VERONA
Township of Verona, New Jersey

STREET CLOSURE REQUEST FORM

600 Bloomfield Avenue
JKiernan@VeronaNJ.org
973-857-4770

REQUESTER INFORMATION					
NAME	First		Last		
ADDRESS					
PHONE NUMBER	Cell:				
EMAIL ADDRESS					

EVENT INFORMATION				
PARTY DATE				
RAIN DATE (IF ANY)				
START & END TIME (INCLUDING SET UP/CLEAN UP)	**Start**		**End**	
EVENT LOCATION (BLOCK)				
STREET CLOSED FROM (LOCATION)		**TO:**		
EVENT PARKING PLAN:				

I have reviewed the Township of Verona's Ordinance No. 2023-04 in its entirety and further hereby certify that all the information contained herein is true and accurate by signing below:	
APPLICANT SIGNATURE	
APPLICANT NAME - PRINT	

- Completed applications shall be submitted no less than 14 calendar days before event
- Applicant must be a resident on the street requested for closure
- The application shall be accompanied by a fee of $35, payable to the Township of Verona (check or money order only) and a schematic of the site with any objects to be used for the event
- The applicant must have a plan to control event parking
- Parking must not create a hazard near the block party site
- No fixed barriers or any other items may be placed in the street (bouncy houses, grills, tables, etc.) that would block access to, or prohibit the immediate passage of emergency vehicles, except those provided by the Verona Police Department
- A permit will not be issued for hours before 9:00 a.m. or after 10:00 p.m.
- The applicant(s) shall be responsible for the removal of litter, debris and other materials from the street caused by the party and failure to do so shall be deemed a violation and is responsible to ensure that no painting or any permanent material be done on the street
- No more than (2) permits shall be granted in any calendar year for the same block or blocks
- Any person who violates any of the provisions shall be subject to penalties in §1-11 of the Township Code
- Application must be accompanied by a drawing of the street & sidewalk location showing placement of all tables, chairs, grills, etc.

FOR MUNICIPAL USE ONLY: Date Received: _____

Payment Information: _____

To Police Chief: _____ Police Chief Approval ☐ YES ☐ NO _____
Signature

COMMENTS:_____

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