

<p>TOWNSHIP OF VERONA COUNTY OF ESSEX, NEW JERSEY</p>  <p><i>POLICIES AND PROCEDURES</i></p>	Policy Title:	Workers' Compensation
	Policy Reference No:	5-18
	Release Date:	25-March-2021
	Approved By:	Matthew Cavallo, Township Manager
	Authority:	§ 79-1 (C) § 79-38
	Revision History:	1
	No. of Pages:	1
	Applicability:	All Employees & Volunteers

Employees who suffer job related injuries and illnesses may be entitled to medical expenses, lost income and other compensation under the New Jersey Workers Compensation Act. The Township of Verona maintains a workers' compensation insurance policy for all employees. In the event you are injured while on the job, in any manner, you are required to report the injury to your supervisor. All injuries, regardless of the severity of the injury, must be reported, even if you elect not to pursue a workers' compensation claim. The Township does not make decisions regarding whether injuries are work-related and/or decisions as to medical treatment or payments for such treatment.

A failure to report an injury may not only affect your eligibility for benefits but may lead to disciplinary action. We take safety, and the safety of our employees very seriously and for this reason, must be notified of any injury occurring at work.

If you are unable to report the injury on the day of the incident, you must report it the next calendar day. If your supervisor is not available to receive your report, notify the Township Manager.

Leave for work-related illnesses and injuries will run concurrently with the Federal Family and Medical Leave Act, where appropriate.

During the period of occupational illness or accident where an employee receives compensation benefits under the Workmen's Compensation Act and returns those benefits to the Township in exchange for his/her normal paycheck, that sick leave time charged will be prorated for that portion which is not covered by the compensation benefits.

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Revision No.	Revision Date	Nature of Revision	Approved By
1	25-March-2021	Modified Authority, Release Date, Revision History & Applicability in header	MAC