

**VERONA SHADE TREE COMMISSION**  
**MONTHLY MEETING MINUTES FOR**  
**January 20, 2020**

**MEETING STARTED:**     5:05pm

**MEETING ADJOURNED:** 6:35pm

**MEMBERS PRESENT:** Prout, Schwartz, Coppa, Borland, & Val Ryan

**ALTERATIVES PRESENT:** n/a

**COUNCIL LIASIAN:** McEvoy

**PUBLIC PRESENT:** n/a

**APPROVING LAST MONTH'S MINUTES:** December 2019 – approved

**BUDGET:**

- 2020 Budget - pending
- 2019 Maintenance Budget = \$125,000 (same as last year)
  - 100% spent
- Capital Ordinance = \$66,000
  - Remaining Funding Left for 2019 = \$16,141.75
  - Remaining Funding as of 8/1/19 = \$0

**CORRESPONDENCE:** n/a

**TREE WORK:**

DPW WORK ORDERS – 2020 Work Orders: reviewed by everyone

MEMBERS LIST – n/a

**PARKS & PUBLIC AREAS:**

**OLD & NEW BUSINESS:**

**Street Tree Inventory –**

- RichView Consulting has completed the inventory on all of the town trees
- Consultant submitted all data collected
  - In process of reviewing the data:
    - Reports distributed to everyone last month
    - Asked everyone to check for missing streets
- Background:
  - Total Cost for this effort = \$15k
    - Forestry Stewardship Grant = \$10k (Expires August 2020)
    - Town Cost = \$5k

### **Community Forestry Management Plan –**

- John Linson (Urban Forestry Consultant)
  - Windshield survey completed
  - Draft Management Plan almost ready to be submitted for review

### **Training –**

- As per latest Verona Accreditation Status Report from the NJDEP on 12/5/19, Verona satisfied all Training requirements for 2019:
  - Satisfied Core Training Requirement – at least 2 people (At least 1 volunteer & 1 municipal employee) per year
    - 2019 Status for Verona = 2 volunteers (Teena & Val) & 1 municipal employee (Chuck)
  - Satisfied Continuing Education Training Requirement – at least 8 CEUs per year among at least 2 people
    - 2019 Status for Verona = 13 CEU's among 3 people

**Town Emails** – All Shade Tree Commission members have activated and access to their Town emails

### **Possible Goals for 2020:**

- Look to have Verona host a Continuing Education Training seminar
- Finalize new Tree Inventory
- Look to get new Tree Inventory uploaded electronically to a secure Town server for Town employees and STC Commission members to View, and only allow STC members to update
- Finalize new Community Forestry Management Plan

**NEXT MEETING DATE: Monday, February 10<sup>th</sup>, 2020 @ 5:00 PM**