding placing a plaque.

7. Commission member renewal

- a. Diane Oster – 2020
- b. Sandra Smith – June 2019
- c. Chairman Houthuysen – June 2019
- d. Joe Hallock – 2021
- e. Martin Golan – 2020

8. Other business: There was no other business.

9. Public participation: There was no public participation

10. Adjournment: Chairman Houthuysen adjourned the meeting at 9:05 pm. The next meeting is to be held on March 21, 2019.