

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY

TOWNSHIP MANAGER
JOSEPH O. D'ARCO
TOWNSHIP CLERK
JENNIFER KIERNAN



DEPUTY MANAGER
KEVIN O'SULLIVAN
TOWNSHIP ATTORNEY
BRIAN J. ALOIA, ESQ.

VERONA COMMUNITY CENTER
880 BLOOMFIELD AVENUE
VERONA, NEW JERSEY 07044

MUNICIPAL BUILDING
600 BLOOMFIELD AVENUE
VERONA, NEW JERSEY 07044
(973) 239-3220
WWW.VERONANJ.ORG

DEPARTMENT OF PUBLIC WORKS
10 COMMERCE COURT
VERONA, NEW JERSEY 07044

OFFICE OF THE MUNICIPAL CLERK

THE NEW JERSEY LANDLORD REGISTRATION ACT

By law, every landlord of a dwelling, **except owner-occupied** premises with **not more than two (2) rental units**, must file with the clerk of the municipality in which the residential property is situated, or with the Bureau of Housing Inspection in the Department of Community Affairs, a certificate of registration (*N.J.S.A. 46:8-28*).

If your building **contains three (3) or more apartments**, the landlord must register with:

**New Jersey Department of
Community Affairs Bureau of Housing Inspection
PO Box 810 Trenton, New Jersey 08625-0810
(609) 633-6225**

The Department of Community Affairs will forward a copy of the filed statement to the Municipal Clerk for the public records of the municipality.

In addition to the filing of the registration statement, landlords are required to provide each tenant with a copy of the registration certificate (*N.J.S.A. 46:8-28-29*). The landlord should have the tenant sign and date a copy "received" when the tenant moves in and the record should be made a permanent part of the tenant's file.
