


<p>TOWNSHIP OF VERONA COUNTY OF ESSEX, NEW JERSEY</p>  <p><i>POLICIES AND PROCEDURES</i></p>	Policy Title:	Security Inspections
	Policy Reference No:	8-17
	Release Date:	23 February 2023
	Approved By:	Joseph D'Arco, Township Manager
	Authority:	§ 36-1 (C)
	Revision History:	1
	No. of Pages:	1
	Applicability:	All Employees

The Township wishes to maintain a work environment that is free of illegal drugs, alcohol, firearms, explosives, or other improper and threatening materials. To this end, the Township prohibits the possession, transfer, sale, or use of such materials on its premises. The Township requires the cooperation of all employees in administering this policy.

To ensure the safety of all employees and visitors, desks, lockers, and other storage devices which may be provided for the convenience of employees but remain the sole property of the Township, can be inspected by any agent or representative of the Township at any time, either with or without prior notice. Employees have no expectation of privacy in any of these Township provided storage devices.

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Revision No.	Revision Date	Nature of Revision	Approved By
1	23-Feb-23	Changed Approver from Cavallo to D'Arco	JD