

VERONA

Township of Verona, New Jersey



**TOWNSHIP OF VERONA
ESSEX COUNTY, NEW JERSEY
REPORT ON
EXAMINATION OF ACCOUNTS
DECEMBER 31, 2019 AND 2018**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY

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REPORT ON INTERNAL CONTROL
AND OTHER MATTERS
FINANCIAL STATEMENTS
NOTES TO FINANCIAL STATEMENTS
AND
SUPPLEMENTARY DATA
YEAR ENDED DECEMBER 31, 2019 AND 2018



Independent Auditors' Report

**The Honorable Mayor and Members
of the Township Council
Township of Verona
Verona, New Jersey**

Report on the Financial Statements

We have audited the accompanying regulatory-basis financial statements of the various funds and the governmental fixed assets of the Township of Verona, County of Essex, New Jersey (the "Township") which comprise the balance sheets as of and for the years ended December 31, 2019 and 2018, and the related statements of operations and changes in fund balance for the years then ended, the statements of changes in fund balance, the statements of revenues and statements of expenditures for the year ended December 31, 2019 and the related notes to the financial statements, which collectively comprise the basic financial statements of the Township as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), as described in Note 2. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements prescribed by the Division. Those standards and requirements prescribed by the Division require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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**The Honorable Mayor and Members
of the Township Council
Township of Verona
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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 2, the financial statements are prepared by the Township on the basis of the financial reporting provisions of the Division to demonstrate compliance with the Division's regulatory basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matters discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial positions of the Township of Verona, Essex County, New Jersey, as of December 31, 2019 and 2018, the changes in its financial position, and, where applicable, its cash flows for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion the financial statements – regulatory basis referred to above present fairly, in all material respects, the respective financial position of the various funds and the governmental fixed assets of the Township of Verona, Essex County, New Jersey as of December 31, 2019 and 2018 and the respective results of operations and changes in fund balance for the years then ended, the statements of changes in fund balance, the statements of revenues and statements of expenditures for the year ended December 31, 2019 and the related notes to the financial statements in accordance with the financial reporting provisions of the Division, as described in Note 2 to the financial statements.

Subsequent Event

As discussed in Note 20 to the financial statements, on March 11, 2020, the World Health Organization declared a global pandemic as a result of the spread of the Coronavirus disease 2019 ("COVID-19"). Our opinion is not modified with respect to that matter.

Report on Supplementary Information Required by the Division in Accordance with Regulatory Basis

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Township's basic financial statements. The information included in Part II – Supplementary Data (collectively, the "Supplementary Information"), as listed in the table of contents, is presented for purposes of additional analysis as required by the Division and is not a required part of the regulatory-basis financial statements of the Township. Such information has been subjected to auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the

**The Honorable Mayor and Members
of the Township Council
Township of Verona**
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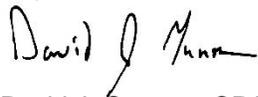
financial statements, or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplementary Information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated July 20, 2020 on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.

PKF O'Connor Davies, LLP

Cranford, New Jersey
July 20, 2020



David J. Gannon, CPA
Registered Municipal Accountant, No. 520



Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Independent Auditors' Report

**The Honorable Mayor and Members
of the Township Council
Township of Verona
Verona, New Jersey**

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), the regulatory-basis financial statements of the various funds and account group of the Township of Verona, Essex County, New Jersey (the "Township"), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise Township's basic financial statements, and have issued our report thereon dated July 20, 2020, in which we expressed an adverse opinion on the conformity of the statements with accounting principles generally accepted in the United States of America due to the differences between those principles and the financial reporting provisions of the Division.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory basis financial statements, we considered the Township's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the regulatory-basis financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's regulatory-basis financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PKF O'Connor Davies, LLP

Cranford, New Jersey
July 20, 2020

David J. Gannon

David J. Gannon, CPA
Licensed Registered Municipal Accountant, No. 520

TOWNSHIP OF VERONA
CURRENT FUND

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

A
Sheet # 1

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<u>Regular Fund</u>			
Current Assets:			
Cash - Checking	A-4	\$ 13,948,482.75	\$ 13,408,437.54
Cash - Change Funds	A-6	425.00	425.00
		<u>13,948,907.75</u>	<u>13,408,862.54</u>
Receivables with Full Reserves:			
Delinquent Property Taxes Receivable	A-9	551,344.04	496,850.33
Tax Title Liens Receivable	A-10	44,409.25	30,182.53
Property Acquired for Taxes at Assessed Valuation	A-11	267,817.00	267,817.00
Revenue Accounts Receivable	A-12	23,142.66	19,772.31
Due from Animal Control Fund	A-14	4,854.94	
Due from General Capital Fund			21,114.35
Due from Grant Fund	A-14	469,498.04	
		<u>1,361,065.93</u>	<u>835,736.52</u>
Deferred Charges:			
Emergency Authorizations	A-13	240,000.00	320,000.00
		<u>15,549,973.68</u>	<u>14,564,599.06</u>
<u>Federal and State Grant Fund</u>			
State Grants Receivable	A-26	805,146.52	1,088,378.60
Interfunds Receivable	A-28	56,744.91	147,229.11
		<u>861,891.43</u>	<u>1,235,607.71</u>
		<u>\$ 16,411,865.11</u>	<u>\$ 15,800,206.77</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

A
Sheet # 2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<u>Regular Fund</u>			
Appropriation Reserves:			
Committed	A-3,15	\$ 432,091.55	\$ 587,451.48
Uncommitted	A-3,15	1,320,100.09	1,405,679.27
Due to State of New Jersey, Ch. 129, P.L. 1976	A-8	7,659.35	7,107.36
Reserve for Maintenance of Free Public Library	A-17	1,561.19	1,561.19
Due to State of New Jersey	A-18	404.32	10,397.32
Tax Overpayments	A-19	135,257.02	168,509.34
Local School District Tax	A-20	7,213,316.55	6,089,116.75
County Taxes Payable	A-21	20,108.24	46,998.77
Accounts Payable	A-22	71,977.26	87,388.97
Interfunds Payable			90,484.20
Prepaid Taxes	A-24	389,002.57	424,674.91
Reserve for Revaluation	A-30	24,251.35	72,491.60
Emergency Note Payable	A-25	240,000.00	320,000.00
Sale of Township-Owned Property	A-16	19,248.19	19,248.19
		<u>9,874,977.68</u>	<u>9,331,109.35</u>
 Reserve for Receivables		 1,361,065.93	 835,736.52
Fund Balance	A-1	4,313,930.07	4,397,753.19
		<u>15,549,973.68</u>	<u>14,564,599.06</u>
 <u>Federal and State Grant Fund</u>			
Interfund Payable	A-27	469,498.04	
Reserve for State Grants	A-28	376,106.47	1,235,607.71
Unappropriated Grant Reserves	A-29	16,286.92	
		<u>861,891.43</u>	<u>1,235,607.71</u>
		<u>\$ 16,411,865.11</u>	<u>\$ 15,800,206.77</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

COMPARATIVE STATEMENTS OF OPERATIONS
AND CHANGE IN FUND BALANCE
REGULATORY BASIS
YEARS ENDED DECEMBER 31, 2019 AND 2018

A-1

	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	A-2	\$ 3,025,000.00	\$ 2,920,000.00
Miscellaneous Revenue Anticipated	A-2	4,553,841.09	5,686,734.51
Receipts from Current Taxes	A-2c	65,824,504.12	63,415,393.02
Receipts from Delinquent Taxes	A-2c	496,951.21	416,556.01
Nonbudget Revenue	A-2d	248,944.74	55,125.21
Other Credits to Income:			
Unexpended Balance of Appropriation			
Reserves	A-15	1,333,763.32	1,643,578.77
Prior Year Interfunds Returned	A-14	21,114.35	
6% Delinquent Penalty	A-12	10,996.31	11,912.91
Tax Overpayments Canceled	A-19	64,484.45	
		<u>75,579,599.59</u>	<u>74,149,300.43</u>
Budget and Emergency Appropriations:			
Operations:			
Salaries and Wages		8,169,190.37	7,726,069.00
Other Expenses		8,844,115.11	9,491,798.26
Capital Improvements		50,000.00	
Statutory Expenditures and Deferred Charges		1,818,087.00	1,883,532.68
Debt Service		3,703,641.86	3,814,864.42
	A-3	<u>22,585,034.34</u>	<u>22,916,264.36</u>
Prior Year Senior Citizens' Exemptions Disallowed	A-8	250.00	750.00
Interfunds Advanced	A-14	474,352.98	
Local School District Taxes	A-20	37,419,147.00	35,533,689.00
County Taxes	A-21	12,159,638.38	12,043,312.93
		<u>72,638,422.71</u>	<u>70,494,016.29</u>
Statutory Excess in Revenue		2,941,176.88	3,655,284.14
<u>Fund Balance</u>			
Balance, Beginning of Year	A	<u>4,397,753.19</u>	<u>3,662,469.05</u>
		7,338,930.07	7,317,753.19
Decreased by:			
Utilized as Anticipated Revenue	A-2	<u>3,025,000.00</u>	<u>2,920,000.00</u>
Balance, End of Year	A	<u>\$ 4,313,930.07</u>	<u>\$ 4,397,753.19</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

STATEMENT OF REVENUE
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-2

	<u>Ref.</u>	<u>Budget Revenue</u>	<u>Realized</u>	<u>Excess</u>
<u>General Revenue</u>				
Fund Balance Anticipated	A-1	\$ 3,025,000.00	\$ 3,025,000.00	
Miscellaneous Revenue	A-1, A-2a	4,193,797.48	4,553,841.09	\$ 360,043.61
Receipts from Delinquent Taxes	A-1, A-2c	420,000.00	496,951.21	76,951.21
Amount to be Raised by Taxes for Support of Municipal Budget	A-2c	<u>16,832,635.00</u>	<u>17,925,718.74</u>	<u>1,093,083.74</u>
Budget Totals	A-3	24,471,432.48	26,001,511.04	1,530,078.56
Nonbudget Revenue	A-1, A-2d		<u>248,944.74</u>	<u>248,944.74</u>
Total Revenue		<u>\$ 24,471,432.48</u>	<u>\$ 26,250,455.78</u>	<u>\$ 1,779,023.30</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

STATEMENT OF REVENUE
MISCELLANEOUS REVENUE ANTICIPATED
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-2a

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess (Deficit)</u>
Licenses:				
Alcoholic Beverages	A-12	\$ 11,640.00	\$ 13,968.00	\$ 2,328.00
Other	A-2b	10,000.00	19,506.00	9,506.00
Fees and Permits	A-2b	70,000.00	103,762.07	33,762.07
Fines and Costs:				
Municipal Court	A-12	125,000.00	127,477.24	2,477.24
Interest and Costs on Taxes	A-4	105,000.00	125,838.63	20,838.63
Parking Meters	A-12	30,000.00	46,703.45	16,703.45
Interest on Investments and Deposits	A-12	175,000.00	325,784.00	150,784.00
Recreation Fees	A-12	285,000.00	306,643.00	21,643.00
Payments in Lieu of Taxes:				
Verona Senior Citizens' Associates				
HFA #661	A-12	170,000.00	185,722.05	15,722.05
Children's Institute	A-12	16,785.00	16,785.00	
Hilltop - I	A-12	375,000.00	385,142.00	10,142.00
Hilltop - II	A-12	401,000.00	417,152.00	16,152.00
Annin Lofts	A-12	65,000.00	124,546.00	59,546.00
Urban Renewal	A-12	18,000.00	41,458.00	23,458.00
Community Center Rental	A-12	45,000.00	55,615.00	10,615.00
Energy Receipts Tax	A-12	1,159,622.00	1,159,622.00	
Uniform Construction Code Fees	A-12	280,000.00	236,973.00	(43,027.00)
Interlocal Agreements - Roseland	A-12	131,112.00	131,112.00	
Green Communities	A-26	3,000.00	3,000.00	
Clean Communities Program	A-26	26,620.80	26,620.80	
Municipal Alliance on Alcoholism and Drug Abuse	A-26	39,000.00	39,000.00	
Click It or Ticket	A-26	5,500.00	5,500.00	
Recycling Tonnage Grant	A-26	16,287.72	16,287.72	
Body Armor Replacement Fund	A-26	3,229.96	3,229.96	
Uniform Fire Safety Act	A-12	15,000.00	19,579.92	4,579.92
Comcast - Franchise Fee	A-12	85,000.00	85,290.80	290.80
Verizon - Franchise Fee	A-12	150,000.00	158,787.35	8,787.35
Leaf Bag Sales	A-12	7,000.00	9,737.50	2,737.50
General Capital Surplus	A-12	250,000.00	250,000.00	
Tower Lease	A-12	120,000.00	112,997.60	(7,002.40)
	A-2	<u>\$ 4,193,797.48</u>	<u>\$ 4,553,841.09</u>	<u>\$ 360,043.61</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

STATEMENT OF REVENUE
ANALYSIS OF OTHER LICENSES, OTHER FEES AND PERMITS
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-2b

	<u>Ref.</u>		
Other Licenses:			
Township Clerk	A-12	\$ 6,010.00	
Construction Code Official	A-12	150.00	
Health Officer	A-12	13,190.00	
Registrar of Vital Statistics	A-12	<u>156.00</u>	
	A-2a		<u>\$ 19,506.00</u>
Fees and Permits:			
Township Clerk	A-12	\$ 26,867.96	
Public Works	A-12	1,087.00	
Registrar of Vital Statistics	A-12	1,960.00	
Health Transportation	A-12	8,912.00	
Parking Permits	A-12	29,475.00	
Police	A-12	3,880.11	
Fire	A-12	21,400.00	
Board of Adjustment	A-12	<u>10,180.00</u>	
	A-2a		<u>\$ 103,762.07</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

STATEMENT OF REVENUE
ANALYSIS OF REALIZED TAX COLLECTIONS
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-2c

	<u>Ref.</u>		
<u>Receipts from Delinquent Taxes</u>			
Delinquent Tax Collections	A-9	\$ 496,951.21	
Delinquent Tax Collections	A-1, A-2	<u>496,951.21</u>	<u>\$ 496,951.21</u>
<u>Allocation of Current Taxes</u>			
Due from State of New Jersey	A-9	\$ 70,081.51	
2018 Collections	A-9	424,674.91	
2019 Collections	A-9	<u>65,329,747.70</u>	
	A-1		\$ 65,824,504.12
<u>Allocated to:</u>			
Local School District Tax	A-9, A-20	37,419,147.00	
County Taxes	A-9, A-21	<u>12,159,638.38</u>	
			<u>49,578,785.38</u>
			16,245,718.74
Plus: Appropriation for "Reserve for Uncollected Taxes"	A-3		<u>1,680,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2		<u>\$ 17,925,718.74</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

STATEMENT OF REVENUE
ANALYSIS OF NONBUDGET REVENUE
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-2d

	<u>Ref.</u>		
Miscellaneous Revenue Not Anticipated:			
Other		\$ 12,830.18	
DMV Inspection Fees		1,200.00	
Tax Sale Premium		12,700.00	
Rentals		50,300.00	
Miscellaneous Liens		28,393.23	
Gov. Deals		16,092.51	
Insurance Refunds		64,962.01	
Reimb from Montclair		2,110.20	
FEMA Wire		54,916.67	
Local Recycling Program		460.00	
Public Works Containers		<u>125.00</u>	
	A-4		\$ 244,089.80
Statutory Excess in Animal Control Fund	A-14		<u>4,854.94</u>
	A-1, A-2		<u><u>\$ 248,944.74</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND
STATEMENT OF EXPENDITURES
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-3
Sheet # 1

Appropriation	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Modified Budget	Paid or Charged	Encumbered	Reserved	
APPROPRIATIONS WITHIN "CAPS"						
GENERAL GOVERNMENT						
Administrative and Executive:						
Salaries and Wages:						
Manager's Office	\$ 188,440.00	\$ 178,440.00	\$ 163,681.71		\$ 14,758.29	
Mayor and Council	13,500.00	13,500.00	13,238.16		261.84	
Township Clerk	84,220.00	84,220.00	73,451.04		10,768.96	
Other Expenses	65,100.00	73,100.00	62,828.70	\$ 5,810.05	4,461.25	
Administrative and Economic Development:						
Other Expenses	27,600.00	27,600.00	11,074.42	4,299.72	12,225.86	
Elections:						
Other Expenses	33,600.00	35,600.00	30,726.77	1,006.51	3,866.72	
Financial Administration:						
Annual Audit	63,000.00	63,000.00	9,900.00		53,100.00	
Assessment of Taxes:						
Salaries and Wages	157,646.00	154,646.00	153,645.24		1,000.76	
Other Expenses	45,625.00	48,625.00	44,924.10	773.65	2,927.25	
Collection of Taxes:						
Salaries and Wages	291,891.00	281,891.00	250,739.86		16,151.14	\$ 15,000.00
Other Expenses:						
Tax Sale Costs	1,000.00	1,000.00	274.48		725.52	
Miscellaneous Other Expenses	40,700.00	40,700.00	23,895.66	1,174.00	15,630.34	
Liquidation of Tax Title Liens	2,000.00	2,000.00	11.00		1,989.00	
Legal Services and Costs:						
Salaries and Wages	22,000.00	22,000.00	18,379.92		3,620.08	
Other Expenses	225,700.00	225,700.00	163,583.09	17,939.98	44,176.93	
Public Buildings and Grounds:						
Salaries and Wages	316,059.00	316,059.00	282,412.11		33,646.89	
Other Expenses	201,000.00	201,000.00	175,482.47	17,888.67	7,628.86	
Municipal Land Use Law (N.J.S.A. 40:55D-1):						
Planning Board:						
Salaries and Wages	12,000.00	12,000.00	2,500.08		9,499.92	
Other Expenses	6,950.00	6,950.00	1,777.69		5,172.31	
Board of Adjustment:						
Salaries and Wages	12,000.00	12,000.00	11,721.14		278.86	
Other Expenses	14,375.00	14,375.00	1,515.64	192.36	12,667.00	

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

STATEMENT OF EXPENDITURES
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-3
Sheet # 2

Appropriation	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Modified Budget	Paid or Charged	Encumbered	Reserved	
APPROPRIATIONS WITHIN "CAPS"						
GENERAL GOVERNMENT						
Rent Leveling Board:						
Salaries and Wages	\$ 500.00	\$ 500.00	\$ 115.29		\$ 384.71	
Other Expenses	250.00	250.00			250.00	
Shade Trees:						
Other Expenses	125,000.00	125,000.00	88,881.92	\$ 18,988.75	17,129.33	
Municipal Court:						
Salaries and Wages	161,810.00	161,810.00	135,090.25		11,719.75	\$ 15,000.00
Other Expenses	15,150.00	15,150.00	10,642.89	1,594.47	2,912.64	
Insurance (N.J.S.A. 40a:4-45(00) P.L. 2003, C92 S-906)						
General Liability	426,000.00	426,000.00	411,166.21	516.39	14,317.40	
Dental						
Health Waivers	60,000.00	60,000.00	54,082.85		5,917.15	
Employee Group Health	2,270,000.00	2,245,000.00	1,903,507.67	15,360.72	211,131.61	115,000.00
	<u>4,883,116.00</u>	<u>4,848,116.00</u>	<u>4,099,250.36</u>	<u>85,545.27</u>	<u>518,320.37</u>	<u>145,000.00</u>
PUBLIC SAFETY						
Fire:						
Other Expenses:						
Miscellaneous Other Expenses	136,850.00	136,850.00	93,288.44	21,737.76	21,823.80	
Fire Prevention:						
Salaries and Wages	85,000.00	85,000.00	79,722.25		5,277.75	
Other Expenses	8,000.00	8,000.00	1,659.51	508.00	5,832.49	
Police:						
Salaries and Wages	4,468,276.00	4,448,276.00	4,300,795.95		127,480.05	20,000.00
Other Expenses	236,300.00	246,300.00	232,044.91	12,601.71	1,653.38	
Communications:						
Salaries and Wages	87,950.00	87,950.00	86,778.08		1,171.92	
Other Expense Control	121,400.00	121,400.00	68,698.88	16,311.15	36,389.97	
Parking Meter Maintenance:						
Other Expenses	3,000.00	3,000.00	1,308.70		1,691.30	
Rescue Squad:						
Other Expenses	65,000.00	65,000.00	65,000.00			
Police Dispatchers:						
Salaries and Wages	306,911.00	306,911.00	271,545.63		35,365.37	

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

STATEMENT OF EXPENDITURES
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-3
Sheet # 3

<u>Appropriation</u>	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Modified Budget</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>APPROPRIATIONS WITHIN "CAPS"</u>						
<u>PUBLIC SAFETY</u>						
Emergency Management Services:						
Other Expenses	\$ 10,000.00	\$ 10,000.00	\$ 7,999.92		\$ 2,000.08	
Road Repairs and Maintenance:						
Salaries and Wages	947,263.00	942,263.00	896,466.53		45,796.47	
Other Expenses	405,150.00	405,150.00	308,701.79	\$ 56,804.50	39,643.71	
Vehicle Maintenance	65,000.00	80,000.00	62,514.96	13,636.77	3,848.27	
	<u>6,946,100.00</u>	<u>6,946,100.00</u>	<u>6,476,525.55</u>	<u>121,599.89</u>	<u>327,974.56</u>	<u>\$ 20,000.00</u>
<u>HEALTH AND WELFARE</u>						
Board of Health - Local Health Agency:						
Board of Health:						
Salaries and Wages	19,000.00	19,000.00	9,896.80		9,103.20	
Other Expenses	116,700.00	116,700.00	111,581.36	2,852.50	2,266.14	
Dog Regulation:						
Other Expenses	5,000.00	5,000.00			5,000.00	
	<u>140,700.00</u>	<u>140,700.00</u>	<u>121,478.16</u>	<u>2,852.50</u>	<u>16,369.34</u>	<u>-</u>
<u>RECREATION AND EDUCATION</u>						
Recreation:						
Salaries and Wages	639,632.00	636,632.00	608,517.13		28,114.87	
Other Expenses	172,250.00	172,250.00	155,784.02	9,343.85	7,122.13	
Field Maintenance	45,000.00	45,000.00	25,408.33		19,591.67	
Celebration of Public Event, Anniversary or Holiday:						
Other Expenses	85,300.00	85,300.00	69,759.50	12,836.90	2,703.60	
Contribution to Senior Citizens' Center (N.J.S.A. 40:48-9.4):						
Salaries and Wages	22,000.00	25,000.00	24,357.00		643.00	
Other Expenses	6,000.00	6,000.00	5,647.30		352.70	
	<u>970,182.00</u>	<u>970,182.00</u>	<u>889,473.28</u>	<u>22,180.75</u>	<u>58,527.97</u>	<u>-</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND

STATEMENT OF EXPENDITURES
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-3
Sheet # 4

Appropriation	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Modified Budget	Paid or Charged	Encumbered	Reserved	
APPROPRIATIONS WITHIN "CAPS"						
MISCELLANEOUS AND OTHER						
Mandatory Recycling:						
Salaries and Wages	\$ 9,500.00	\$ 9,500.00	\$ 7,605.59		\$ 1,894.41	
Other Expenses	436,500.00	426,500.00	333,667.11	\$ 57,248.23	35,584.66	
Garbage and Trash Removal - Contractual	1,357,019.00	1,417,019.00	1,221,421.52	130,328.92	65,268.56	
Commercial Revitalization:						
Other Expenses	10,000.00	10,000.00			10,000.00	
	<u>1,813,019.00</u>	<u>1,863,019.00</u>	<u>1,562,694.22</u>	<u>187,577.15</u>	<u>112,747.63</u>	
UNIFORM CONSTRUCTION CODE - APPROPRIATIONS OFFSET BY DEDICATED REVENUES (N.J.A.C. 5:23-4.17)						
State Uniform Construction Code:						
Construction Official (Chief Administrator of Enforcement Agency):						
Salaries and Wages	388,399.00	393,399.00	382,696.75		10,702.25	
Other Expenses	20,425.00	25,425.00	22,543.49	2,514.29	367.22	
	<u>408,824.00</u>	<u>418,824.00</u>	<u>405,240.24</u>	<u>2,514.29</u>	<u>11,069.47</u>	
UNCLASSIFIED						
Utilities:						
Electricity	450,000.00	450,000.00	325,151.14	18.92	124,829.94	
Gasoline	140,000.00	130,000.00	86,506.12	3,452.77	25,041.11	\$ 15,000.00
Telephone and Telegraph	80,000.00	90,000.00	87,689.88	2,003.31	306.81	
Salary and Wage Adjustment	20,000.00	20,000.00			20,000.00	
Compensated Absences Liability	45,000.00	45,000.00	45,000.00			
	<u>735,000.00</u>	<u>735,000.00</u>	<u>544,347.14</u>	<u>5,475.00</u>	<u>170,177.86</u>	<u>15,000.00</u>
CONTINGENT	<u>35,000.00</u>	<u>35,000.00</u>	<u>24,673.23</u>		<u>10,326.77</u>	
Total Operations Within "CAPS"	<u>15,931,941.00</u>	<u>15,956,941.00</u>	<u>14,123,682.18</u>	<u>427,744.85</u>	<u>1,225,513.97</u>	<u>\$ 180,000.00</u>
Detail:						
Salaries and Wages	8,263,497.00	8,220,497.00	7,780,962.10		388,228.27	
Other Expenses	7,668,444.00	7,736,444.00	6,342,720.08	427,744.85	837,285.70	180,000.00
DEFERRED CHARGES AND STATUTORY EXPENDITURES						
Deferred Charges:						
Contributions to:						
Public Employees' Retirement System	367,899.00	367,899.00	367,899.00			
Social Security System (OASI)	430,000.00	405,000.00	394,767.99		10,232.01	
Police and Firemen's Retirement System of N.J.	940,188.00	940,188.00	940,188.00			
Defined Contribution Retirement Plan	25,000.00	25,000.00	23,331.07		1,668.93	
Total Deferred Charges and Statutory Expenditures	<u>1,763,087.00</u>	<u>1,738,087.00</u>	<u>1,726,186.06</u>		<u>11,900.94</u>	
Total Appropriations Within "CAPS"	<u>17,695,028.00</u>	<u>17,695,028.00</u>	<u>15,849,868.24</u>	<u>427,744.85</u>	<u>1,237,414.91</u>	<u>180,000.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND
STATEMENT OF EXPENDITURES
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-3
Sheet # 5

Appropriation	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Modified Budget	Paid or Charged	Encumbered	Reserved	
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>						
<u>OTHER OPERATIONS</u>						
Maintenance of Free Public Library	\$ 914,000.00	\$ 914,000.00	\$ 848,039.57	\$ 4,346.70	\$ 61,613.73	
Recycling - State Tax	12,764.00	12,764.00			12,764.00	
Reserve for Tax Appeals	75,000.00	75,000.00	75,000.00			
	<u>1,001,764.00</u>	<u>1,001,764.00</u>	<u>923,039.57</u>	<u>4,346.70</u>	<u>74,377.73</u>	
<u>INTERLOCAL MUNICIPAL SERVICE AGREEMENTS</u>						
Roseland:						
Construction Code Official	131,112.00	131,112.00	122,804.55		8,307.45	
	<u>131,112.00</u>	<u>131,112.00</u>	<u>122,804.55</u>		<u>8,307.45</u>	
<u>STATE AND FEDERAL PROGRAMS</u>						
<u>OFFSET BY REVENUES</u>						
Municipal Alliance Committee Fund - Grant Award	39,000.00	39,000.00	39,000.00			
Municipal Alliance Committee Fund - Local Match	9,850.00	9,850.00	9,850.00			
Recycling Tonnage Grant	16,287.72	16,287.72	16,287.72			
Click It or Ticket		5,500.00	5,500.00			
Body Worn Camera Assistance	3,229.96	3,229.96	3,229.96			
Clean Communities - Ch. 187, P.L. 1986		26,620.80	26,620.80			
Green Communities		3,000.00	3,000.00			
	<u>68,367.68</u>	<u>103,488.48</u>	<u>103,488.48</u>			
Total Operations Excluded from "CAPS"	<u>1,201,243.68</u>	<u>1,236,364.48</u>	<u>1,149,332.60</u>	<u>4,346.70</u>	<u>82,685.18</u>	
Detail:						
Salaries and Wages						
Other Expenses	<u>1,201,243.68</u>	<u>1,236,364.48</u>	<u>1,149,332.60</u>	<u>4,346.70</u>	<u>82,685.18</u>	
<u>CAPITAL IMPROVEMENTS</u>						
Capital Improvement Fund	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>			

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
CURRENT FUND
STATEMENT OF EXPENDITURES
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

A-3
Sheet #6

Appropriation	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Modified Budget	Paid or Charged	Encumbered	Reserved	
APPROPRIATIONS EXCLUDED FROM "CAPS"						
DEBT SERVICE						
Payment of Bond Principal	\$ 2,841,000.00	\$ 2,841,000.00	\$ 2,841,000.00			
Interest on Bonds	759,890.00	757,794.00	731,395.90			\$ 26,398.10
Loan Repayments for Principal and Interest	122,190.00	122,190.00	122,189.96			0.04
Emergency Note Interest - Property Revaluation	6,960.00	9,056.00	9,056.00			
	<u>3,730,040.00</u>	<u>3,730,040.00</u>	<u>3,703,641.86</u>			<u>26,398.14</u>
DEFERRED CHARGES						
Emergency Authorizations	80,000.00	80,000.00	80,000.00			
Total Appropriations Excluded from "CAPS"	<u>5,061,283.68</u>	<u>5,096,404.48</u>	<u>4,982,974.46</u>	<u>\$ 4,346.70</u>	<u>\$ 82,685.18</u>	<u>26,398.14</u>
Sub-Total	22,756,311.68	22,791,432.48	20,832,842.70	432,091.55	1,320,100.09	206,398.14
Reserve for Uncollected Taxes	<u>1,680,000.00</u>	<u>1,680,000.00</u>	<u>1,680,000.00</u>			
Total General Appropriations	<u>\$ 24,436,311.68</u>	<u>\$ 24,471,432.48</u>	<u>\$ 22,512,842.70</u>	<u>\$ 432,091.55</u>	<u>\$ 1,320,100.09</u>	<u>\$ 206,398.14</u>
	A-2	Below	Below	A	A	Below
	<u>Ref.</u>					
Modified Budget	Above	\$ 24,471,432.48				
Reserve for Uncollected Taxes	A-2c	(1,680,000.00)	\$ 1,680,000.00			
Emergency Appropriations	A-16		0.00			
Cash Expenditures	A-5		20,649,354.22			
Deferred Charge - Emergency	A-13		80,000.00			
Interfunds Payable	A-23		103,488.48			
Canceled	Above	<u>(206,398.14)</u>				
		<u>\$ 22,585,034.34</u>	<u>\$ 22,512,842.70</u>			
	<u>Ref.</u>					
	A-1		Above			

TOWNSHIP OF VERONA
TRUST FUND

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

B

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<u>Animal Control Trust Fund</u>			
Cash - Checking	B-2	\$ 17,419.24	\$ 12,354.84
<u>Trust Other Fund</u>			
Cash - Checking	B-2	2,689,730.34	2,629,438.99
Interfunds Receivable	B-4		107,084.00
Due from Essex County	B-3	317,558.00	296,842.00
		<u>3,007,288.34</u>	<u>3,033,364.99</u>
		<u>\$ 3,024,707.58</u>	<u>\$ 3,045,719.83</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
<u>Animal Control Trust Fund</u>			
Interfunds Payable	B-4	\$ 4,854.94	
Due to State of New Jersey	B-10	24.00	
Reserve for Expenditures	B-8	12,540.30	\$ 12,354.84
		<u>17,419.24</u>	<u>12,354.84</u>
<u>Trust Other Fund</u>			
Interfunds Payable	B-4	356,744.91	56,744.91
Special Deposits	B-5	1,893,129.04	2,083,132.61
Unemployment Compensation Insurance Fund	B-6	440,051.41	409,857.56
Reserve for Community Development Block Grant	B-7	210,996.00	213,127.00
Escrow Deposits	B-9	106,366.60	270,502.53
Fund Balance	B-1	0.38	0.38
		<u>3,007,288.34</u>	<u>3,033,364.99</u>
		<u>\$ 3,024,707.58</u>	<u>\$ 3,045,719.83</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
TRUST FUND

STATEMENT OF FUND BALANCE
GENERAL TRUST FUND
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

B-1

	<u>Ref.</u>	
Balance, December 31, 2018 and 2019	B	<u>\$ 0.38</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

C

<u>ASSETS AND DEFERRED CHARGES</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Cash	C-2	\$ 2,057,819.72	\$ 116,835.45
Investment Account	C-3	572,500.00	2,572,500.00
	C-4	<u>2,630,319.72</u>	<u>2,689,335.45</u>
Due from State of New Jersey:			
Grants and Aid	C-5	43,992.33	246,199.60
Due from General Trust Fund	C-6	300,000.00	
Deferred Charges to Future Taxation:			
Funded	C-7	23,908,082.31	26,852,772.64
Unfunded	C-8	<u>7,150,650.38</u>	<u>5,554,574.13</u>
		<u>\$ 34,033,044.74</u>	<u>\$ 35,342,881.82</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Serial Bonds	C-18	\$ 23,063,000.00	\$ 25,904,000.00
Bond Anticipation Notes	C-16	5,653,000.00	
Green Acres Loan Payable	C-17	845,082.31	948,772.64
Interfunds Payable	C-6, C-10		128,198.35
Capital Improvement Fund	C-9	162,996.65	68,731.65
Reserve for:			
Debt Service	C-11	1,131.81	1,131.81
Future Improvements	C-12	742,980.25	722,980.25
State Grants and Aid Receivable	C-13	43,992.33	246,199.60
Refunding Bond Sale Costs	C-15	5,651.24	5,651.24
Improvement Authorizations:			
Funded	C-16	458,371.05	2,120,852.43
Unfunded	C-16	2,601,765.25	4,537,305.98
Fund Balance	C-1	<u>455,073.85</u>	<u>659,057.87</u>
		<u>\$ 34,033,044.74</u>	<u>\$ 35,342,881.82</u>
 Bonds and Notes Authorized but Not Issued	 C-19	 <u>\$ 2,099,910.63</u>	 <u>\$ 5,554,574.13</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

C-1

	<u>Ref.</u>		
Balance, December 31, 2018	C		\$ 659,057.87
Increased by:			
Premium on Notes Issued	C-2	\$ 26,010.63	
Improvement Authorizations Canceled	C-14	<u>370,005.35</u>	<u>396,015.98</u>
			1,055,073.85
Decreased by:			
Improvement Authorizations Funded	C-14	350,000.00	
Utilized in Current Fund Budget	C-2	<u>250,000.00</u>	<u>600,000.00</u>
Balance, December 31, 2019	C		<u>\$ 455,073.85</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

D
Sheet # 1

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<u>Operating Fund</u>			
Cash - Checking	D-5	\$ 1,427,264.96	\$ 765,444.48
Cash - Investment Account	D-6	690,000.00	690,000.00
		<u>2,117,264.96</u>	<u>1,455,444.48</u>
Change Fund		130.00	130.00
		<u>2,117,394.96</u>	<u>1,455,574.48</u>
Receivables and Inventory with Full Reserves:			
Water/Sewer Rents Receivable	D-9	249,288.72	321,271.09
		<u>249,288.72</u>	<u>321,271.09</u>
Deferred Charges:			
Over Expenditure of Appropriations	D-4	35,352.58	
		<u>35,352.58</u>	
		<u>2,402,036.26</u>	<u>1,776,845.57</u>
<u>Capital Fund</u>			
Cash - Checking	D-5	1,827,243.17	842,307.50
	D-7	1,827,243.17	842,307.50
		<u>1,827,243.17</u>	<u>842,307.50</u>
Interfunds Receivable	D-8		10,000.00
Fixed Capital	D-10	44,360,547.50	44,360,547.50
Fixed Capital Authorized and Uncompleted	D-11	6,919,151.81	6,284,151.81
		<u>53,106,942.48</u>	<u>51,497,006.81</u>
		<u>\$ 55,508,978.74</u>	<u>\$ 53,273,852.38</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

D
Sheet # 2

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<u>Operating Fund</u>			
Liabilities:			
Appropriation Reserves:			
Committed	D-4, D-12	\$ 428,279.71	\$ 310,397.60
Uncommitted	D-4, D-12	453,525.71	149,431.46
Interfunds Payable	D-8		10,000.00
Accrued Interest on Bonds and Notes	D-13	109,418.75	46,254.77
Accrued Interest on Loans	D-14	11,404.99	11,404.99
Water/Sewer Overpayments	D-15	6,677.86	5,854.45
		<u>1,009,307.02</u>	<u>533,343.27</u>
Reserve for Receivables		249,288.72	321,271.09
Fund Balance	D-1	1,143,440.52	922,231.21
		<u>2,402,036.26</u>	<u>1,776,845.57</u>
 <u>Capital Fund</u>			
Serial Bonds	D-21	3,867,000.00	4,601,000.00
Waste Water Treatment Loans Payable	D-20	762,627.66	940,755.35
Bond Anticipation Notes	D-22	2,908,500.00	
Capital Improvement Fund	D-16	134,800.00	114,800.00
Reserve for:			
Amortization	D-17	42,563,271.65	41,651,143.96
Deferred Amortization	D-18	577,800.00	542,800.00
Improvement Authorizations:			
Funded	D-19	542,815.47	1,460,869.99
Unfunded	D-19	1,380,870.60	1,609,389.26
Fund Balance	D-2	369,257.10	576,248.25
		<u>53,106,942.48</u>	<u>51,497,006.81</u>
		<u>\$ 55,508,978.74</u>	<u>\$ 53,273,852.38</u>
 Bonds and Notes Authorized but Not Issued	 D-23	 \$ 600,500.00	 \$ 2,909,000.00

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-1

COMPARATIVE STATEMENTS OF OPERATIONS AND
CHANGE IN FUND BALANCE - OPERATING FUND
REGULATORY BASIS
YEARS ENDED DECEMBER 31, 2019 AND 2018

	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	D-3	\$ 750,000.00	\$ 900,000.00
Water/Sewer Rents	D-3	6,033,125.39	5,335,058.08
Miscellaneous	D-3	582,693.58	273,326.13
Interest on Investments	D-3	13,401.10	12,147.64
Capital Surplus	D-3	200,000.00	115,000.00
Other Credits to Income:			
Unexpended Balance of Appropriation			
Reserves	D-12	110,988.71	259,655.90
		<u>7,690,208.78</u>	<u>6,895,187.75</u>
 <u>Expenditures</u>			
Operating	D-4	5,232,545.00	4,926,735.00
Capital Improvements	D-4	20,000.00	20,000.00
Debt Service	D-4	1,130,852.05	1,034,118.40
Statutory Expenditures	D-4	370,955.00	415,955.00
		<u>6,754,352.05</u>	<u>6,396,808.40</u>
 Excess in Revenue		 935,856.73	 498,379.35
 Adjustments to Income before Surplus:			
Expenditures included above which are by Statute			
Deferred Charges to Succeeding Years Budget	D-4	35,352.58	
 Statutory Excess in Revenue		 971,209.31	 498,379.35
 <u>Fund Balance</u>			
Balance, Beginning of Year	D	922,231.21	1,323,851.86
		<u>1,893,440.52</u>	<u>1,822,231.21</u>
 Decreased by:			
Amount Utilized in Operating Budget	D-3	750,000.00	900,000.00
 Balance, End of Year	D	 <u>\$ 1,143,440.52</u>	 <u>\$ 922,231.21</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-2

STATEMENT OF CAPITAL FUND BALANCE
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	
Balance, December 31, 2018	D	\$ 576,248.25
Increased by:		
Premium on BAN Sale	D-5	28,008.85
		<u>604,257.10</u>
Decreased by:		
Deferred Reserve for Amortization	D-18	\$ 35,000.00
Anticipated in Operating Budget	D-5	200,000.00
		<u>235,000.00</u>
Balance, December 31, 2019	D	<u><u>\$ 369,257.10</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-3

STATEMENT OF REVENUE
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

<u>Revenue</u>	<u>Ref.</u>	<u>Budget Revenue</u>	<u>Realized</u>	<u>Excess</u>
Fund Balance Anticipated	D-1	\$ 750,000.00	\$ 750,000.00	
Rents	D-1, D-9	5,600,000.00	6,033,125.39	\$ 433,125.39
Water/Sewer Capital Surplus	D-1, D-5	200,000.00	200,000.00	
Interest on Investments	D-1, D-6		13,401.10	13,401.10
Miscellaneous	D-1, D-5	<u>250,000.00</u>	<u>582,693.58</u>	<u>332,693.58</u>
	D-4	<u>\$ 6,800,000.00</u>	<u>\$ 7,579,220.07</u>	<u>\$ 779,220.07</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

STATEMENT OF EXPENDITURES
YEAR ENDED DECEMBER 31, 2019

D-4

<u>Appropriations</u>	<u>Budget</u>	<u>Modified Budget</u>	<u>Paid or Charged</u>	<u>Expended</u>		<u>Unexpended Balance Canceled</u>	<u>Overexpenditure</u>
				<u>Encumbered</u>	<u>Reserved</u>		
<u>Operating</u>							
Salaries and Wages	\$ 1,875,745.00	\$ 1,875,745.00	\$ 1,721,926.05		\$ 153,818.95		
Other Expenses	3,381,800.00	3,381,800.00	2,659,768.53	\$ 428,279.71	268,751.76	\$ 25,000.00	
<u>Capital Improvements</u>							
Capital Improvement Fund	20,000.00	20,000.00	20,000.00				
<u>Debt Service</u>							
Payment of Bond Principal	734,000.00	734,000.00	734,000.00				
Interest on Bonds and Notes	160,000.00	160,000.00	195,352.58				\$ 35,352.58
State of New Jersey:							
Loan Principal	182,500.00	182,500.00	182,487.73			12.27	
Loan Interest	30,000.00	30,000.00	19,011.74			10,988.26	
<u>Statutory Expenditures</u>							
Contribution to:							
Public Employees' Retirement System	250,000.00	250,000.00	250,000.00				
Social Security System (OASI)	150,955.00	150,955.00	75,000.00		30,955.00	45,000.00	
Unemployment Compensation Insurance	15,000.00	15,000.00	15,000.00				
Total Water/Sewer Utility Appropriations	<u>\$ 6,800,000.00</u>	<u>\$ 6,800,000.00</u>	<u>\$ 5,872,546.63</u>	<u>\$ 428,279.71</u>	<u>\$ 453,525.71</u>	<u>\$ 81,000.53</u>	<u>\$ 35,352.58</u>
<u>Ref.</u>		D-3	Below	D	D	Below	D
		<u>Ref.</u>					
Adopted Budget		D-3	\$ 6,800,000.00				
Cash Disbursed		D-5		\$ 5,658,182.31			
Accrued Interest on Bonds and		D-13		195,352.58			
Accrued Interest on Loans		D-14		19,011.74			
Deferred Charge		D-1	35,352.58				
Canceled		Above	(81,000.53)				
			<u>\$ 6,754,352.05</u>				
			<u>\$ 5,872,546.63</u>				
<u>Ref.</u>		D-1	Above				

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

E

<u>ASSETS</u>	<u>Ref.</u>	<u>December 31, 2019</u>	<u>December 31, 2018</u>
<u>Operating Fund</u>			
Cash - Checking Account	E-5	\$ 512,552.40	\$ 565,034.25
		<u>512,552.40</u>	<u>565,034.25</u>
<u>Capital Fund</u>			
Cash - Checking Account	E-5	421,146.56	383,236.13
		<u>421,146.56</u>	<u>383,236.13</u>
Interfunds Receivable	E-9		6,000.00
Fixed Capital	E-8	4,733,041.27	4,703,041.27
Fixed Capital Authorized and Uncompleted	E-10	1,056,750.00	176,750.00
		<u>6,210,937.83</u>	<u>5,269,027.40</u>
		<u>\$ 6,723,490.23</u>	<u>\$ 5,834,061.65</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
<u>Operating Fund</u>			
Liabilities:			
Appropriation Reserves:			
Encumbered	E-4, E-11	\$ 117.24	\$ 20,143.36
Uncommitted	E-4, E-11	83,371.05	157,618.06
Accrued Interest on Bonds and Notes	E-12	16,191.17	16,191.17
Interfunds Payable	E-15		6,000.00
		<u>99,679.46</u>	<u>199,952.59</u>
Fund Balance	E-1	412,872.94	365,081.66
		<u>512,552.40</u>	<u>565,034.25</u>
 <u>Capital Fund</u>			
Serial Bonds	E-18	1,054,000.00	1,194,000.00
Bond Anticipation Notes	E-19	63,000.00	
Capital Improvement Fund	E-13	111,925.00	256,925.00
Reserve for Amortization	E-14	3,758,341.27	3,618,341.27
Deferred Reserve for Amortization	E-16	163,750.00	3,750.00
Improvement Authorizations:			
Funded	E-17	202,512.47	85,733.19
Unfunded	E-17	756,491.89	9,967.43
Fund Balance	E-2	100,917.20	100,310.51
		<u>6,210,937.83</u>	<u>5,269,027.40</u>
		<u>\$ 6,723,490.23</u>	<u>\$ 5,834,061.65</u>
Bonds and Notes Authorized but Not Issued	E-20	\$ 750,700.00	\$ 63,700.00

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE
REGULATORY BASIS
YEARS ENDED DECEMBER 31, 2019 AND 2018

E-1

	<u>Ref.</u>	<u>December 31, 2019</u>	<u>December 31, 2018</u>
<u>Revenue and Other Income</u>			
Fund Balance Utilized	E-3	\$ 185,000.00	\$ 182,250.00
Membership Fees	E-3	480,385.59	455,136.00
Miscellaneous	E-3	103,290.39	88,494.05
Appropriation Reserves	E-11	<u>153,485.30</u>	<u>156,933.17</u>
		<u>922,161.28</u>	<u>882,813.22</u>
 <u>Expenditures</u>			
Operating	E-4	486,500.00	445,250.00
Capital Improvements	E-4	10,000.00	10,000.00
Debt Service	E-4	173,370.00	195,575.83
Statutory Expenditures and Deferred Charges	E-4	<u>19,500.00</u>	<u>16,000.00</u>
		<u>689,370.00</u>	<u>666,825.83</u>
 Excess in Revenue		 232,791.28	 215,987.39
 <u>Fund Balance</u>			
Balance, Beginning of Year	E	<u>365,081.66</u>	<u>331,344.27</u>
		597,872.94	547,331.66
Decreased by:			
Amount Utilized in Operating Budget	Above	<u>185,000.00</u>	<u>182,250.00</u>
Balance, End of Year	E	<u>\$ 412,872.94</u>	<u>\$ 365,081.66</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

STATEMENT OF CAPITAL FUND BALANCE
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

E-2

	<u>Ref.</u>	
Balance, December 31, 2018	E	\$ 100,310.51
Increased by:		
Premium on Sale of Notes	E-5	<u>606.69</u>
Balance, December 31, 2019	E	<u>\$ 100,917.20</u>

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

STATEMENT OF REVENUE
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

E-3

	<u>Ref.</u>	<u>Budget Revenue</u>	<u>Realized</u>	<u>Excess</u>
Fund Balance Anticipated	E-1	\$ 185,000.00	\$ 185,000.00	
Membership Fees	E-1, E-5	450,000.00	480,385.59	\$ 30,385.59
Miscellaneous	E-1, E-5	<u>80,000.00</u>	<u>103,290.39</u>	<u>23,290.39</u>
	E-4	<u>\$ 715,000.00</u>	<u>\$ 768,675.98</u>	<u>\$ 53,675.98</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

STATEMENT OF EXPENDITURES
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

E-4

<u>Appropriations</u>	<u>Budget</u>	<u>Modified Budget</u>	<u>Expended</u>			<u>Unexpended Balance Canceled</u>
			<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>Operating</u>						
Salaries and Wages	\$ 296,250.00	\$ 296,250.00	\$ 257,574.46		\$ 38,675.54	
Other Expenses	210,250.00	205,250.00	140,937.25	\$ 117.24	44,195.51	\$ 20,000.00
<u>Capital Improvements</u>						
Capital Improvement Fund	10,000.00	15,000.00	15,000.00			
<u>Debt Service</u>						
Payment of Bond Principal	141,000.00	141,000.00	140,000.00			1,000.00
Interest on Bonds and Notes	38,000.00	38,000.00	33,370.00			4,630.00
<u>Statutory Expenditures</u>						
Contribution to:						
Social Security System (OASI)	18,500.00	18,500.00	18,000.00		500.00	
Insurance (N.J.S.A. 43:54-3 et seq)	1,000.00	1,000.00	1,000.00			
Total Appropriations	\$ 715,000.00	\$ 715,000.00	\$ 605,881.71	\$ 117.24	\$ 83,371.05	\$ 25,630.00
<u>Ref.</u>	E-3	Below	Below	E	E	Below
	<u>Ref.</u>					
Budget Appropriation	E-3	\$ 715,000.00				
Canceled	Above	(25,630.00)				
Cash Disbursed	E-5		\$ 572,511.71			
Accrued Interest on Bonds	E-12		33,370.00			
		<u>\$ 689,370.00</u>	<u>\$ 605,881.71</u>			
<u>Ref.</u>		E-1	Above			

TOWNSHIP OF VERONA
PUBLIC ASSISTANCE TRUST FUND

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

E

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Cash - Checking	F-1	<u>\$ 3,061.90</u>	<u>\$ 3,007.58</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
Reserve for Expenditures	F-2	<u>\$ 3,061.90</u>	<u>\$ 3,007.58</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
FREE PUBLIC LIBRARY

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

G

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Cash - Fees Account	G-2	\$ 64,643.92	\$ 63,750.72
Cash - Memorial Account	G-2	141,754.73	140,325.43
Cash - Landsberger Account (CD)	G-2	<u>10,461.41</u>	<u>10,225.02</u>
		<u>\$ 216,860.06</u>	<u>\$ 214,301.17</u>
<u>FUND BALANCE</u>			
Fund Balances:			
Fees Account	G-1	\$ 64,643.92	\$ 63,750.72
Memorial Account	G-1	141,754.73	140,325.43
Contribution	G-1	<u>10,461.41</u>	<u>10,225.02</u>
		<u>\$ 216,860.06</u>	<u>\$ 214,301.17</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
PAYROLL FUND

COMPARATIVE BALANCE SHEETS
REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019 AND 2018

H

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Cash - Checking Account	H-1	\$ 12,432.60	\$ 3,192.80
		<u>\$ 12,432.60</u>	<u>\$ 3,192.80</u>
 <u>LIABILITIES AND RESERVES</u>			
Accounts Payable	H-1	\$ 412.74	\$ 412.76
Payroll Taxes and Deductions Payable	H-1	12,019.86	2,780.04
		<u>\$ 12,432.60</u>	<u>\$ 3,192.80</u>

TOWNSHIP OF VERONA
GENERAL FIXED ASSET ACCOUNT GROUP

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COMPARATIVE BALANCE SHEET
REGULATORY BASIS
DECEMBER 31, 2019 AND 2018

<u>FIXED ASSETS</u>	<u>2019</u>	<u>2018</u>
Land, Buildings, and Site Improvements	\$ 36,240,900.00	\$ 36,240,900.00
Fixed and Moveable Equipment	<u>11,236,216.35</u>	<u>10,900,921.00</u>
	<u>\$ 47,477,116.35</u>	<u>\$ 47,141,821.00</u>
 <u>RESERVE</u>		
Investment in General Fixed Assets	<u>\$ 47,477,116.35</u>	<u>\$ 47,141,821.00</u>

See accompanying notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

TOWNSHIP OF VERONA

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

1. **REPORTING ENTITY**

The Township of Verona, Essex County, New Jersey (the "Township") is organized as a Council-Manager municipality under the provisions of N.J.S.A. 40:69A-81 et seq. The Township is governed by an elected Council and by an appointed Municipal Manager, and by such other officers and employees as may be duly appointed. The Council shall consist of five members elected at large by voters of the municipality and shall serve for a term of four years beginning on the first day of July next following their election and that the Mayor shall be elected by the members of the Council.

Each member of the Council carries a legislative vote.

The Governmental Accounting Standards Board and subsequent Codification (collectively, "GASB") establishes certain standards for defining and reporting on the financial reporting entity. In accordance with these standards, the reporting entity should include the primary government and those component units which are fiscally accountable to the primary government.

The financial statements of the Township include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township, as required by the provisions of N.J.S.A. 40A:5-5.

2. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Measurement Focus, Basis of Accounting and Basis of Presentation

The accounting policies of the Township conform to the accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), which is another reporting framework other than accounting principles generally accepted in the United States of America ("GAAP"). Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township accounts for its financial transactions through the separate funds, which differ from the fund structure in accordance with GAAP.

The Governmental Accounting Standards Board and subsequent Codification (collectively, "GASB") is the accepted standard-setting body for establishing governmental accounting and financial reporting principles for state and local governments. The GASB establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with GAAP.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by the provisions of N.J.S.A. 40A:5-5.

The Township uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Township functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The Township has the following funds and account groups:

Current Fund - Encompasses resources and expenditures for basic governmental operations. Fiscal activity of Federal and State grant programs are reflected in a segregated section of the Current Fund.

Trust Funds - The records of receipts, disbursements and custodianship of monies in accordance with the purpose for which each account was created are maintained in Trust Funds. These include the Animal Control Trust Fund and General Trust Fund.

General Capital Fund - The receipts and expenditure records for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund, are maintained in this Fund, as well as related long-term debt accounts.

Utilities Funds - Water and Sewer and Swimming Pool Utilities are treated as separate entities. Each maintains its own Operating and Capital Funds which reflect revenue, expenditures, stewardship, acquisitions of utility infrastructure and other capital facilities, debt service, long-term debt and other related activity. The Water and Sewer Utilities were consolidated into one fund beginning with calendar year 1996. Budget appropriations are combined, but separate records are maintained for rents receivable and capital activity.

Free Public Library (the "Library") - Budget Appropriations and State Aid are transferred to the Free Public Library bank account and are expended with the approval of the Library for its purposes. Interest on investments, Library fines and other revenue are retained by the Library and expended therefrom.

Public Assistance Trust Fund - Receipts and disbursements of funds that provide assistance to certain residents of the Township which are not covered under the provisions of Title 44 of the New Jersey statutes are maintained in the Public Assistance Trust Fund.

Payroll Fund - Net salaries, payroll deductions and social security contributions of municipal and utility operations are deposited into the bank account of the Payroll Fund. A Payroll Fund does not exist under GAAP.

General Fixed Asset Account Group - These accounts reflect estimated valuations of land, buildings and certain moveable fixed assets of the Township as discussed under the caption of "Basis of Accounting".

Basis of Accounting

The Township follows the regulatory basis of accounting. Under this method of accounting, revenues, except for Federal and State Aid, are recognized when received and expenditures are recorded when incurred. The accounting principles and practices prescribed or permitted for municipalities by the Division ("regulatory basis of accounting") differ in certain respects from US GAAP applicable to local government units.

The more significant differences are as follows:

Property Taxes and Other Revenue

Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one-quarter of the

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The School levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30 of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Township. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on April 1 in the year following the calendar year levy when the same became in arrears, the collector in the municipality shall, subject to the provisions of the New Jersey Statutes, enforce the lien by placing the property on a standard tax sale. The Township also has the option when unpaid taxes or any municipal lien, or part thereof, on real property remains in arrears on the 11th day of the 11th month in the fiscal year when the taxes or lien became in arrears, the collector in the municipality shall, subject to the provisions of the New Jersey Statutes, enforce the lien by placing property on an accelerated tax sale, provided that the sale is conducted and completed no earlier than in the last month of the fiscal year. The Township may institute annual in rem tax foreclosure proceedings to enforce the tax collection or acquisition of title to the property. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the tax receivable and tax title liens that are uncollectible. US GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual (i.e., when they are both levied and available), reduced by an allowance for doubtful accounts.

Grant Revenue

Federal and State grants, entitlements or shared revenue received for purposes normally financed through the Current Fund are recognized when anticipated in the Township budget. GAAP requires such revenue to be recognized in the accounting period when they become subject to accrual.

Expenditures

Expenditures for general and utility operations are generally recorded on the accrual basis. Unexpended appropriation balances, except for amounts which may have been canceled by the governing body or by statutory regulation, are automatically recorded as liabilities at December 31st of each year, under the title of "Appropriation Reserves".

Grant appropriations are charged upon budget adoption to create spending reserves.

Expenditures from Trust and Capital Funds are recorded upon occurrence and charged to accounts statutorily established for specific purposes.

Budget appropriations for interest on General Capital Long-Term Debt is raised on the cash basis and is not accrued on the records; interest on Utility Debt is raised on the accrual basis and so recorded.

GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

Encumbrances

As of January 1, 1986, all local units were required by Technical Accounting Directive No. 85-1, as promulgated by the Division, to maintain an encumbrance accounting system. The directive states that contractual orders outstanding at December 31st are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

TOWNSHIP OF VERONA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

2. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Appropriation Reserves

Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences

Expenditures relating to obligations for unused vested accumulated sick, vacation and compensatory pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes

Property acquired for taxes ("Foreclosed Property") is recorded in the Current Fund at the assessed valuation during the year when such property was acquired by deed or foreclosure and is offset by a corresponding reserve account. GAAP requires such property to be recorded in the capital fixed assets at market value on the date of acquisition.

Interfunds Receivable/Payable

Interfunds Receivable in the Current Fund are generally recorded with offsetting reserves which are established by charges to operations. Collections are recognized as income in the year that the receivables are realized. Interfunds Receivable of all other funds are recorded as accrued and are not offset with reserve accounts. Interfunds Receivable of one fund are offset with Interfunds Payable of the corresponding fund. GAAP does not require the establishment of an offsetting reserve.

Inventories of Supplies

The cost of inventories for all funds are recorded as expenditures at the time individual items are purchased.

Capital Fixed Assets

General:

In accordance with the Administrative Code, Accounting for Governmental Fixed Assets, as promulgated by the Division, which differs in certain respects from GAAP, the Township has developed a fixed asset accounting and reporting system.

Fixed assets used in governmental operations (capital fixed assets) are accounted for in the Capital Fixed Assets. Public domain ("infrastructure") capital fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems, are not capitalized.

Acquisitions of land, buildings, machinery, equipment and other capital assets are recorded on a perpetual fixed asset record. Vehicles, furniture, equipment and other items are reflected at replacement values at time of inventory preparation. Additions to the established fixed assets are valued at cost.

Depreciation of assets is not recorded as an operating expense of the Township.

TOWNSHIP OF VERONA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

2. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Utilities:

Capital acquisitions, including utility infrastructure costs of the Water and Sewer and Swimming Pool Utilities, are recorded at cost upon purchase or project completion in the Fixed Capital Account of the Utilities. The Fixed Capital Accounts are adjusted for dispositions or abandonments. The accounts include moveable fixed assets of the Utility, but are not specifically identified and are considered as duplicated in the Capital Fixed Assets. The duplication is considered as insignificant on its effect on the financial statements taken as a whole.

Utility improvements that may have been constructed by developers are not recorded as additions to Fixed Capital.

Fixed Capital of the Utilities are offset by accumulations in Amortization Reserve Accounts. The accumulations represent costs of fixed assets purchased with budgeted funds or acquired by gift, as well as grants, developer contributions or liquidations of related bonded debt and other liabilities incurred upon fixed asset acquisition.

The Fixed Capital Accounts reflected herein are as recorded in the records of the Township and do not necessarily reflect the true condition of such Fixed Capital. The records consist of a control account only.

Long-term Debt

The Township's long-term debt is stated at face value. The debt is not traded and it is not practicable to determine its fair value without incurring excessive cost. Additional information pertinent to the Township's long-term debt is provided in Note 12 to the financial statements.

Net Pension Liability and Pension Related Deferred Outflows of Resources and Deferred Inflows of Resources and Pension Expense

The requirements of GASB Statement No. 68, Accounting and Financial Reporting for Pensions and GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68 require governmental entities to record their distributive shares of net pension liability, deferred outflows of resources, deferred inflows of resources and total pension related expense. Accounting principles applicable to municipalities, which have been prescribed by the Division, do not require the recording of these liabilities, deferrals and expenses, but do require the disclosure of these amounts. Since the Township does not follow generally accepted accounting principles, the GASBs did not result in a change in the Township's assets, liabilities and contribution requirements. Refer to Note 9 for these disclosures.

Other Post-Employment Benefits Other Than Pensions

The requirements of GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB) that is provided by other entities require governmental entities to record in their financial statements a share of the other governments net OPEB liability, deferred outflows of resources, deferred inflows of resources and total OPEB expense. Accounting principles applicable to municipalities, which have been prescribed by the Division, do not require the recording of these liabilities, deferrals and expenses, but do require the disclosure of the amounts. Since the Township does not follow generally accepted accounting principles, the GASB did not result in a change in the Township's assets, liabilities and contribution requirements. However, it did result in additional note disclosures as required by the GASB. See Note 10 for these disclosures.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Length of Service Awards Program (LOSAP)

Financial reporting standards established by the DLGS/Division exclude the financial information relating to a LOSAP program from the scope of the statutory audit. Accordingly, financial information relating to the Township's LOSAP Program, a deferred income program created pursuant to Section 457 of the Internal Revenue Code for the benefit of the volunteers, is not reported as part of the Borough's basic financial statements. As the LOSAP Plan's assets remain the property of the Township until withdrawn by participants, GAAP requires that the Plan's financial information be included in the Township's basic financial statements. See Note 18 regarding the availability of LOSAP Plan financial information.

Basic Financial Statements

The GASB also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township presents the financial statements, which are required by the Division and differ from the financial statements required by GAAP. In addition, the Division requires the financial statements to be referenced to the supplementary schedules. This practice differs from GAAP.

Use of Estimates

The preparation of financial statements requires management of the Township to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of accrued revenues and expenditures during the reporting period. Accordingly, actual results could differ from those estimates.

3. DEPOSITS AND INVESTMENTS

Deposits

New Jersey Statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation ("FDIC") or any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund (the "Fund").

Cash on deposit is partially insured by federal deposit insurance in the amount of \$250,000.00 in each depository. Balances above the federal deposit insurance amount are insured by the Government Unit Deposit Protection Act (GUDPA), N.J.S.A. 17:941, et seq., which insures all New Jersey governmental units' deposits in excess of the federal deposit insurance maximums.

Based on GASB criteria, the Township considers cash and cash equivalents to include petty cash, change funds, demand deposits, money market accounts, short-term investments and cash management money market mutual funds. The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature or are redeemed within one year. Twenty-five percent of the Fund may be invested in eligible securities which mature within two years provided, however, the average maturity of all investments in the Fund shall not exceed one year. Collateralization of fund investments is generally not required.

In addition, by regulation of the Division, municipalities are allowed to deposit funds in the Municipal Bond Insurance Association (MBIA) through their investment management company, the Municipal Investors Service Corporation.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

3. DEPOSITS AND INVESTMENTS (continued)

In accordance with the provisions of the Governmental Unit Deposit Protection Act of New Jersey (GUDPA), public depositories are required to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal five percent of the average daily balance of public funds or;

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, The Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

Cash and cash equivalents have original maturities of three months or less from the date of purchase. Investments are stated at cost, which approximates fair value.

At December 31, 2019 and 2018, the book values of the deposits of the Township consisted of the following:

	Book Balance	
	December 31, 2019	December 31, 2018
Cash (Demand Accounts)	\$ 24,396,548.35	\$ 22,206,220.73
Change Funds (On-Hand)	555.00	555.00
	\$24,397,103.35	\$22,206,775.73

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

3. DEPOSITS AND INVESTMENTS (continued)

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the Township's deposits may not be returned. The government does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute and to deposit all of its funds in banks covered by FDIC and GUDP A. At least five percent of the Township's deposits were fully collateralized by funds held by the financial institution, but not in the name of the Township. Due to the nature of GUDPA, further information is not available regarding the full amount that is collateralized.

At December 31, 2019 and 2018 and 2018 the Township had the following depository accounts. All deposits are carried at cost. \$74,782.53 and \$80,299.32 held in agency and payroll accounts for the years ended December 31, 2019 and 2018, respectively, are not covered by GUDPA.

<u>Depository Account</u>	Bank Balance	
	December 31, 2019	December 31, 2018
FDIC Insured	\$ 966,860.06	\$ 964,301.17
GUPDA Insured	23,491,677.01	21,031,530.24
Uninsured	74,782.53	80,399.32
	<u>\$ 24,533,319.60</u>	<u>\$ 22,076,230.73</u>

Investments

New Jersey statutes permit the Township to purchase the following types of securities:

- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury Bills, Notes and Bonds
- Government money market mutual funds.
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school districts of which the local unit is a part.
- Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
- Local government investment pools, such as New Jersey CLASS, and the New Jersey Arbitrage Rebate Management Program.
- New Jersey State Cash Management Fund.
- Repurchase agreements of fully collateralized securities, subject to special conditions.

As of December 31, 2019 and 2018, the Township had no investments.

Interest earned in the General Capital Fund, Animal Control Fund and certain Other Trust Funds are assigned to the Current Fund in accordance with the regulatory basis of accounting. Interest earned in the Utility Capital Funds is assigned to the Utility Operating Funds in accordance with the regulatory basis of accounting.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

4. TAXES AND TAX TITLE LIENS RECEIVABLE

Property assessments are determined on true values and taxes are assessed based upon these values. The residential tax bill includes the levies for the Township, County and School purposes. Certified adopted budgets are submitted to the County Board of Taxation (the "Board") by each taxing district. The tax rate is determined by the Board upon the filing of these budgets.

The tax bills are mailed by the Tax Collector annually in June and are payable in four quarterly installments due the first of August and November of the current year and a preliminary billing due the first of February and May of the subsequent year. The August and November billings represent the third and fourth quarter installments and are calculated by taking the total year tax levy less the preliminary first and second quarter installments due February and May. The preliminary levy is based on one-half of the current year's total tax.

Tax installments not paid by the above due dates are subject to interest penalties determined by a resolution of the governing body. The rate of interest in accordance with the aforementioned resolution is 8% per annum on the first \$1,500.00 of delinquency and 18% on any delinquency in excess of \$1,500.00. The resolution also sets a grace period of ten days before interest is calculated. In addition, any delinquency in excess of \$10,000.00 at the end of the calendar year is subject to a 6% penalty on the unpaid balance.

Taxes unpaid on the 11th day of the eleventh month in the fiscal year when the taxes become in arrears are subject to the tax sale provisions of the New Jersey Statutes. The Township may institute in rem foreclosure proceedings after six months from the date of the sale if the lien has not been redeemed.

The following is a three-year comparison of certain statistical information relative to property taxes and property tax collections:

Comparative Schedule of Tax Rates

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Tax Rate	<u>\$ 2.770</u>	<u>\$ 3.159</u>	<u>\$ 3.113</u>
Apportionment of Tax Rate:			
Municipal	\$ 0.668	\$ 0.768	\$ 0.746
Library	0.034	0.039	0.039
County	0.507	0.594	0.613
School	<u>1.561</u>	<u>1.758</u>	<u>1.715</u>

Assessed Valuations

<u>Year</u>	<u>Amount</u>
2019	\$ 2,397,145,100.00
2018	2,021,636,100.00
2017	2,023,084,900.00

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

4. TAXES AND TAX TITLE LIENS RECEIVABLE (continued)

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	Percentage of <u>Collections</u>
2019	\$ 66,507,662.38	\$ 65,824,504.12	98.97%
2018	64,112,468.67	63,415,393.02	98.91
2017	63,171,348.49	62,664,677.09	99.20

Delinquent Taxes and Tax Title Liens

<u>Year</u>	Amount of <u>Tax Title Liens</u>	Amount of <u>Delinquent Taxes</u>	Total <u>Delinquent</u>	Percentage of <u>Tax Levy</u>
2019	\$ 44,409.25	\$ 551,344.04	\$ 595,753.29	0.90%
2018	30,182.53	496,850.33	527,032.86	0.82%
2017	76.93	431,301.16	431,378.09	0.68%

5. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens, on the basis of the last assessed valuation of such properties in the year of acquisition, was as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 267,817.00
2018	267,817.00
2017	267,817.00

6. CONSUMER ACCOUNTS RECEIVABLE

The Township maintains a Utility fund for the billing and collection of water/sewer rents. The Township is divided into three sections for the purposes of billings which are done on a quarterly basis.

A comparison of Water/Sewer billings and collections for the past three years are as follows:

<u>Year</u>	<u>Billing</u>	<u>Collection*</u>
2019	\$ 5,961,143.02	\$ 6,033,125.39
2018	5,264,641.58	5,335,058.08
2017	5,220,985.87	5,254,977.29

*Collections of prior year balances are included in the above sum amounts.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

7. SWIMMING POOL MEMBERSHIP FEES

A comparison of Swimming Pool Membership Fees for the past three years are as follows:

<u>Year</u>	<u>Collections</u>
2019	\$ 480,385.59
2018	455,136.00
2017	465,042.00

8. FUND BALANCES APPROPRIATED

<u>Year</u>	<u>Current Fund</u>		<u>Swimming Pool Utility Operating Fund</u>		<u>Water Sewer Utility Operating Fund</u>	
	Balance	Utilized in Budget of Succeeding	Balance	Utilized in Budget of Succeeding	Balance	Utilized in Budget of Succeeding
	<u>Dec. 31st</u>	<u>Year</u>	<u>Dec. 31st</u>	<u>Year</u>	<u>Dec. 31st</u>	<u>Year</u>
2019	\$ 4,313,930.07	\$ 3,025,000.00	\$ 412,872.94	\$ 185,000.00	\$ 1,143,440.52	\$ 750,000.00
2018	4,397,753.19	3,025,000.00	365,081.67	185,000.00	922,231.21	750,000.00
2017	3,662,469.05	2,920,000.00	331,334.27	182,250.00	1,323,851.86	900,000.00

9. PENSION PLANS

Public Employee Retirement System

The Public Employee Retirement System is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PERS Plan are as follows:

Plan Membership and Contributing Employers- Substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency are enrolled in PERS, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or other jurisdiction's pension fund. Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Inactive plan members or beneficiaries currently receiving benefits	178,748	174,904
Inactive plan members entitled to but not yet receiving benefits	609	589
Active plan members	<u>252,598</u>	<u>254,780</u>
Total	<u><u>431,955</u></u>	<u><u>430,273</u></u>

Contributing Employers – 1,703

Significant Legislation – For State of New Jersey contributions to PERS, Chapter 1, P.L. 2010, effective May 21, 2010, required the State to resume making actuarially recommended contributions to the pension plan on a phased-in basis over a seven-year period beginning in the fiscal year ended June 30, 2012.

TOWNSHIP OF VERONA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

9. PENSION PLANS (continued)

Chapter 19, P.L. 2009, effective March 17, 2009, provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State Fiscal Year 2009. Such an employer will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of PERS, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of PERS.

For the year ended December 31, 2019 and 2018, the Township's total payroll for all employees was \$10,858,735.78 and \$10,135,153.81, respectively. Total PERS covered payroll was \$4,501,150.00 and \$4,224,054.00, respectively. Covered payroll refers to pensionable compensation, rather than total compensation, paid by the Township to active employees covered by the Plan.

Specific Contribution Requirements and benefit provisions – The contribution policy is set by N.J.S.A 43:15 and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contributions is based on an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For fiscal year 2019, the State's pension contribution was less than the actuarial determined amount.

Employers' contribution amounts are based on an actuarially determined rate. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits. Township contributions are due and payable on April 1st in the second fiscal period subsequent to plan year for which the contribution requirements were calculated.

It is assumed that the Local employers will contribute 100% of their actuarially determined contribution and 100% of their Non-Contributory Group Insurance Premium Fund (NCGIPF) contribution while the State will contribute 70% of its actuarially determined contribution and 100% of its NCGIPF contribution. The 70% contribution rate is the actual total State contribution rate paid in fiscal year ending June 30, 2019 with respect to the actuarially determined contribution for the fiscal year ending June 30, 2019 for all State administered retirement systems.

In accordance with Chapter 98, P.L. 2017, PERS receives 21.02% of the proceeds of the Lottery Enterprise for a period of 30 years. Revenues received from lottery proceeds are assumed to be contributed to the System on a monthly basis.

Township payments to PERS for the years ending December 31, 2019 and 2018 consisted of the following:

	<u>2019</u>	<u>2018</u>
Total Regular Billing	\$ 579,623	\$ 574,067

The Township recognizes liabilities to PERS and records expenditures for same in the fiscal period that bills become due.

TOWNSHIP OF VERONA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

9. PENSION PLANS (continued)

The vesting and benefit provisions are set by N.J.S.A. 43:15. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007.
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

A service retirement benefit of 1/55th of final average salary for each year of service credit is available to tier 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tier 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62 and tier 5 members with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the retirement age of his/her respective tier.

Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions – The regulatory basis of accounting which is basis for the preparation of the Township’s basic financial statements does not require or permit the inclusion of entity-wide, full accrual basis financial statements. Accordingly, the Township does not recognize pension liabilities for any current or prior period until the fiscal period in which such payments will become due and payable.

At June 30, 2019, the PERS reported a net pension liability of \$18,143,832,135 for its Non-State Employer Member Group. The Township’s proportionate share of the net pension liability for the Non-State Employer Member Group that is attributable to the Township was \$10,736,952 or 0.0595885433%, which was an increase of 0.0018746292% from its proportion measured as of June 30, 2018.

The pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019.

At June 30, 2018, the PERS reported a net pension liability of \$19,689,501,539 for its Non-State Employer Member Group. The Township’s proportionate share of the net pension liability for the Non-State Employer Member Group that is attributable to the Township was \$11,363,582 or 0.0577139141%, which was a decrease of 0.0111522001% from its proportion measured as of June 30, 2017.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

At December 31, 2019, the Township's deferred outflows of resources and deferred inflows of resources related to PERS were from the following sources, if GASB 68 was recognized:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 192,714	\$ 47,431
Changes in assumptions	1,072,124	3,726,762
Net difference between projected and actual earnings on pension plan investments		169,487
Changes in proportion and differences between Township contributions and proportionate share of contributions	598,641	2,135,736
Township contributions subsequent to the measurement date	<u>579,623</u>	<u> </u>
	<u><u>\$ 2,443,102</u></u>	<u><u>\$ 6,079,416</u></u>

\$579,623 is reflected above as deferred outflows of resources related to pensions resulting from Township contributions subsequent to the measurement date. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense on the GAAP basis as follows:

<u>December 31,</u>	<u>Amount</u>
2020	\$ (612,016)
2021	(1,569,518)
2022	(1,411,034)
2023	(598,878)
2024	<u>(24,491)</u>
Total	<u><u>\$ (4,215,937)</u></u>

Actuarial Assumptions- The total pension liability in the June 30, 2019 and 2018 actuarial valuations were determined using the following actuarial assumptions, applied to all periods included in the measurement:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Inflation Rate: Price	2.75%	2.25%
Inflation Rate: Wage	3.25%	2.25%
Salary Increases Through 2026		1.65% - 4.15% based on age
Thereafter		2.65% - 5.15% based on age
Through All Future Years	3.25% - 15.25%	
	based on years of service	

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset allocation as of June 30, 2019 and 2018 are summarized in the following table:

2019			2018		
Asset Class	Target Allocation	Long-Term Expected Real Rate of Return	Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	4.67%	Absolute return/risk mitigation	5.00%	5.51%
Cash Equivalents	5.00%	2.00%	Cash equivalents	5.50%	1.00%
U.S. Treasuries	5.00%	2.68%	U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	4.25%	Investment grade credit	10.00%	3.78%
High Yield	2.00%	5.37%	Public high yield	2.50%	6.82%
Private Credit	6.00%	7.92%	Global diversified credit	5.00%	7.10%
Real Assets	2.50%	9.31%	Credit oriented hedge funds	1.00%	6.60%
Real Estate	7.50%	8.33%	Debt related private equity	2.00%	10.63%
U.S. Equity	28.00%	8.26%	Debt related real estate	1.00%	6.61%
Non-U.S. Developed Markets Equity	12.50%	9.00%	Private real asset	2.50%	11.83%
Emerging Market Equities	6.50%	11.37%	Equity related real estate	6.25%	9.23%
Private Equity	12.00%	10.85%	U.S. equity	30.00%	8.19%
	<u>100.00%</u>		Non-U.S. developed markets equity	11.50%	9.00%
			Emerging markets equity	6.50%	11.64%
			Buyouts/venture capital	<u>8.25%</u>	13.08%
				<u>100.00%</u>	

Discount Rate – The discount rate used to measure the total pension liability as of June 30, 2018 was 5.66% and as of June 30, 2019 was 6.28%. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State employer

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of Net Pension Liability – the following presents the net pension liability of PERS calculated using the discount rates as disclosed above as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	At 1% Decrease (5.28%)	At Current Discount Rate (6.28%)	At 1% Increase (7.28%)
PERS	\$ 13,562,515	\$ 10,736,952	\$ 8,356,015

Plan Fiduciary Net Position – The plan fiduciary net position for PERS including the State of New Jersey at June 30, 2019 and 2018 were \$29,847,977,666 and \$29,472,374,536, respectively. The portion of the Plan Fiduciary Net Position that was allocable to the Local (Non-State) Group at June 30, 2019 and 2018 was \$23,347,631,751 and \$22,742,071,972, respectively.

Additional Information

Collective balances at June 30, 2019 are as follows:

Collective deferred outflows of resources	\$	3,149,522,616
Collective deferred inflows of resources		7,645,087,574
Collective net pension liability - Local group		18,143,832,135
Township's Proportion		0.0595885433%

Collective Local Group pension expense for the Local Group for the measurement period ended June 30, 2019 and 2018 was \$974,471,686 and \$1,099,708,157, respectively. The average of the expected remaining service lives of all plan members is 5.21, 5.63, 5.48, 5.57, 5.72 and 6.44 years for 2019, 2018, 2017, 2016, 2015 and 2014, respectively.

State Contribution Payable Dates

Chapter 83, P.L. 2016 requires the State to make pension contributions on a quarterly basis: at least 25% by September 30, at least 50% by December 31, at least 75% by March 31, and at least 100% by June 30. As such, contributions are assumed to be made on a quarterly basis with the first contribution 15 months after the associated valuation date.

Local employer's contributions are expected to be paid on April 1st, 21 months after the associated valuation date.

Receivable Contributions

The Fiduciary Net Position (FNP), includes Local employers' contributions receivable as reported in the financial statements provided by the Division of Pensions and Benefits. In determining the discount rate, the FNP at the beginning of each year does not reflect receivable contributions as those amounts are not available at the beginning of the year to pay benefits. The receivable contributions for the years ended June 30, 2019 and June 30, 2018 are \$1,038,892,124 and \$1,073,054,740, respectively.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

Police and Firemen’s Retirement System

The Police and Firemen’s Retirement System is a cost-sharing, multiple employer defined benefit pension plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the PFRS Plan are as follows:

Plan Membership and Contributing Employers - Substantially all full-time county and municipal police and firemen and state firemen or officer employees with police powers appointed after June 30, 1944 are enrolled in PFRS Membership and contributing employers of the defined benefit pension plans consisted of the following at June 30, 2019 and 2018:

	2019	2018
Inactive plan members or beneficiaries currently receiving benefits	44,567	43,755
Inactive plan members entitled to but not yet receiving benefits	42	39
Active plan members	42,295	41,517
Total	86,904	85,311

Contributing Employers – 584

Significant Legislation – For State of New Jersey contributions to PFRS, Chapter 1, P.L. 2010, effective May 21, 2010, required the State to resume making actuarially recommended contributions to the pension plan on a phased-in basis over a seven-year period beginning in the fiscal year ended June 30, 2012.

For the year ended June 30, 2019, it is assumed that the Local employers will contribute 100% of their actuarially determined contribution and 100% of their Non-Contributory Group Insurance Premium Fund (NCGIPF) contribution while the State will contribute 70% of its actuarially determined contribution and 100% of its NCGIPF contribution. The 70% contribution rate is the actual total State contribution rate paid in the fiscal year ending June 30, 2020 with respect to the actuarially determined contribution for the fiscal year ending June 30, 2020 for all State administered retirement systems.

In accordance with Chapter 98, P.L. 2017, PERS receives 1.2% of the proceeds of the Lottery Enterprise for a period of 30 years. Revenues received from lottery proceeds are assumed to be contributed to the System on a monthly basis.

Consistent with Chapter 83, P.L. 2016, it is assumed that the State will make pension contributions in equal amounts at the end of each quarter. It is assumed the Local employers’ contributions are expected to be received on April 1st, 21 months after the associated valuation date.

Pursuant to the provision of Chapter 78, P.L. 2011, COLA increases were suspended for all current and future retirees of PFRS.

For the year ended December 31, 2019 and 2018 the Township’s total payroll for all employees was \$10,858,735.78 and \$10,135,153.81, respectively. Total PFRS covered payroll was \$3,647,539 and \$3,213,161, respectively. Covered payroll refers to pensionable compensation, rather than total compensation, paid by the Township to active employees covered by the Plan.

Specific Contribution Requirements and benefit provisions – The contribution policy is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contributions rate increased from 8.5% of annual compensation to 10.0% in October 2011. Employer contribution amounts are based on an actuarially determined rate. The annual employer contributions include funding for basic retirement allowances and noncontributory death benefits. Township contributions are due and payable on April 1st in the second fiscal period subsequent to plan year for which the contribution requirements were calculated.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

Township payments to PFRS for the years ending December 31, 2019 and 2018 consisted of the following:

	<u>2019</u>	<u>2018</u>
Total Regular Billing	\$ 949,688	\$ 891,610

The Township recognizes liabilities to PFRS and records expenditures for same in the fiscal period that bills become due.

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for disability benefits, which vest after 4 years of service.

The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions – The regulatory-basis of accounting which is basis for the preparation of the Township’s basic financial statements does not require or permit the inclusion of entity-wide, full accrual basis financial statements. Accordingly, the Township does not recognize pension liabilities for any current or prior period until the fiscal period in which such payments will become due and payable.

At June 30, 2019, the PFRS reported a net pension liability of \$14,170,193,618 for its Non-State, Non-Special Funding Situation Employer Member Group. The Township’s proportionate share of the net pension liability for the Non-State Non-Special Funding Situation Employer Member Group was \$11,505,779, or 0.0940182198% which was an increase of 0.0028186666% from its proportion measured as of June 30, 2018. Then pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019.

At June 30, 2018, the PFRS reported a net pension liability of \$15,369,699,278 for its Non-State, Non-Special Funding Situation Employer Member Group. The Township’s proportionate share of the net pension liability for the Non-State Non-Special Funding Situation Employer Member Group was \$12,340,803, or 0.0911995532% which was an increase of 0.0035662397% from its proportion measured as of June 30, 2017. Then pension liability for the June 30, 2018 measurement date was determined by an actuarial valuation as of July 1, 2017, which was rolled forward to June 30, 2018.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

At December 31, 2019, the Township's deferred outflows of resources and deferred inflows of resources related to PFRS were from the following sources; if GASB 68 was recognized:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 97,124	\$ 72,845
Changes in assumptions	394,251	3,718,562
Net difference between projected and actual earnings on pension plan investments		155,900
Changes in proportion and differences between Township contributions and proportionate share of contributions	745,748	248,703
Township contributions subsequent to the measurement date	949,688	
	<u>\$ 2,186,811</u>	<u>\$ 4,196,010</u>

\$949,688 is reflected above as deferred outflows of resources related to pensions resulting from Township contributions subsequent to the measurement date. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions would be recognized in pension expense on the GAAP basis as follows:

<u>Year ended December 31,</u>	<u>Amount</u>
2020	\$ (579,782)
2021	(1,152,393)
2022	(725,637)
2023	(309,193)
2024	(191,882)
Total	<u>\$ (2,958,887)</u>

Actuarial Assumptions- The total pension liability in the June 30, 2019 and June 30, 2018 actuarial valuations were determined using the following actuarial assumptions, applied to all periods included in the measurement:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Inflation Rate: Price	2.75%	2.25%
Inflation Rate: Wage	3.25%	2.25%
Salary Increases Through 2026 Thereafter		1.65% - 4.15% based on age 2.65% - 5.15% based on age
Through All Future Years	3.25% - 15.25%	
	based on years of service	

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2019 and 2018 are summarized in the following table:

2019			2018		
Asset Class	Target Allocation	Long-Term Expected Real Rate of Return	Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Risk Mitigation Strategies	3.00%	4.67%	Absolute return/risk mitigation	5.00%	5.51%
Cash Equivalents	5.00%	2.00%	Cash equivalents	5.50%	1.00%
U.S. Treasuries	5.00%	2.68%	U.S. Treasuries	3.00%	1.87%
Investment Grade Credit	10.00%	4.25%	Investment grade credit	10.00%	3.78%
High Yield	2.00%	5.37%	Public high yield	2.50%	6.82%
Private Credit	6.00%	7.92%	Global diversified credit	5.00%	7.10%
Real Assets	2.50%	9.31%	Credit oriented hedge funds	1.00%	6.60%
Real Estate	7.50%	8.33%	Debt related private equity	2.00%	10.63%
U.S. Equity	28.00%	8.26%	Debt related real estate	1.00%	6.61%
Non-U.S. Developed Markets Equity	12.50%	9.00%	Private real asset	2.50%	11.83%
Emerging Market Equities	6.50%	11.37%	Equity related real estate	6.25%	9.23%
Private Equity	12.00%	10.85%	U.S. equity	30.00%	8.19%
	<u>100.00%</u>		Non-U.S. developed markets equity	11.50%	9.00%
			Emerging markets equity	6.50%	11.64%
			Buyouts/venture capital	8.25%	13.08%
				<u>100.00%</u>	

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

Discount Rate – The discount rate used to measure the total pension liability as of June 30, 2018 was 6.51% and as of June 30, 2019 was 6.85%. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2076. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2076, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of Net Pension Liability – the following presents the net pension liability of PFRS calculated using the discount rates as disclosed above as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage rate higher than the current rate:

	At 1% Decrease (5.85%)	At Current Discount Rate (6.85%)	At 1% Increase (7.85%)
PERS	\$ 15,551,620	\$ 11,505,779	\$ 8,157,262

Plan Fiduciary Net Position – The plan fiduciary net position for PFRS at June 30, 2019 and 2018 was \$27,792,420,945 and \$27,098,556,100, respectively.

Additional Information

Collective balances at June 30, 2019 are as follows:

Collective deferred outflows of resources	\$	1,198,936,924
Collective deferred inflows of resources		4,874,748,912
Collective net pension liability - Local group		14,170,193,618
Township's Proportion		0.0940182198%

Collective pension expense for the Local Group for the measurement period ended June 30, 2019 and 2018 is \$1,325,963,796, and \$1,270,762,352, respectively. The average of the expected remaining service lives of all plan members is 5.92, 5.73, 5.59, 5.58, 5.53 and 6.17 years for 2019, 2018, 2017, 2016, 2015 and 2014, respectively.

State Contribution Payable Dates

Chapter 83, P.L. 2016 requires the State to make pension contributions on a quarterly basis: at least 25% by September 30, at least 50% by December 31, at least 75% by March 31, and at least 100% by June 30. As such, contributions are assumed to be made on a quarterly basis.

Local employer's contributions are expected to be paid on April 1st, 21 months after the associated valuation date.

TOWNSHIP OF VERONA

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2019 AND 2018

9. **PENSION PLANS (continued)**

Receivable Contributions

The Fiduciary Net Position (FNP) includes Local employers' contributions receivable as reported in the financial statements provided by the Division of Pensions and Benefits. In determining the discount rate, the FNP at the beginning of each year does not reflect receivable contributions as those amounts are not available at the beginning of the year to pay benefits. The receivable contributions for the years ended June 30, 2019 and June 30, 2018 are \$1,105,874,849 and \$1,089,730,202, respectively.

Local contributions expected to be paid the April 1st, following the valuation are discounted by the interest rate used at the valuation date.

Special Funding Situation

Under N.J.S.A 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation and state is treated as a non-employer entity. The non-employer contributing entities' total proportionate share of the collective net pension liability that is associated with the Township as of June 30, 2019 and 2018 for police and fire is 0.0940182198% and 0.0911995532%, respectively. The non-employer contributing entities' contribution for the year ended June 30, 2019 and 2018 was \$122,414 and \$99,277, respectively. The state's proportionate share of net pension liability attributable to the Township as of June 30, 2019 and 2018 was \$1,816,784 and \$1,676,294, respectively.

Defined Contribution Retirement Plan

DCRP was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. Prudential is acting on behalf of the NJ Division of Pensions and Benefits as the record keeper and investment funds manager. Chapter 1, P.L. 2010 increased the minimum annual salary required for eligibility in the DCRP. An employee must earn an annual salary of at least \$5,000 to be eligible or to continue participation.

The Defined Contribution Retirement Plan (DCRP) is a multiple employer defined contribution plan as defined in GASB Statement No. 68. The Plan is administered by The New Jersey Division of Pensions and Benefits (Division). The more significant aspects of the DCRP are as follows:

Plan Membership and Contributing Employers- Enrollment in the DCRP is required for state or local officials, elected or appointed on or after July 1, 2007; employees enrolled in PFRS or PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PFRS or PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000 annually; and employees otherwise eligible to enroll in PFRS or PERS after May 21, 2010, who do not work the minimum number of hours per week required for tier 4 or tier 5 enrollment, but who earn salary of at least \$5,000 annually. The maximum wage limit for 2019 is \$132,900 and is subject to annual adjustment. Members who earn in excess of the annual maximum wage will be enrolled in the DCRP in addition to the PERS. The minimum salary increased to \$8,000 for the period ended June 30, 2019. At June 30, 2019 and 2018, the membership in the DCRP, based on the information within the Division's database, was 59,270 and 57,893, respectively.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

9. PENSION PLANS (continued)

Contribution Requirement and Benefit *Provisions* - State and local government employers contribute 3% of the employee's base salary. Active members contribute 5.5% of base salary. Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

Employer and Employee Pension Contributions

The contribution policy is set by laws of the State of New Jersey and contributions are required by active members and participating employers. Plan members and employer contributions may be amended by State of New Jersey legislation, with the amount of contributions by the State of New Jersey contingent upon the annual Appropriations Act. As defined, the various retirement systems require employee contributions based on 7.20% for PERS, 10% for PFRS and 5.5% for DCRP of employees' base wages.

10. TOWNSHIP - OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB)-OTHER THAN PENSIONS

The Township has a defined post retirement Employee Health Benefits Program authorized pursuant to ordinance(s) to provide medical benefits to retired employees. The Township joined the Bergen Municipal Employee Benefits Fund (BMED) as a cost-effective source for providing quality health benefits to their employees. The Township provides medical insurance to all regular permanent full-time employees upon their successful retirement.

This valuation covers only administrative employees of the Township and their dependents. Operations employees are covered under the New Jersey State Health Benefits Plan at retirement and their actuarial obligations are measured and included as part of that plan.

The total OPEB liability December 31, 2019 and 2018 was \$46,667,901.00 and \$39,481,121.00, respectively.

Net OPEB Liability, January 1, 2019	\$	39,481,121.00
Service Cost		230,679.00
Interest		1,610,534.00
Change in Assumptions		6,206,519.00
Benefit Payments		(860,952.00)
Net OPEB Liability, December 31, 2019	\$	46,667,901.00

The OPEB liability above in the amount of \$46,667,901.00 consisted of \$15,128,639.00 in active members and \$31,539,262.00 in retirees. This net OPEB liability was calculated using a discount rate of 2.74% per annum and the plan provisions in effect on December 31, 2019. There are no plan assets to offset the liability. The total OPEB expense as of December 31, 2019 and 2018 is \$2,383,693.00 and \$1,802,238.00, respectively, based upon a discount rate of 2.74% and 4.10% respectively, per annum and the plan provisions in effect on December 31, 2019 and 2018.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

10. TOWNSHIP - OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS (continued)

The annual discount rate was based on the December 31, 2019 Bond Buyer 20 Index. Preretirement mortality rates were based on the RP-2000 Healthy Mortality Rates. The medical costs aging factor was based on the NJ SHBP Medical Morbidity rates. Other actuarial assumptions included CPI increase of 2.5%, salary increases of 2.5%, and assumed retirement age.

The following represents sensitivity of the township's net OPEB liability to changes in the discount rate currently 2.74% in 2019.

	1% Decrease (1.74%)	At Current Discount Rate (2.74%)	1% Increase (3.74%)
Net OPEB Liability	\$ 51,586,831	\$ 46,667,901	\$ 42,495,951

The following represents sensitivity of the township's net OPEB liability to changes in the medical trend rate currently 5.70% in 2019.

	1% Decrease	Medical Cost Trend Rates	1% Increase
Net OPEB Liability	\$ 43,597,395	\$ 46,667,901	\$ 51,915,874

The valuation has been conducted as of December 31, 2019 based upon census, plan design and cost information provided by The Fund. Census includes 92 retirees and spouses currently receiving retiree benefits, and 38 active participants of whom 16 are eligible to retire as of the valuation date. The average age of the active population is 44 and the average age of the retired population is 69.

New Jersey Chapter 78 requires that certain future retirees contribute toward the cost of their benefits. Specifically, those who had retired prior to passage of Chapter 78 and those employees that had more than 25 years of service on the date of passage are grandfathered. All others are subject to the contribution rates in effect when they retire, but not less than 1.5% of their annual retirement allowance from the Public Employees Retirement System. For purposes of this valuation and for conservatism, we have assumed that future retiree contributions percentage rates will not increase. Thus, we assumed that a future retiree will contribute his/her current employee contribution as reported by the Township increased annually by the rate of the medical trend. For the years ended December 31, 2019 and 2018 employer contributions for retiree benefits as reported by the Township were \$860,952 and \$842,292, respectively.

TOWNSHIP OF VERONA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

11. STATE - OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS

State Health Benefit Local Government Retired Employees Plan

General Information about the OPEB Plan

Plan Description

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost sharing multiple employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions; therefore, assets are accumulated to pay associated benefits.

For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

Benefits Provided

The Plan provides medical and prescription drug coverage to retirees and their dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A. 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

**11. STATE - OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS
(continued)**

Contributions

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

	June 30, 2019	June 30, 2018
Inactive plan members or beneficiaries currently receiving benefits	29,812	27,871
Active plan members	66,213	63,032
Total	96,025	90,903
Contributing employers	590	590
Contributing nonemployers	1	1

Nonspecial Funding Situation

The State of New Jersey's Total OPEB Liability for nonspecial funding situation was \$8,020,352,361 and \$9,452,773,649 at June 30, 2019 and 2018, respectively.

Components of Net OPEB Liability

The components of the collective net OPEB liability for Local Government Retired Employees Plan, including the State of New Jersey, is as follows:

	June 30, 2018	June 30, 2019
Total OPEB Liability	\$ 15,981,103,227	\$ 13,819,244,582
Plan Fiduciary Net Position	314,485,086	273,173,482
Net OPEB Liability	\$ 15,666,618,141	\$ 13,546,071,100
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.97%	1.98%

Actuarial Assumptions and Other Inputs - The total OPEB liability as of June 30, 2019 was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019. The total OPEB liability as of June 30, 2018 was determined by an actuarial valuation as of June 30, 2017, which was rolled forward to June 30, 2018. The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. These actuarial valuation used the following actuarial assumptions, applied to all periods (2019 and 2018) in the measurement:

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

**11. STATE - OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS
(continued)**

	June 30, 2019	June 30, 2018
Inflation	2.50%	2.50%
Salary Increases*:		
Through 2026	2.00% to 6.00%	1.65% - 8.98%
Thereafter	3.00% to 7.00%	2.65% - 9.98%

* Salary increases are based on years of service within the respective plan.

Preretirement and postretirement mortality rates were based on the Pub-2010 Safety Headcount-Weighted mortality table with fully generational mortality improvement projections from the central year using the MP-2019 scale.

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Healthcare Trend 2019 Assumptions - For pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

Discount Rate - The discount rate for June 30, 2019 and 2018 was 3.50% and 3.87%, respectively. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Sensitivity of the State's Net OPEB Liability to Changes in the Discount Rate - The following presents the collective net OPEB liability of the participating employers as of June 30, 2019 and 2018, calculated using the discount rate as disclosed above as well as what the collective net OPEB liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current rate:

	1% Decrease	At Discount Rate	1% Increase
Total Net OPEB Liability - 2018	\$ 18,381,085,096	\$ 15,666,618,141	\$ 13,498,373,388
Total Net OPEB Liability - 2019	15,662,704,137	13,546,071,100	11,826,026,995

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

**11. STATE - OTHER POST-EMPLOYMENT (RETIREMENT) BENEFITS (OPEB) - OTHER THAN PENSIONS
(continued)**

Sensitivity of the State’s Net OPEB Liability to Changes in the Healthcare Cost Trend Rates - The following presents the net OPEB liability as of June 30, 2019 and 2018, respectively, calculated using the healthcare trend rate as disclosed above as well as what the net OPEB liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Healthcare Cost Trend		
	1% Decrease	Rate	1% Increase
Total Net OPEB Liability - 2018	\$ 13,068,471,450	\$ 15,666,618,141	\$ 19,029,006,023
Total Net OPEB Liability - 2019	11,431,214,644	13,546,071,100	16,243,926,531

Special Funding Situation - The State of New Jersey’s Total OPEB Liability for special funding situation was \$5,525,718,739 and \$6,213,844,492 at June 30, 2019 and 2018, respectively.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

The amount of the State’s proportionate share of the net OPEB liability for special funding situation attributable to employees and retirees of the Township of Verona was \$5,560,586, or 0.100631%, at June 30, 2019, and \$6,560,204, or 0.105574%, at June 30, 2018. The OPEB expense attributed to the Township was \$73,707 and \$198,585 at June 30, 2019 and 2018, respectively.

12. MUNICIPAL DEBT

The Local Bond Law governs the issuance of bonds and notes to finance general capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within 10 years and 5 months or retired by the issuance of bonds.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

12. MUNICIPAL DEBT (continued)

The Township's debt as of December 31, 2019 is summarized as follows:

Summary of Municipal Debt (Excluding Current and Operating Debt)

	<u>Year 2019</u>	<u>Year 2018</u>
<u>Issued</u>		
General:		
Bonds, Notes and Loans	\$ 29,561,082.31	\$ 26,852,772.64
Water/Sewer Utility:		
Bonds, Notes and Loans	7,538,127.66	5,541,755.35
Swimming Pool Utility:		
Bonds and Notes	1,117,000.00	1,194,000.00
	<u>38,216,209.97</u>	<u>33,588,527.99</u>
Less:		
Reserve to Pay Debt Service:		
General	1,131.81	1,131.81
	<u>1,131.81</u>	<u>1,131.81</u>
Net Debt Issued	<u>38,215,078.16</u>	<u>33,587,396.18</u>
<u>Authorized but Not Issued</u>		
General:		
Bonds and Notes	2,099,910.63	2,669,099.60
Water/Sewer Utility:		
Bonds and Notes	600,500.00	2,909,000.00
Swimming Pool Utility:		
Bonds and Notes	750,700.00	63,700.00
Total Authorized but Not Issued	<u>3,451,110.63</u>	<u>8,527,274.13</u>
Net Bonds and Notes Issued and Authorized but Not Issued	<u>\$ 41,666,188.79</u>	<u>\$ 42,114,670.31</u>

The summarized statement of debt condition that follows is extracted from the Township's Annual Debt Statement and indicates a statutory net debt of 1.283% at December 31, 2019:

	<u>Gross Debt</u>	<u>Deduction</u>	<u>Net Debt</u>
Local School District	\$ 59,261,503.00	\$ 59,261,503.00	
Utility Debt	10,006,327.66	10,006,327.66	
General Debt	<u>31,660,992.94</u>	<u>1,131.81</u>	<u>\$ 31,659,861.13</u>
	<u>\$ 100,928,823.60</u>	<u>\$ 69,268,962.47</u>	<u>\$ 31,659,861.13</u>

Net debt, \$31,659,861.13 divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$2,467,517,930.33 equals 1.283%.

TOWNSHIP OF VERONA

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

12. MUNICIPAL DEBT (continued)

Summary of Statutory Debt Condition - Annual Debt Statement Borrowing Power Under N.J.S.A. 40A:2-6 as Amended

3 ½% of Equalized Valuation Basis	\$ 86,363,127.56
Net Debt	<u>31,659,861.13</u>
Remaining Borrowing Power	<u>\$ 54,703,266.43</u>

School Debt Deductions

School debt is deductible up to the extent of 4.0% of the Average Equalized Assessed Valuations of real property for the Local District.

Calculation of "Self-Liquidating Purposes" Water/Sewer Utility per N.J.S.A. 40A:2-45

Surplus and Cash Receipts from Fees, Rent or Other Charges for Year	\$ 7,379,220.07
Deductions:	
Operating and Maintenance Costs	\$ 5,603,500.00
Debt Service per Water/Sewer Utility	<u>1,130,852.05</u>
	<u>6,734,352.05</u>
Excess in Revenue	<u>\$ 644,868.02</u>

As there is an excess in revenue, all Water/Sewer Utility Debt is deductible for Debt Statement purposes.

Calculation of "Self-Liquidating Purposes" Swimming Pool Utility Per N.J.S.A. 40A:2-45

Surplus and Cash Receipts from Fees, Rent or Other Charges for Year	\$ 768,675.98
Deductions:	
Operating and Maintenance Costs	\$ 506,000.00
Debt Service per Swimming Pool Utility Operating Fund	<u>173,370.00</u>
	<u>679,370.00</u>
Excess in Revenue	<u>\$ 89,305.98</u>

As there is an excess in revenue, all Swimming Pool Utility Debt is deductible for Debt Statement purposes.

The foregoing debt information is in material agreement with the Annual Debt Statement as filed by the Chief Financial Officer.

TOWNSHIP OF VERONA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018

12. MUNICIPAL DEBT (continued)

General Capital Improvement Bond

As of December 31, 2019 Township's long-term debt is as follows:

	2019	2018
<u>General Obligation Bonds</u>		
\$6,827,000, 2008 Bonds due in annual installments of \$600,000 through May 2023, interest ranging from 3.50% to 3.70%	\$ 2,400,000.00	\$ 3,000,000.00
\$8,665,000, 2010 Bonds due in annual installments of \$640,000 to \$750,000 through May 2023, interest ranging from 3.00% to 3.25%	2,890,000.00	3,640,000.00
\$6,558,000, 2013 Bonds due in annual installments of \$500,000 to \$528,000 through July 2027, interest ranging from 2.50% to 3.00%	4,028,000.00	4,528,000.00
\$1,855,000, 2016 Refunding Bonds due in one annual installment of \$450,000 due November 2020, interest of 1.44%	450,000.00	911,000.00
\$14,355,000 2017 Bonds due in annual installments of \$530,000 to \$1,060,000 through February 2033, interest ranging from 2.00% to 3.00%	13,295,000.00	13,825,000.00
	\$ 23,063,000.00	\$ 25,904,000.00
<u>Water/Sewer Utility Bonds</u>		
\$2,886,000, 2008 Bonds due in annual installments of \$200,000 to \$220,000 through May 2023, interest ranging from 3.50% to 3.70%	\$ 860,000.00	\$ 1,080,000.00
\$1,819,000, 2010 Bonds due in annual installments of \$169,000 to \$200,000 through November 2021, interest of 3.00%	369,000.00	569,000.00
\$2,043,000, 2013 Bonds due in annual installments of \$118,000 to \$150,000 through July 2028, interest ranging from 2.50% to 3.00%	1,318,000.00	1,468,000.00
\$215,000, 2016 Refunding Bonds due in annual installments of \$69,000 through November 2019, interest of 1.44%		69,000.00
\$1,505,000 2017 Bonds due in annual installments of \$95,000 to \$130,000 through February 2031, interest ranging from 2.00% to 3.00%	1,320,000.00	1,415,000.00
	\$ 3,867,000.00	\$ 4,601,000.00
<u>Swimming Pool Utility Bonds</u>		
\$1,379,000, 2013 Bonds due in remaining annual installments of \$124,000 to \$130,000 through July 2026, interest ranging from 2.50% to 3.00%	\$ 904,000.00	1,034,000.00
\$171,000, 2017 Bonds due in annual installments of \$10,000 to \$15,000 through February 2030, interest ranging from 2.00% to 3.00%	150,000.00	160,000.00
	\$ 1,054,000.00	\$ 1,194,000.00

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

12. MUNICIPAL DEBT (continued)

Changes in Long-Term Municipal Debt

The Township's long-term debt activity for December 31, 2019 and 2018 is as follows:

	Balance, December 31, 2018	Additions	Reductions	Balance, December 31, 2019
Bonds Payable				
General Capital Fund	\$ 25,904,000.00		\$ 2,841,000.00	\$ 23,063,000.00
Water/Sewer Utility Capital Fund	4,601,000.00		734,000.00	3,867,000.00
Pool Utility Capital Fund	1,194,000.00		140,000.00	1,054,000.00
Total Bonds Payable	31,699,000.00		3,715,000.00	27,984,000.00
Green Acres Loan Payable				
General Capital Fund	948,772.56		103,690.33	845,082.23
Environmental Infrastructure Loans Payable				
Water Capital Fund	940,755.00		178,127.34	762,627.66
Total Long-Term Debt	\$ 33,588,527.56	\$ -	\$ 3,996,817.67	\$ 29,591,709.89
	Balance, December 31, 2017	Additions	Reductions	Balance, December 31, 2018
Bonds Payable				
General Capital Fund	\$ 28,753,000.00		\$ 2,849,000.00	\$ 25,904,000.00
Water/Sewer Utility Capital Fund	5,290,000.00		689,000.00	4,601,000.00
Pool Utility Capital Fund	1,352,000.00		158,000.00	1,194,000.00
Total Bonds Payable	35,395,000.00		3,696,000.00	31,699,000.00
Green Acres Loan Payable				
General Capital Fund	1,050,419.78		101,647.22	948,772.56
Environmental Infrastructure Loans Payable				
Water Capital Fund	1,148,233.00		207,478.00	940,755.00
Total Long-Term Debt	\$ 37,593,652.78	\$ -	\$ 4,005,125.22	\$ 33,588,527.56

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

12. MUNICIPAL DEBT (continued)

A schedule of annual debt service for future principal and interest for bonded debt is as follows:

Year	Cash Basis							Total
	General		Water/Sewer Utility		Swimming Pool Utility			
	Principal	Interest	Principal	Interest	Principal	Interest		
2020	\$ 2,830,000.00	\$ 659,420.00	\$ 665,000.00	\$ 112,302.00	\$ 140,000.00	\$ 29,920.00	\$ 4,436,642.00	
2021	2,710,000.00	582,890.00	639,000.00	92,847.00	140,000.00	26,470.00	4,191,207.00	
2022	2,730,000.00	508,890.00	470,000.00	74,107.00	140,000.00	23,020.00	3,946,017.00	
2023	2,635,000.00	426,177.00	450,000.00	59,392.00	145,000.00	18,795.00	3,734,364.00	
2024	1,420,000.00	351,732.00	255,000.00	48,117.00	145,000.00	11,520.00	2,231,369.00	
2025-2029	6,498,000.00	1,112,196.00	1,133,000.00	129,994.00	329,000.00	22,140.00	9,224,330.00	
2030-2033	4,240,000.00	254,400.00	255,000.00	1,950.00	15,000.00	225.00	4,766,575.00	
	<u>\$ 23,063,000.00</u>	<u>\$ 3,895,705.00</u>	<u>\$ 3,867,000.00</u>	<u>\$ 518,709.00</u>	<u>\$ 1,054,000.00</u>	<u>\$ 132,090.00</u>	<u>\$ 32,530,504.00</u>	

A schedule of annual debt service for future principal and interest for Green Acres debt is as follows:

Year	General		
	Principal	Interest	Total
2020	\$ 105,774.50	\$ 16,415.46	\$ 122,189.96
2021	107,900.58	14,289.40	122,189.98
2022	110,069.37	12,120.59	122,189.96
2023	112,281.77	9,908.20	122,189.97
2024	114,538.64	7,651.34	122,189.98
2025-2027	294,517.45	8,954.61	303,472.06
	<u>\$ 845,082.31</u>	<u>\$ 69,339.60</u>	<u>\$ 914,421.91</u>

Waste Water Treatment Loans:

Loan Number 3:

On November 1, 2002, loan agreements were entered into by the Township for the construction of potable ground wells and other improvements. Loans payable in the amount of \$1,435,250.00 were originally authorized detailed as follows:

Environmental Infrastructure Loan #3:	
Fund Share	\$ 700,000.00
Trust Share	735,250.00

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

12. MUNICIPAL DEBT (continued)

Loan Number 4:

On November 1, 2004, loan agreements were entered into by the Township for the continued construction of potable ground wells and other improvements. Loans payable in the amount of \$1,714,348.00 were originally authorized detailed as follows:

Environmental Infrastructure Loan #4:

Fund Share	\$	864,348.00
Trust Share		850,000.00

Schedules of future annual principal and interest payments remaining for the two combined loans are detailed as follows:

<u>Year</u>	<u>Loan Number 3</u>		<u>Loan Number 4</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2020	\$ 85,264.32	\$ 7,341.01	\$ 97,673.99	\$ 12,896.48	\$ 203,175.80
2021	83,637.29	4,942.45	95,871.03	10,257.79	194,708.56
2022	90,059.38	2,538.34	102,107.99	7,611.89	202,317.60
2023			104,973.59	4,730.32	109,703.91
2024			103,040.07	2,362.30	105,402.37
	<u>\$ 258,960.99</u>	<u>\$ 14,821.80</u>	<u>\$ 503,666.67</u>	<u>\$ 37,858.78</u>	<u>\$ 815,308.24</u>

Bond Anticipation Notes

	<u>Balance, December 31, 2018</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance December 31, 2019</u>
Bond Anticipation Notes				
General Capital Fund	\$ -	\$ 5,653,000.00	\$ -	\$ 5,653,000.00
Water/Sewer Utility Capital Fund	-	2,908,500.00		2,908,500.00
Pool Utility Capital Fund	-	63,000.00		63,000.00
Total	<u>\$ -</u>	<u>\$ 8,624,500.00</u>	<u>\$ -</u>	<u>\$ 8,624,500.00</u>

Bonds and Notes Authorized but Not Issued

There were Bonds and Notes Authorized but Not Issued in the following amounts:

	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2018</u>
General Capital Fund:		
General Improvements	<u>\$ 2,099,910.63</u>	<u>\$ 2,669,099.60</u>
Water/Sewer Utility Capital Fund:		
General Improvements	<u>\$ 600,500.00</u>	<u>\$ 2,909,000.00</u>
Swimming Pool Utility Capital Fund:		
General Improvements	<u>\$ 750,700.00</u>	<u>\$ 63,700.00</u>

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

13. INTERFUND RECEIVABLES AND PAYABLES

As of December 31, 2019, interfund receivables and payables that resulted from various interfund transactions were as follows:

<u>Fund</u>	2019		2018	
	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
Current Fund	\$ 474,352.98		\$ 21,114.35	\$ 90,484.20
Federal and State Grant Fund	56,744.91	\$ 469,498.04	147,229.11	
General Trust Fund		356,744.91	107,084.00	56,744.91
Animal Trust Fund		4,854.94		
General Capital Fund	300,000.00			128,198.35
Water/Sewer Operating Fund				10,000.00
Water/Sewer Capital Fund			10,000.00	
Swimming Pool Operating Fund				6,000.00
Swimming Pool Capital Fund			6,000.00	
	<u>\$ 831,097.89</u>	<u>\$ 831,097.89</u>	<u>\$ 291,427.46</u>	<u>\$ 291,427.46</u>

14. DEFERRED SCHOOL TAX

The Local School District Tax was raised on the school year basis and liability deferred by statute, resulting in school tax payable set forth in liabilities computed as follows:

	<u>Balance Dec. 31, 2019</u>	<u>Balance Dec. 31, 2018</u>	<u>Increase</u>
*Balance of Tax	\$ 16,447,586.81	\$ 15,323,387.01	\$ 1,124,199.80
Amount of Deferred	<u>9,234,270.26</u>	<u>9,234,270.26</u>	<u>-</u>
Total Payable (Cash Liability)	<u>\$ 7,213,316.55</u>	<u>\$ 6,089,116.75</u>	<u>\$ 1,124,199.80</u>
	<u>Balance Dec. 31, 2018</u>	<u>Balance Dec. 31, 2017</u>	<u>Increase</u>
*Balance of Tax	\$ 15,323,387.01	\$ 13,223,104.01	\$ 2,100,283.00
Amount of Deferred	<u>9,234,270.26</u>	<u>9,234,270.26</u>	<u>-</u>
Total Payable (Cash Liability)	<u>\$ 6,089,116.75</u>	<u>\$ 3,988,833.75</u>	<u>\$ 2,100,283.00</u>

*Required for school operations for the six-month period following December 31st.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

15. RISK MANAGEMENT

The Township is a member of the North Jersey Intergovernmental Insurance Fund for various insurance coverages.

16. CONTINGENT LIABILITIES

a. Compensated Absences

The Township permits its employees to accrue unused vacation and sick pay, which may be taken as compensatory time off or paid at a later date, at an agreed upon rate. It is estimated that the sum of \$1,031,294.64 and \$1,170,923.01, is due and payable to employees and officials of the Township as of December 31, 2019 and 2018, respectively upon their retirements or other separations. This amount was not verified by audit.

The Township has set aside a reserve of \$252,425.96 and \$168,051.14 in the General Trust Fund to fund a portion of the liability for the years ended December 31, 2019 and 2018, respectively.

b. Tax Appeals

As of January 30, 2020, the Township Attorney indicated that there were 70 State Tax Appeals pending before the New Jersey Tax Court and Essex County Tax Board matters.

Judgments, adverse to the Township, would apply to the year of appeal plus at least two subsequent years. Refunds or tax credits, including statutory interest thereon, would be chargeable to operations or future budget appropriations.

County taxes paid on the reductions in assessed valuations are subject to credits against County Tax Levy of the year subsequent to the year in which appeals were adjudicated.

c. Federal and State Awards

The Township participates in several Federal and State grant programs which are governed by various rules and regulations of the grantor agencies; therefore, to the extent that the Township has not complied with the rules and regulations governing the grant, refunds of any money received may be required and the collectability of any related receivable at December 31, 2019 may be impaired. In the opinion of management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying statutory basis financial statements for such contingencies.

d. Litigation

The Township is involved in claims incidental to its operation which has been referred to and are being handled by the Township's liability insurance carrier. No claims are to be in excess of insurance coverage limits.

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

17. LOSAP PROGRAM

The Township has established a Length of Service Award Program (LOSAP) Deferred Compensation Plan. The LOSAP is an incentive award program for volunteers who meet specified service criteria and is a qualified plan under Internal Revenue Code Section 457(e). Funding for the plan is provided via Township budget appropriations and the Township has authorized Variable Annuity Life Insurance Company, as the plan provider. As of December 31, 2019 and 2018, the cumulative balance of the Length of Service Award Program was \$658,599.94 and \$524,199.84, respectively. In accordance with N.J.A.C. 5:30-14, the funds held in the LOSAP remain the assets of the Township until they are distributed and as such are subject to the claims of the Township's general creditors.

18. GASB 77 Tax Abatements

The Township has entered into several property tax abatement agreements in order to provide incentives to redevelop areas that are in need for improvement or to create economic growth. These agreements are authorized under various New Jersey state statutes. The following represent the Township's most significant tax abatement agreements:

Entity Name	Commencement Date	Termination Date	Pilot Billing	Taxes If Billed In Full	Abated Taxes
Hilltop Pilot 1	March 28,2007	March 28, 2041	\$399,496.00	\$421,075.75	\$21,579.75
Hilltop Pilot 2	August 11, 2011	August 11, 2045	426,866.00	754,539.79	327,673.79
Children's Institute	August 6, 1996	Not Available	16,785.00	138,702.21	121,917.21
Verona Urban Renewal	July 16, 2015	July 16, 2050	181,238.00	631,408.28	450,170.28
Verona Place Urban Renewal Housing	September 10, 2015		19,895.00	141,659.04 82,702.62	121,764.04 82,702.62
Total			<u>\$1,044,280.00</u>	<u>\$2,170,087.69</u>	<u>\$1,043,105.07</u>

TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

19. FIXED ASSETS

The following is a summary of changes in the General Fixed Assets account group as of December 31, 2019 and 2018:

General Fixed Assets

	Balance December 31, <u>2018</u>	<u>Additions</u>	<u>Reductions</u>	Balance December 31, <u>2019</u>
Land and Site Improvements	\$ 36,240,900.00			\$ 36,240,900.00
Improvements				
Fixed and Movable Equipment	10,900,921.00	\$ 418,153.35	\$ 82,858.00	11,236,216.35
	<u>\$ 47,141,821.00</u>	<u>\$ 418,153.35</u>	<u>\$ 82,858.00</u>	<u>\$ 47,477,116.35</u>

	Balance December 31, <u>2017</u>	<u>Additions</u>	<u>Reductions</u>	Balance December 31, <u>2018</u>
Land and Site Improvements	\$ 36,240,900.00			\$ 36,240,900.00
Improvements				
Fixed and Movable Equipment	11,019,448.00	\$ 171,899.00	\$ 290,426.00	10,900,921.00
	<u>\$ 47,260,348.00</u>	<u>\$ 171,899.00</u>	<u>\$ 290,426.00</u>	<u>\$ 47,141,821.00</u>

Water Sewer Utility Fund

Water Sewer Fund

	Balance December 31, <u>2018</u>	<u>Additions</u>	<u>Reductions</u>	Balance December 31, <u>2019</u>
Land and Site Improvements	\$ 44,360,547.50			\$ 44,360,547.50
Fixed and Movable Equipment				
	<u>\$ 44,360,547.50</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 44,360,547.50</u>

Fixed Capital Authorized and Uncompleted	<u>\$ 6,284,151.81</u>	<u>\$ 635,000.00</u>	<u>\$ -</u>	<u>\$ 6,919,151.81</u>
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	Balance December 31, <u>2017</u>	<u>Additions</u>	<u>Reductions</u>	Balance December 31, <u>2018</u>
Land and Site Improvements	\$ 43,917,378.10			\$ 44,360,547.50
Fixed and Movable Equipment		\$ 443,169.40		
	<u>\$ 43,917,378.10</u>	<u>\$ 443,169.40</u>	<u>\$ -</u>	<u>\$ 44,360,547.50</u>

Fixed Capital Authorized and Uncompleted	<u>\$ 5,032,321.21</u>	<u>\$ 1,695,000.00</u>	<u>\$ 443,169.40</u>	<u>\$ 6,284,151.81</u>
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TOWNSHIP OF VERONA

**NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2019 AND 2018**

19. FIXED ASSETS (continued)

The following is a summary of changes in the Utility Fund Fixed Assets as of December 31, 2019 and 2018:

Pool Utility Fixed Assets

Pool Utility Fund

	Balance December 31, <u>2018</u>	<u>Additions</u>	<u>Reductions</u>	Balance December 31, <u>2019</u>
Land and Site Improvements	\$ 4,274,626.18			\$ 4,274,626.18
Buildings and Building Improvements	<u>428,415.09</u>	<u>\$ 30,000.00</u>	<u>-</u>	<u>458,415.09</u>
	<u>\$ 4,703,041.27</u>	<u>\$ 30,000.00</u>	<u>\$ -</u>	<u>\$ 4,733,041.27</u>
Fixed Capital Authorized and Uncompleted	<u>\$ 176,750.00</u>	<u>\$ 910,000.00</u>	<u>\$ 30,000.00</u>	<u>\$ 1,056,750.00</u>
	Balance December 31, <u>2017</u>	<u>Additions</u>	<u>Reductions</u>	Balance December 31, <u>2018</u>
Land and Site Improvements	\$ 4,274,626.18			\$ 4,274,626.18
Buildings and Building Improvements	<u>258,000.00</u>	<u>\$ 170,415.09</u>	<u>-</u>	<u>428,415.09</u>
	<u>\$ 4,532,626.18</u>	<u>\$ 170,415.09</u>	<u>\$ -</u>	<u>\$ 4,703,041.27</u>
Fixed Capital Authorized and Uncompleted	<u>\$ 347,165.09</u>	<u>\$ -</u>	<u>\$ 170,415.09</u>	<u>\$ 176,750.00</u>

20. SUBSEQUENT EVENTS

The Township has evaluated subsequent events occurring after December 31, 2019 through the date of July 20, 2020, which is the date the financial statements were available to be issued. Based on this evaluation, the Township has determined the following subsequent event has occurred which require disclosure in the financial statements.

Subsequent to year end, the COVID-19 (coronavirus) pandemic has resulted in substantial economic volatility on a global scale. As a result, the Township's economically sensitive revenues (i.e. property taxes, water and sewer utility collections, pool membership fees, interest earnings, fees, state and federal aid) might be negatively impacted. Collection rates on real property taxes might be slowed as unemployment rates are expected to spike. Meanwhile, the Township's expenditures for public safety and health service functions and pension benefits (due to stock market declines) would all be expected to increase sharply. None of these factors were taken into consideration in the development of the 2020 adopted budget. Given the uncertainty around the extent and timing of the potential future spread or mitigation of the coronavirus and around the imposition or relaxation of protective measures, management cannot reasonably estimate the actual impact on the Township's financial position at this time.

TOWNSHIP OF VERONA
CURRENT FUND

A-4

CASH RECEIPTS AND DISBURSEMENTS
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>		<u>Regular Fund</u>
Balance, December 31, 2018	A		\$ 13,408,437.54
Increased by:			
Interest and Cost on Taxes	A-2a	\$ 125,838.63	
Miscellaneous Revenue Not Anticipated	A-2d	244,089.80	
Petty Cash Fund Returned	A-7	500.00	
Due from State of New Jersey - Senior Citizens' and Veterans' Tax Deductions	A-8	70,383.50	
Taxes Receivable	A-9	65,826,698.91	
Revenue Accounts Receivable	A-12	4,345,360.29	
Interfunds Receivable	A-14	21,114.35	
License Surcharges	A-18	14,843.00	
Tax Overpayments	A-19	39,684.05	
Accounts Payable	A-22	50,963.03	
Interfunds Payable	A-23	393,157.48	
Prepaid Taxes	A-24	<u>389,002.57</u>	
			<u>71,521,635.61</u>
			84,930,073.15
Decreased by:			
Disbursements per Schedule	A-5		<u>70,981,590.40</u>
Balance, December 31, 2019	A		<u><u>\$ 13,948,482.75</u></u>

TOWNSHIP OF VERONA
CURRENT FUND

CASH DISBURSEMENTS - COLLECTOR - TREASURER
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	<u>A-5</u> <u>Regular</u> <u>Fund</u>
Budget Appropriations	A-3	\$ 20,649,354.22
Petty Cash Funds	A-7	500.00
Reserve for Revaluation	A-30	48,240.25
Appropriation Reserves	A-15	659,367.43
Due to State of New Jersey Surcharge	A-18	24,836.00
Tax Overpayments Refunded	A-19	8,451.92
Local School District Tax	A-20	36,294,947.20
County Taxes	A-21	12,186,528.91
Accounts Payable	A-22	66,374.74
Interfunds Payable	A-23	962,989.73
Note Payable	A-25	80,000.00
	A-4	<u>\$ 70,981,590.40</u>

TOWNSHIP OF VERONA
CURRENT FUND
 CHANGE FUNDS
YEAR ENDED DECEMBER 31, 2019

A-6

	<u>Ref.</u>	
Balance, December 31, 2018 and 2019	A	<u>\$ 425.00</u>
 <u>Analysis of Balance</u>		
Municipal Court		\$ 100.00
Tax Collector		75.00
Library		75.00
Recreation		50.00
Clerk		25.00
Construction Code Official		50.00
Public Works		<u>50.00</u>
	A	<u>\$ 425.00</u>

PETTY CASH FUNDS
DECEMBER 31, 2019

A-7

	<u>Ref.</u>	
Increased by:		
Petty Cash Funds Advanced:		
Administration		\$ 200.00
Pool Utility		100.00
Library		100.00
Recreation		<u>100.00</u>
	A-5	\$ 500.00
Decreased by:		
Petty Cash Funds Returned	A-4	<u>500.00</u>
		<u>\$ -</u>

TOWNSHIP OF VERONA
CURRENT FUND

A-8

DUE TO STATE OF NEW JERSEY
VETERANS AND SENIOR CITIZENS TAX DEDUCTIONS
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>		
Balance, December 31, 2018 (Due To)	A		\$ (7,107.36)
Increased by:			
Tax Deductions:			
Per Tax Duplicate:			
Senior Citizens		\$ 5,750.00	
Veterans		62,000.00	
Allowed by Tax Collector:			
Senior Citizens		<u>2,331.51</u>	
	A-9		<u>70,081.51</u>
			<u>62,974.15</u>
Decreased by:			
Prior Year Tax Deduction Disallowed:			
Prior Year	A-1, A-9	250.00	
Collections	A-4	<u>70,383.50</u>	
			<u>70,633.50</u>
Balance, December 31, 2019 (Due To)	A		<u><u>\$ (7,659.35)</u></u>

TOWNSHIP OF VERONA
CURRENT FUND

TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY
YEAR ENDED DECEMBER 31, 2019

A-9

Year	Balance	2019 Levy	Added	Collected		Due from State of New Jersey	Transfer to Tax Title Lien	Canceled	Balance
	Dec. 31, 2018		Taxes	2018	2019				Dec. 31, 2019
2018	\$ 496,850.33		\$ 250.00		\$ 496,951.21			\$ 149.12	\$ -
	496,850.33		250.00		496,951.21			149.12	-
2019		\$ 66,507,662.38		\$ 424,674.91	65,329,747.70	\$ 70,081.51	\$ 14,226.72	117,587.50	551,344.04
	\$ 496,850.33	\$ 66,507,662.38	\$ 250.00	\$ 424,674.91	\$ 65,826,698.91	\$ 70,081.51	\$ 14,226.72	\$ 117,736.62	\$ 551,344.04
<u>Ref.</u>	A	Below	Reserve	A-2c, A-24	A-2c, A-4	A-2c, A-8	A-10	Reserve	A

ANALYSIS OF 2019 PROPERTY TAX LEVY

Ref.

Tax Yield

General Purpose Tax:

Tax Levy

Added Taxes

\$ 66,391,312.13
116,350.25

Above

\$ 66,507,662.38

Tax Levy

Local School District Tax (Abstract)

A-2c, A-20 \$ 37,419,147.00

County Taxes:

County Tax (Abstract)

A-21 12,139,530.14

Due County for Added Taxes

A-21 20,108.24

(N.J.S.A. 54:4-63.1)

A-2c

49,578,785.38

Local Tax for Municipal Purpose (Budget)

A-2 16,832,635.00

Plus: Additional Taxes Levied

96,242.00

16,928,877.00

Above

\$ 66,507,662.38

TOWNSHIP OF VERONA
CURRENT FUND

TAX TITLE LIENS
YEAR ENDED DECEMBER 31, 2019

A-10

	<u>Ref</u>	
Balance, December 31, 2018	A	\$ 30,182.53
Increased by:		
Transfer From Taxes Receivable	A-9	<u>14,226.72</u>
Balance, December 31, 2019	A	<u>\$ 44,409.25</u>

PROPERTY ACQUIRED FOR TAXES AT ASSESSED VALUATION
DECEMBER 31, 2019

A-11

	<u>Ref.</u>	
Balance, December 31, 2018 and 2019	A	<u>\$ 267,817.00</u>

Analysis of Balance

<u>Block</u>	<u>Lot</u>	
42	51	\$ 6,800.00
86	106	6,300.00
58	15	10,200.00
62	100.01	69,563.00
62	100.04	12,004.00
68	12	7,200.00
112	87	3,600.00
127	8	4,350.00
128	22	103,000.00
39	43	11,700.00
42	48	25,500.00
42	52	3,000.00
59	8	1,500.00
86	106	2,100.00
88-01	9	<u>1,000.00</u>
		<u>\$ 267,817.00</u>

TOWNSHIP OF VERONA
CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE
YEAR ENDED DECEMBER 31, 2019

A-12

	<u>Ref.</u>	<u>Balance</u> <u>December 31, 2018</u>	<u>Accrued</u>	<u>Collections</u> <u>2019</u>	<u>Balance</u> <u>December 31, 2019</u>
Township Clerk:					
Alcoholic Beverage Licenses	A-2a		\$ 13,968.00	\$ 13,968.00	
Fees and Permits	A-2b		26,867.96	26,867.96	
Other Licenses	A-2b		6,010.00	6,010.00	
Construction Code Official:					
Building Fees and Permits	A-2a		236,973.00	236,973.00	
Other Licenses	A-2b		150.00	150.00	
Health Department:					
Health Licenses	A-2b		13,190.00	13,190.00	
Fire Department:					
State of New Jersey Rebate	A-2a		19,579.92	19,579.92	
Fire Detectors	A-2b		21,400.00	21,400.00	
Registrar of Vital Statistics:					
Marriage Licenses	A-2b		156.00	156.00	
Fees and Permits	A-2b		1,960.00	1,960.00	
Tax Collector:					
Fees and Permits	A-2b				
Parking Permits	A-2b		29,475.00	29,475.00	
Parking Meters	A-2a		46,703.45	46,703.45	
Health Transport Fees	A-2b		8,912.00	8,912.00	
6% Delinquent Penalty	A-1	\$ 10,996.31	15,202.78	10,996.31	\$ 15,202.78
Interest on Investments and Deposits	A-2a		325,784.00	325,784.00	
Public Works Department:					
Fees and Permits	A-2b		1,087.00	1,087.00	
Police Department:					
Fees and Permits	A-2b		3,880.11	3,880.11	
Board of Adjustment:					
Fees and Permits	A-2b		10,180.00	10,180.00	
Recreation Department:					
Fees and Permits	A-2a		306,643.00	306,643.00	
Municipal Court:					
Fines and Costs	A-2a	8,776.00	135,417.12	127,477.24	7,939.88
Treasurer:					
Urban Renewal	A-2a		41,458.00	41,458.00	
Community Center Rental	A-2a		55,615.00	55,615.00	
Comcast Cablevision Franchise Fee	A-2a		85,290.80	85,290.80	
Payments in Lieu of Taxes:					
Senior Citizens' Associates	A-2a		185,722.05	185,722.05	
Children's Institute	A-2a		16,785.00	16,785.00	
Hilltop - I	A-2a		385,142.00	385,142.00	
Hilltop - II	A-2a		417,152.00	417,152.00	
Annin Lofts	A-2a		124,546.00	124,546.00	
Verizon Franchise Fee	A-2a		158,787.35	158,787.35	
General Capital Surplus	A-2a		250,000.00	250,000.00	
Leaf Bag Sales	A-2a		9,737.50	9,737.50	
Tower Lease	A-2a		112,997.60	112,997.60	
Interlocal Agreements:					
Roseland	A-2a		131,112.00	131,112.00	
State of New Jersey:					
Energy Receipts Tax	A-2a		1,159,622.00	1,159,622.00	
		<u>\$ 19,772.31</u>	<u>\$ 4,357,506.64</u>	<u>\$ 4,345,360.29</u>	<u>\$ 23,142.66</u>
	<u>Ref.</u>	A	Reserve	A-4	A

TOWNSHIP OF VERONA
CURRENT FUND

DEFERRED CHARGES - N.J.S.A. 40A:4-55 SPECIAL EMERGENCY
YEAR ENDED DECEMBER 31, 2019

A-13

<u>Date Authorized</u>	<u>Purpose</u>	<u>Net Amount Authorized</u>	<u>Balance December 31, 2018</u>	<u>Decrease</u>	<u>Balance December 31, 2019</u>
June 19, 2017	Tax Revaluation	\$ 400,000.00	<u>\$ 320,000.00</u>	<u>\$ 80,000.00</u>	<u>\$ 240,000.00</u>
		<u>Ref.</u>	A	A-3	A

TOWNSHIP OF VERONA
CURRENT FUND

INTERFUNDS RECEIVABLE
YEAR ENDED DECEMBER 31, 2019

A-14

<u>Interfund Account</u>	<u>Balance</u> <u>December 31, 2018</u>	<u>Increase</u>	<u>Cash Receipts</u>	<u>Balance</u> <u>December 31, 2019</u>
Animal Control Fund		\$ 4,854.94		\$ 4,854.94
Federal/State Grant Fund		469,498.04		469,498.04
General Capital Fund	<u>\$ 21,114.35</u>		<u>\$ 21,114.35</u>	<u>-</u>
	<u>\$ 21,114.35</u>	<u>\$ 474,352.98</u>	<u>\$ 21,114.35</u>	<u>\$ 474,352.98</u>
	<u>Ref.</u> A	Below	A-1,A-4	A
	Ref.			
Transferred from Interfunds	A-23	\$ 469,498.04		
Statutory Excess In Animal Control Fund	A-2d	<u>4,854.98</u>		
		<u>\$ 474,353.02</u>		

TOWNSHIP OF VERONA
CURRENT FUND
 APPROPRIATION RESERVES
 YEAR ENDED DECEMBER 31, 2019

A-15
 Sheet #1

<u>Appropriation</u>	<u>Balance</u> <u>December 31, 2018</u>		<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
	<u>Committed</u>	<u>Uncommitted</u>		
<u>APPROPRIATIONS WITHIN "CAPS"</u>				
<u>GENERAL GOVERNMENT</u>				
Administrative and Executive:				
Salaries and Wages:				
Manager's Office		\$ 9,949.62	\$ 317.50	\$ 9,632.12
Mayor and Council		261.84		261.84
Township Clerk		9,798.96		9,798.96
Other Expenses	\$ 3,164.01	14,620.72	3,607.38	14,177.35
Administrative and Economic Development:				
Other Expenses	7,935.25	9,342.79	7,850.25	9,427.79
Elections:				
Other Expenses		8,655.60		8,655.60
Financial Administration				
Annual Audit	40,000.00	20,500.00	45,850.00	14,650.00
Assessment of Taxes:				
Salaries and Wages		6,400.56		6,400.56
Other Expenses	1,028.00	37,291.58	1,030.20	37,289.38
Collection of Taxes:				
Salaries and Wages		38,662.17		38,662.17
Tax Sale Costs	30.00	655.00	30.00	655.00
Miscellaneous Other Expenses	539.00	8,086.47	2,184.20	6,441.27
Liquidation of Tax Title Liens		2,000.00		2,000.00
Legal Services and Costs:				
Salaries and Wages		1,316.00	300.00	1,016.00
Other Expenses	12,363.07	36,736.43	18,271.05	30,828.45
Public Buildings and Grounds:				
Salaries and Wages		1,487.96	739.34	748.62
Other Expenses	19,391.48	5,803.38	17,153.12	8,041.74
Municipal Land Use Law (N.J.S.A. 40:55D-1):				
Planning Board:				
Salaries and Wages		499.92		499.92
Other Expenses	109.06	2,856.98		2,966.04
Board of Adjustment:				
Salaries and Wages		499.92		499.92
Other Expenses		4,448.84		4,448.84
Rent Leveling Board:				
Salaries and Wages		500.00		500.00
Other Expenses		136.14		136.14

TOWNSHIP OF VERONA
CURRENT FUND

APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2019

A-15
Sheet #2

<u>Appropriation</u>	<u>Balance</u> <u>December 31, 2018</u>		<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
	<u>Committed</u>	<u>Uncommitted</u>		
<u>APPROPRIATIONS WITHIN "CAPS"</u>				
<u>GENERAL GOVERNMENT</u>				
Shade Trees:				
Other Expenses		\$ 18,705.00	\$ 240.00	\$ 18,465.00
Municipal Court:				
Salaries and Wages		30,816.80	1,968.75	28,848.05
Other Expenses	\$ 37.40	8,039.14	1,777.64	6,298.90
Insurance:				
General Liability		1,044.11		1,044.11
Health Waivers		10,937.59		10,937.59
Employee Group Health	1,200.00	220,138.62	1,200.00	220,138.62
<u>PUBLIC SAFETY</u>				
Fire:				
Other Expenses:				
Miscellaneous Other Expenses	23,217.55	30,196.51	21,270.37	32,143.69
Fire Prevention:				
Salaries and Wages		6,918.75	6,840.50	78.25
Other Expenses	382.64	5,585.21	323.22	5,644.63
Police:				
Salaries and Wages		196,918.50		196,918.50
Other Expenses	32,156.64	26,121.89	21,333.59	36,944.94
Communications:				
Salaries and Wages		20.27		20.27
Other Expenses	8,461.64	5,708.90	7,105.89	7,064.65
Parking Meter Maintenance:				
Other Expenses	1,000.00	2,256.47	647.81	2,608.66
Rescue Squad:				
Other Expenses		4,900.00		4,900.00
Police Dispatchers:				
Salaries and Wages		35,508.80	7,389.93	28,118.87
Office of Emergency Management:				
Other Expenses		465.70		465.70
Road Repairs and Maintenance:				
Salaries and Wages		30,895.78	1,484.41	29,411.37
Other Expenses	33,608.77	12,617.02	29,087.80	17,137.99

TOWNSHIP OF VERONA
CURRENT FUND

APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2019

A-15
Sheet #3

Appropriation	Balance December 31, 2018		Paid or Charged	Balance Lapsed
	Committed	Uncommitted		
<u>APPROPRIATIONS WITHIN "CAPS"</u>				
<u>HEALTH AND WELFARE</u>				
(Board of Health - Local Health Agency):				
Board of Health:				
Salaries and Wages		\$ 11,531.30	\$ 644.18	\$ 10,887.12
Other Expenses	\$ 1,766.63	6,826.63	2,818.45	5,774.81
Dog Regulation:				
Other Expenses		4,999.70		4,999.70
<u>RECREATION AND EDUCATION</u>				
Recreation:				
Salaries and Wages		78,606.77	8,506.90	70,099.87
Other Expenses	11,543.66	15,876.46	2,651.99	24,768.13
Field Maintenance	1,763.37	4,641.52	1,013.35	5,391.54
Celebration of Public Event, Anniversary or Holiday:				
Other Expenses	50.00	15,356.78	2,269.70	13,137.08
Contribution to Senior Citizens' Center (N.J.S.A. 40:48-9.4):				
Salaries and Wages		4,956.25	1,894.50	3,061.75
Other Expenses		169.17		169.17
<u>MISCELLANEOUS AND OTHER</u>				
Mandatory Recycling:				
Salaries and Wages		1,691.00	612.00	1,079.00
Other Expenses	77,261.55	18,035.12	85,301.37	9,995.30

TOWNSHIP OF VERONA
CURRENT FUND

APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2019

A-15
Sheet #4

<u>Appropriation</u>	<u>Balance</u> <u>December 31, 2018</u>		<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
	<u>Committed</u>	<u>Uncommitted</u>		
<u>APPROPRIATIONS WITHIN "CAPS"</u>				
<u>MISCELLANEOUS AND OTHER</u>				
Garbage and Trash Removal - Contractual	\$ 265,234.91	\$ 11,511.53	\$ 215,492.87	\$ 61,253.57
Commercial Revitalization:				
Other Expenses		10,000.00		10,000.00
State Uniform Construction Code:				
Construction Official (Chief Administrator of Enforcement Agency):				
Salaries and Wages	250.00	10,094.71	410.00	9,934.71
Other Expenses	997.28	3,842.81	230.00	4,610.09
<u>UNCLASSIFIED</u>				
Utilities:				
Electricity	5,614.63	95,406.09	81,960.66	19,060.06
Telephone and Telegraph	67.54	6,248.51	5,963.38	352.67
Gasoline	11,038.24	21,109.24	5,783.55	26,363.93
Salary and Wage Adjustment		13,500.00		13,500.00
<u>CONTINGENT</u>		12,536.35	2,383.83	10,152.52

TOWNSHIP OF VERONA
CURRENT FUND

APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2019

A-15
Sheet #5

<u>Appropriation</u>	<u>Balance</u> <u>December 31, 2018</u>		<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Lapsed</u>
	<u>Committed</u>	<u>Uncommitted</u>		
<u>STATUTORY EXPENDITURES</u>				
Contributions to:				
Social Security System (OASI)		\$ 47,999.18		\$ 47,999.18
Defined Contribution Retirement Plan		2,536.93	\$ 963.11	1,573.82
Total Appropriations Within "CAPS"	<u>\$ 560,212.32</u>	<u>1,265,781.99</u>	<u>616,902.79</u>	<u>1,209,091.52</u>
 <u>OTHER OPERATIONS</u>				
Maintenance of Free Public Library	27,239.16	111,300.59	38,879.71	99,660.04
Recycling - State Tax		12,764.00		12,764.00
 <u>INTERLOCAL MUNICIPAL SERVICE AGREEMENTS</u>				
Roseland:				
Construction Code Official		15,832.61	3,584.93	12,247.68
Fire Sub-Code Official		0.08		0.08
Total Appropriations Excluded from "CAPS"	<u>27,239.16</u>	<u>139,897.28</u>	<u>42,464.64</u>	<u>124,671.80</u>
Total Appropriations	<u>\$ 587,451.48</u>	<u>\$ 1,405,679.27</u>	<u>\$ 659,367.43</u>	<u>\$ 1,333,763.32</u>
Reference	A	A	A-5	A-1

TOWNSHIP OF VERONA
CURRENT FUND

RESERVE FOR SALE OF TOWNSHIP-OWNED PROPERTY
YEAR ENDED DECEMBER 31, 2019

A-16

	Ref.	
Balance, December 31, 2018 and 2019	A	<u>\$ 19,248.19</u>

TOWNSHIP OF VERONA
CURRENT FUND

RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY
WITH STATE AID
YEAR ENDED DECEMBER 31, 2019

A-17

	<u>Ref.</u>	
Balance, December 31, 2018 and 2019	A	<u>\$ 1,561.19</u>

DUE TO STATE OF NEW JERSEY
MARRIAGE LICENSE AND BUILDING FEE SURCHARGE
YEAR ENDED DECEMBER 31, 2019

A-18

	<u>Ref.</u>	
Balance, December 31, 2018	A	\$ 10,397.32
Increased by:		
Receipts	A-4	<u>14,843.00</u>
		25,240.32
Decreased by:		
Payments	A-5	<u>24,836.00</u>
Balance, December 31, 2019	A	<u>\$ 404.32</u>

TOWNSHIP OF VERONA
CURRENT FUND

TAX OVERPAYMENTS
YEAR ENDED DECEMBER 31, 2019

A-19

	<u>Ref.</u>		
Balance, December 31, 2018	A		\$ 168,509.34
Increased by:			
Cash Receipts	A-4		39,684.05
			<u>208,193.39</u>
Decreased by:			
Refunds	A-5	\$ 8,451.92	
Cancellations	A-1	64,484.45	
			<u>72,936.37</u>
Balance, December 31, 2019	A		<u>\$ 135,257.02</u>

LOCAL SCHOOL DISTRICT TAX
YEAR ENDED DECEMBER 31, 2019

A-20

	<u>Ref.</u>	<u>School Tax Payable</u>	<u>Deferred School Tax</u>
Balance, December 31, 2018	A	\$ 6,089,116.75	\$ 9,234,270.26
Increased by:			
Levy for Fiscal Year 2019-2020	A-1, A-2c, A-9	37,419,147.00	
		<u>43,508,263.75</u>	<u>9,234,270.26</u>
Decreased by:			
Payments	A-5	36,294,947.20	
		<u>36,294,947.20</u>	
Balance, December 31, 2019	A	<u>\$ 7,213,316.55</u>	<u>\$ 9,234,270.26</u>

TOWNSHIP OF VERONA
CURRENT FUND

COUNTY TAXES
YEAR ENDED DECEMBER 31, 2019

A-21

	<u>Ref.</u>		
Balance, December 31, 2018	A		\$ 46,998.77
Increased by:			
General Levy	A-9	\$ 11,761,947.19	
County Open Space	A-9	377,582.95	
Due County for Added Taxes per N.J.S.A. 54:4-63.1 et seq.	A-9 A-1,2c	20,108.24	
			12,159,638.38
			12,206,637.15
Decreased by:			
Payments	A-5		12,186,528.91
Balance, December 31, 2019	A		\$ 20,108.24

ACCOUNTS PAYABLE
YEAR ENDED DECEMBER 31, 2019

A-22

	<u>Ref.</u>		
Balance, December 31, 2018	A		\$ 87,388.97
Increased by:			
Cash Received	A-4		50,963.03
			138,352.00
Decreased by:			
Cash Disbursed	A-5		66,374.74
Balance, December 31, 2019	A, Below		\$ 71,977.26
 <u>Analysis of Balance</u>			
County of Essex - 5% PILOT			\$ 50,963.03
Other			21,014.23
	Above		\$ 71,977.26

TOWNSHIP OF VERONA
CURRENT FUND

INTERFUNDS PAYABLE
YEAR ENDED DECEMBER 31, 2019

A-23

	<u>Ref.</u>		
Balance, December 31, 2018	A		\$ 90,484.21
Increased by:			
Transferred to Interfunds Receivable	A-14	\$ 469,498.04	
Grant Budget	A-3	103,488.48	
Cash Receipts	A-4	<u>393,157.48</u>	
			<u>966,144.00</u>
			<u>1,056,628.21</u>
Decreased by:			
Cash Disbursements	A-5	962,989.73	
Grant Anticipated Revenue	A-2a	<u>93,638.48</u>	
			<u>1,056,628.21</u>
Balance, December 31, 2019			<u><u>\$ -</u></u>

PREPAID TAXES
YEAR ENDED DECEMBER 31, 2019

A-24

	<u>Ref.</u>		
Balance, December 31, 2018	A		\$ 424,674.91
Increased by:			
Collections	A-4		<u>389,002.57</u>
			<u>813,677.48</u>
Decreased by:			
Applied to Taxes Receivable	A-9		<u>424,674.91</u>
Balance, December 31, 2019	A		<u><u>\$ 389,002.57</u></u>

TOWNSHIP OF VERONA
CURRENT FUND

EMERGENCY NOTE PAYABLE
YEAR ENDED DECEMBER 31, 2019

A-25

	<u>Ref.</u>	
Balance, December 31, 2018	A	\$ 320,000.00
Decreased by:		
Budget Appropriation	A-5	<u>80,000.00</u>
Balance, December 31, 2019	A	<u><u>\$ 240,000.00</u></u>

TOWNSHIP OF VERONA
CURRENT FUND

FEDERAL AND STATE GRANTS RECEIVABLE
YEAR ENDED DECEMBER 31, 2019

A-26

	<u>Balance</u> <u>December 31, 2018</u>	<u>Budget</u> <u>Revenue</u> <u>Realized</u>	<u>Collections</u>	<u>Balance</u> <u>December 31, 2019</u>
Municipal Alliance on Alcoholism and Drug Abuse	\$ 38,217.27	\$ 39,000.00	\$ 69,907.88	\$ 7,309.39
Click It Or Ticket		5,500.00	5,445.00	55.00
Recycling Tonnage		16,287.72	16,287.72	
Green Communities		3,000.00		3,000.00
Clean Communities Program		26,620.80		26,620.80
Body Armor Grant	2,163.83	3,229.96	3,229.96	2,163.83
Pedestrian Safety	997.50			997.50
Sustainable New Jersey				
FEMA Assistance to Firefighters	282,000.00		282,000.00	
NJDOT Park Avenue Rehabilitation	235,000.00			235,000.00
NJDOT South Prospect Rehabilitation	530,000.00			530,000.00
	<u>\$ 1,088,378.60</u>	<u>\$ 93,638.48</u>	<u>\$ 376,870.56</u>	<u>\$ 805,146.52</u>
<u>Ref.</u>	A	A-28	A-27	A
		<u>Ref.</u>		
Due from Current Fund		A-28	<u>\$ 376,870.56</u>	
		Above	<u>\$ 376,870.56</u>	

TOWNSHIP OF VERONA
FEDERAL/STATE GRANT FUND

INTERFUNDS RECEIVABLE
YEAR ENDED DECEMBER 31, 2019

A-27

	<u>Ref.</u>	<u>Federal and State Grant Fund</u>	
Balance, December 31, 2018	A		\$ 147,229.11
Increased by:			
Grants Receivable	A-26	\$ 376,870.56	
Unappropriated Revenue	A-29	16,286.92	
Grant Match	A-28	<u>9,850.00</u>	
			<u>403,007.48</u>
			550,236.59
Decreased by:			
Expenses Paid Through Current Fund	A-28		<u>962,989.72</u>
Balance, December 31, 2019	A		<u><u>\$ (412,753.13)</u></u>
<u>Analysis of Balance</u>			
Due to Current Fund	A		\$ (469,498.04)
Due from General Trust Fund	A		<u>56,744.91</u>
			<u><u>\$ (412,753.13)</u></u>

TOWNSHIP OF VERONA
CURRENT FUND

APPROPRIATED RESERVES FOR STATE GRANTS
YEAR ENDED DECEMBER 31, 2019

A-28

<u>Grant</u>	<u>Balance December 31, 2018</u>	<u>Transferred from Budget Appropriations</u>	<u>Local Match</u>	<u>Expended</u>	<u>Balance December 31, 2019</u>
Municipal Alliance Committee - DARE	\$ 50,090.51	\$ 39,000.00	\$ 9,850.00	\$ 50,890.40	\$ 48,050.11
Click It or Ticket	-	5,500.00		5,445.00	55.00
Clean Communities Program	25,470.27	26,620.80		28,157.14	23,933.93
Drunk Driving Enforcement Fund	12,785.28			4,021.89	8,763.39
United Way Medical Transport	4,368.08				4,368.08
Body Armor Grant	15,358.83	3,229.96			18,588.79
Firefighters Grant	674.00				674.00
Pedestrian Grant	1,598.82				1,598.82
Environmental Grant	952.70	3,000.00			3,952.70
Medical Transport	28,337.51				28,337.51
Sustainable New Jersey	3,651.00				3,651.00
Shaping New Jersey	28.04				28.04
DEA Equitable Sharing	30,292.67				30,292.67
NJDOT Park Avenue	235,000.00			46,187.57	188,812.43
NJDOT South Prospect	530,000.00			530,000.00	
Assistance to Firefighters Grant	282,000.00			282,000.00	
Body Worn Camera	15,000.00				15,000.00
Recycling Tonnage Grant		16,287.72		16,287.72	
	<u>\$ 1,235,607.71</u>	<u>\$ 93,638.48</u>	<u>\$ 9,850.00</u>	<u>\$ 962,989.72</u>	<u>\$ 376,106.47</u>
<u>Ref.</u>	A	A-26	A-27	A-27	A

TOWNSHIP OF VERONA
CURRENT FUND

UNAPPROPRIATED GRANT RESERVES
YEAR ENDED DECEMBER 31, 2019

A-29

	<u>Ref.</u>	
Increased by:		
Due from Current Fund	A-27	<u>\$ 16,286.92</u>
Balance, December 31, 2019	A	<u><u>\$ 16,286.92</u></u>

TOWNSHIP OF VERONA
CURRENT FUND

RESERVE FOR REVALUATION
YEAR ENDED DECEMBER 31, 2019

A-30

	<u>Ref.</u>	
Balance, December 31, 2018	A	\$ 72,491.60
Decreased by:		
Cash Disbursed	A-5	<u>48,240.25</u>
Balance, December 31, 2019	A	<u><u>\$ 24,251.35</u></u>

TOWNSHIP OF VERONA
TRUST FUND

CASH RECEIPTS AND DISBURSEMENTS COLLECTOR - TREASURER
YEAR ENDED DECEMBER 31, 2019

B-2

	<u>Ref.</u>	<u>Animal Control Trust Fund</u>	<u>General Trust Fund</u>
Balance, December 31, 2018	B	\$ 12,354.84	\$ 2,629,438.99
Increased by Receipts:			
Interfund Accounts	B-4		\$ 407,084.00
Special Deposits	B-5		1,106,409.72
State Unemployment Compensation Insurance Fund	B-6		34,828.54
State Fees Collected	B-10	\$ 915.60	
Dog and Cat License Fees	B-8	6,917.00	
CDBG	B-3		83,716.00
Escrow Deposits	B-9		29,300.00
		<u>7,832.60</u>	
		<u>20,187.44</u>	<u>1,661,338.26</u>
			<u>4,290,777.25</u>
Decreased by Disbursements:			
CDBG	B-7		106,563.00
Paid to State of New Jersey	B-10	891.60	
Special Deposits	B-5		1,296,413.29
Reserve for Unemployment Insurance	B-6		4,634.69
Expenditures Under R.S. 41:19-15.11	B-8	1,876.60	
Escrow Deposits	B-9		193,435.93
		<u>2,768.20</u>	
			<u>1,601,046.91</u>
Balance, December 31, 2019	B	<u>\$ 17,419.24</u>	<u>\$ 2,689,730.34</u>

TOWNSHIP OF VERONA
TRUST FUNDS

DUE FROM COUNTY OF ESSEX
(COMMUNITY DEVELOPMENT BLOCK GRANT)
YEAR ENDED DECEMBER 31, 2019

B-3

	<u>Ref.</u>	
Balance, December 31, 2018	B	\$ 296,842.00
Increased by:		
Grant Award	B-7	<u>104,432.00</u>
		401,274.00
Decreased by:		
Cash Received	B-2	<u>83,716.00</u>
Balance, December 31, 2019	B	<u><u>\$ 317,558.00</u></u>

TOWNSHIP OF VERONA
TRUST FUNDS

INTERFUNDS PAYABLE (RECEIVEABLE)
YEAR ENDED DECEMBER 31, 2019

B-4

			Animal Control Fund	Trust Other	
<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>Federal/State Grant Fund</u>	<u>Capital Fund</u>	
Balance, December 31, 2018	B	\$ (50,339.09)		\$ 56,744.91	\$ (107,084.00)
Increased by:					
Cash Receipts	B-2	407,084.00			407,084.00
		<u>407,084.00</u>		<u>56,744.91</u>	<u>300,000.00</u>
Decreased by:					
Statutory Excess	B-8	4,854.94	\$ 4,854.94		
Balance, December 31, 2019	B	<u>\$ 351,889.97</u>	<u>\$ 4,854.94</u>	<u>\$ 56,744.91</u>	<u>\$ 300,000.00</u>

TOWNSHIP OF VERONA
TRUST FUNDS

SPECIAL DEPOSITS
YEAR ENDED DECEMBER 31, 2019

B-5

	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>Dec. 31, 2019</u>
Senior Citizen - Donations	\$ 17,997.57		\$ 1,675.00	\$ 16,322.57
Law Enforcement Escrow Funds	15,984.00	\$ 20.00	5,221.50	10,782.50
Public Defender	8,075.00	3,405.00		11,480.00
Crime Prevention	1,765.55			1,765.55
Children's Fund	65,402.92	4,815.00	4,570.65	65,647.27
WTC 9/11 Fund	4,065.33		600.00	3,465.33
Firemen's Pension	148,545.00		27,485.00	121,060.00
Reserve for Terminal Leave	168,051.14	112,611.12	28,236.30	252,425.96
Fire Code Penalties	4,868.11	12,400.00	3,480.93	13,787.18
Environmental Commission	826.88	993.88		1,820.76
Reserve for Recreation	95,313.64	28,143.00	48,148.93	75,307.71
Recycling	71,805.99			71,805.99
Reserve for Snow Removal	183,084.00	40,000.00	47,432.68	175,651.32
COAH Contribution	435,780.20	205,014.78	330,800.93	309,994.05
Reserve for MAC	6,041.16	374.95	550.00	5,866.11
Parking Adjudication Account	11,646.20	934.00		12,580.20
General	19,429.49	13,526.67	4,691.24	28,264.92
Police Special Duty Pay	54,600.24	135,811.87	138,018.98	52,393.13
Reserve TTL		186,051.38		186,051.38
Reserve Premium on Tax Sale	534,142.17	270,965.76	381,062.99	424,044.94
Reserve for Tax Appeals	235,555.21	75,000.00	259,517.65	51,037.56
Flexible Savings Account	152.81	16,342.31	14,920.51	1,574.61
	<u>\$ 2,083,132.61</u>	<u>\$ 1,106,409.72</u>	<u>\$ 1,296,413.29</u>	<u>\$ 1,893,129.04</u>
Ref.	<u>B</u>	<u>B-2</u>	<u>B-2</u>	<u>B</u>

TOWNSHIP OF VERONA
TRUST FUNDS

UNEMPLOYMENT COMPENSATION INSURANCE FUND
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	<u>B-6</u>
Balance, December 31, 2018	B	\$ 409,857.56
Increased by:		
Employee Deductions	B-2	34,828.54
		<u>444,686.10</u>
Decreased by:		
Payments:		
Quarterly Premiums and Claims	B-2	4,634.69
		<u>4,634.69</u>
Balance, December 31, 2019	B	<u>\$ 440,051.41</u>

RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANT
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	<u>B-7</u>
Balance, December 31, 2018	B	\$ 213,127.00
Increased by:		
Grant Award	B-3	104,432.00
		<u>317,559.00</u>
Decreased by:		
Cash Disbursed	B-2	106,563.00
		<u>106,563.00</u>
Balance, December 31, 2019	B	<u>\$ 210,996.00</u>

TOWNSHIP OF VERONA
TRUST FUNDS

RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES
YEAR ENDED DECEMBER 31, 2019

B-8

	<u>Ref.</u>	
Balance, December 31, 2018	B	\$ 12,354.84
Increased by:		
License Fees:		
2019 Collections	B-2	6,917.00
		<u>19,271.84</u>
Decreased by:		
Due to Current Fund	B-4	4,854.94
Expenditures Under R.S. 4:19-15.11	B-2	1,876.60
		<u>6,731.54</u>
Balance, December 31, 2019	B	<u><u>\$ 12,540.30</u></u>

License Fees Collected

<u>Year</u>	Amount
2017	\$ 6,661.90
2018	<u>5,878.40</u>
	<u><u>\$ 12,540.30</u></u>

Note: R.S. 4:19-15.11
 "...there shall be transferred from such special account to the general funds of the municipality any amount then in such special account which is in excess of the total amount paid into such special account during the last two fiscal years next preceding".

TOWNSHIP OF VERONA
TRUST FUNDS

ESCROW DEPOSITS
YEAR ENDED DECEMBER 31, 2019

B-9

	<u>Ref.</u>	
Balance, December 31, 2018	B	\$ 270,502.53
Increased by:		
Deposits	B-2	<u>29,300.00</u>
		299,802.53
Decreased by:		
Refunds	B-2	<u>193,435.93</u>
Balance, December 31, 2019	B	<u><u>\$ 106,366.60</u></u>

TOWNSHIP OF VERONA
ANIMAL CONTROL TRUST FUND

DUE TO STATE OF NEW JERSEY
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	<u>B-10</u>
Increased by:		
Receipts	B-2	\$ 915.60
		<u>915.60</u>
Decreased by:		
Disbursements	B-2	<u>891.60</u>
Balance, December 31, 2019	B	<u>\$ 24.00</u>

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

CASH RECEIPTS AND DISBURSEMENTS - TREASURER
YEAR ENDED DECEMBER 31, 2019

C-2

	<u>Ref.</u>		
Balance, December 31, 2018	C		\$ 116,835.45
Increased by Collections:			
Premium on Sale of Notes	C-1	\$ 26,010.63	
Transferred from Investment Account	C-3	2,000,000.00	
Due from State of New Jersey	C-5	202,207.27	
Note proceeds	C-16	5,050,739.75	
Excess Note proceeds	C-16	602,260.25	
Reimbursed from Trust Fund	C-9	148,000.00	
Current Fund Budget Appropriation	C-9	50,000.00	
Reserve for Future Improvements	C-12	<u>20,000.00</u>	
			<u>8,099,217.90</u>
			8,216,053.35
Decreased by Disbursements:			
Fund Balance Utilized in Current			
Fund Budget	C-1	250,000.00	
Interfunds	C-10	428,198.35	
Improvement Authorizations	C-14	<u>5,480,035.28</u>	
			<u>6,158,233.63</u>
Balance, December 31, 2019	C		<u>\$ 2,057,819.72</u>

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

CASH RECEIPTS AND DISBURSEMENTS
INVESTMENT ACCOUNT
YEAR ENDED DECEMBER 31, 2019

C-3

	<u>Ref.</u>	
Balance, December 31, 2018	C	\$ 2,572,500.00
Decreased by Disbursements:		
Transfer to Treasurer's Account	C-2	<u>2,000,000.00</u>
Balance, December 31, 2019	C	<u>\$ 572,500.00</u>

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

ANALYSIS OF CAPITAL CASH AND INVESTMENTS
YEAR ENDED DECEMBER 31, 2019

C-4
Sheet # 1

	Ordinance Number	Balance December 31, 2018	Receipts	Disbursements		Transfers		Balance December 31, 2019
				Improvement Authorizations	Other	From	To	
<u>Improvement Authorizations - General</u>								
Various Capital Improvements	18-05	\$ 4,231.29		\$ 3,759.34		\$ 471.95		
Various Capital Improvements	5-09	1,600.00		379.33		1,220.67		-
Various Capital Improvements	2-10	54.08				0.08		\$ 54.00
Various Capital Improvements	6-10	37,300.55		37,300.55				-
Various Capital Improvements	7-11	50,432.83						50,432.83
Various Capital Improvements	3-12	474,761.59		398,421.84		65,698.77		10,640.98
Various Capital Improvements	1-13	(9,024.25)		16,141.75				(25,166.00)
Construction of Hilltop Park - II	3-13	203,395.27		5,715.00				197,680.27
Various Capital Improvements	9-13	460.84				460.84		
Various Capital Improvements	4-15	4,198.38	\$ 207,000.00	5,336.25		205,158.71		703.42
Various Capital Improvements	6-15	0.01						0.01
Various Capital Improvements	15-15	(466,494.87)	884,000.00	309,933.94		74,845.82		32,725.37
Various Capital Improvements	7-16	1,400.88						1,400.88

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

ANALYSIS OF CAPITAL CASH AND INVESTMENTS
YEAR ENDED DECEMBER 31, 2019

C-4
Sheet # 2

	Ordinance Number	Balance December 31, 2018	Receipts	Disbursements		Transfers		Balance December 31, 2019
				Improvement Authorizations	Other	From	To	
<u>Improvement Authorizations - General</u>								
Various Capital Improvements	15-16	\$ 5,600.00		\$ 4,696.00				\$ 904.00
Various Capital Improvements	18-16	(323,646.81)	\$ 1,256,207.27	275,972.12		\$ 326,454.10		330,134.24
Various Capital Improvements	28-16	(218,102.22)	223,000.00	4,897.78				
Phase II Library Renovations	9-17	349,496.03		349,496.03				
Various Capital Improvements	27-17	57,026.39		29,701.73		27,324.66		
Purchase of Various Fire Department Equipment	30-17	293,900.00		23,270.00		270,630.00		
Various Capital Improvements	09-18	26,520.00		15,840.00				10,680.00
Various Roadway, Curb and Walkway Improvements	22-18	286,269.75		279,149.45				7,120.30
Various Improvements, Equipment and Repairs	26-18	79,204.54		44,536.90				34,667.64
Purchase of Various Equipment	27-18	80,000.00		80,000.00				
Roof Replacement	29-18	17,000.00	333,000.00	204,540.25				145,459.75
Acquisition of Real Property	34-18	148,000.00	2,952,000.00	2,937,295.15				162,704.85
Purchase of Sprinkler System	03-19			22,600.00			\$ 25,000.00	2,400.00
Various Roadway, Curb and Walkway Improvements	11-19			168,545.95			250,000.00	81,454.05
Purchase of Various Equipment	12-19			74,463.91			75,000.00	536.09
Acquisition of Ambulance and Fire Engine	17-19			600.00			61,000.00	60,400.00
Various Capital Improvements	21-19			118,032.15			24,235.00	(93,797.15)
Reconstruction of Linn Drive	22-19			69,409.86			18,500.00	(50,909.86)

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

C-4
Sheet # 3

ANALYSIS OF CAPITAL CASH AND INVESTMENTS
YEAR ENDED DECEMBER 31, 2019

	Balance	Receipts	Disbursements		Transfers		Balance
	December 31, 2018		Improvement Authorizations	Other	From	To	December 31, 2019
<u>General Accounts</u>							
Fund Balance	\$ 659,057.87	\$ 26,010.63		\$ 250,000.00	\$ 350,000.00	\$ 370,005.35	\$ 455,073.85
Due from Trust Fund	107,084.00			407,084.00			(300,000.00)
Capital Improvement Fund	68,731.65	198,000.00			103,735.00		162,996.65
Reserve for Debt Service	1,131.81						1,131.81
Reserve for Future Improvements	722,980.25	20,000.00					742,980.25
Due to Current Fund	21,114.35			21,114.35			
Reserve for Refunding Bond Sale Costs	5,651.24						5,651.24
Excess Bond Anticipation Notes						602,260.25	602,260.25
	<u>\$ 2,689,335.45</u>	<u>\$ 6,099,217.90</u>	<u>\$ 5,480,035.28</u>	<u>\$ 678,198.35</u>	<u>\$ 1,426,000.60</u>	<u>\$ 1,426,000.60</u>	<u>\$ 2,630,319.72</u>
<u>Ref.</u>	C	C-2	C-2	C-2	Contra	Contra	

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

DUE FROM STATE OF NEW JERSEY GRANTS AND AID
YEAR ENDED DECEMBER 31, 2019

C-5

	<u>Ref.</u>	
Balance, December 31, 2018	C	\$ 246,199.60
Decreased by:		
Cash Received	C-2	<u>202,207.27</u>
Balance, December 31, 2019	C, Below	<u>\$ 43,992.33</u>

Analysis of Balance

<u>Ordinance Number</u>	<u>Description</u>	<u>Amount</u>
4-15	Department of Transportation - Reconstruction of Section III of Linden Avenue	\$ 6,199.60
18-16	Department of Transportation - Reconstruction of Durrell Street from Grove Street to Fairview Avenue	<u>37,792.73</u>
		<u>\$ 43,992.33</u>

Ref.

Above

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

DUE (TO) FROM GENERAL TRUST FUND
YEAR ENDED DECEMBER 31, 2019

C-6

	<u>Ref.</u>	
Increased by:		
Transferred from Interfunds Payable	C-10	<u>\$ 300,000.00</u>
Balance, December 31, 2019	C	<u><u>\$ 300,000.00</u></u>

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

DEFERRED CHARGES ON FUTURE TAXATION - FUNDED
YEAR ENDED DECEMBER 31, 2019

C-7

	<u>Ref.</u>		
Balance, December 31, 2018	C		\$ 26,852,772.64
Decreased by:			
Serial Bonds Redeemed	C-18	\$ 2,841,000.00	
Green Acres Loan	C-17	<u>103,690.33</u>	
			<u>2,944,690.33</u>
Balance, December 31, 2019	C		<u>\$ 23,908,082.31</u>

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

C-9

CAPITAL IMPROVEMENT FUND
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>		
	<u>Ref.</u>		
Balance, December 31, 2018	C		\$ 68,731.65
Increased by:			
Reimbursement From Trust Fund	C-2	\$ 148,000.00	
Current Fund Budget Appropriation	C-2	<u>50,000.00</u>	
			<u>198,000.00</u>
			266,731.65
Decreased by:			
Appropriation to Finance Improvement Authorization	C-14		<u>103,735.00</u>
Balance, December 31, 2019	C		<u><u>\$ 162,996.65</u></u>

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

INTERFUNDS PAYABLE
YEAR ENDED DECEMBER 31, 2019

C-10

	<u>Ref.</u>	<u>Total</u>	<u>Current Fund</u>	<u>General Trust Fund</u>
Balance, December 31, 2018	C	\$ 128,198.35	\$ 21,114.35	\$ 107,084.00
Increased by:				
Transferred to Interfunds Receivable	C-6	<u>300,000.00</u>		<u>300,000.00</u>
		428,198.35	21,114.35	407,084.00
Decreased by:				
Interfunds Returned	C-2	<u>428,198.35</u>	<u>21,114.35</u>	<u>407,084.00</u>
Balance, December 31, 2019		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See Independent Auditors' Report

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

RESERVE FOR PAYMENT OF DEBT SERVICE
YEAR ENDED DECEMBER 31, 2019

C-11

	<u>Ref.</u>	
Balance, December 31, 2018 and 2019	C	<u>\$ 1,131.81</u>

RESERVE FOR FUTURE IMPROVEMENTS
YEAR ENDED DECEMBER 31, 2019

C-12

	<u>Ref.</u>	
Balance, December 31, 2018	C	\$ 722,980.25
Increased by:		
Cash Receipts	C-2	<u>20,000.00</u>
Balance, December 31, 2019	C	<u>\$ 742,980.25</u>

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

RESERVE FOR STATE GRANTS AND AID RECEIVABLE
YEAR ENDED DECEMBER 31, 2019

C-13

	<u>Ref.</u>	
Balance, December 31, 2018	C	\$ 246,199.60
Decreased by:		
Applied to Deferred Charges - Unfunded	C-8	<u>202,207.27</u>
Balance, December 31, 2019	C	<u>\$ 43,992.33</u>

See Independent Auditors' Report

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

IMPROVEMENT AUTHORIZATIONS
YEAR ENDED DECEMBER 31, 2019

C-14

Improvement Description	Ordinance		Balance Dec. 31, 2018		2019 Authorizations	Paid or Charged	Canceled	Balance Dec. 31, 2019		
	Number	Date	Amount	Funded				Unfunded	Funded	Unfunded
Various Capital Improvements	18-05	11-07-05	\$ 2,084,500.00	\$ 4,231.29		\$ 3,759.34	\$ 471.95			
Various Capital Improvements	5-09	6-01-09	1,757,000.00	1,600.00		379.33	1,220.67			
Various Capital Improvements	2-10	3-15-10	2,984,500.00	54.08			0.08	\$ 54.00		
Various Capital Improvements	6-10	6-21-10	2,354,000.00	37,300.55		37,300.55				
Various Capital Improvements	7-11	8-15-11	434,500.00	50,432.83				50,432.83		
Various Capital Improvements	3-12	5-21-12	2,592,000.00	474,761.59				10,640.98		
Various Capital Improvements	1-13	3-04-13	1,512,000.00		\$ 66,475.75	398,421.84	65,698.77			
Construction of Hilltop Park - II	3-13	4-15-13	5,125,000.00	203,395.27		16,141.75	16,089.37		\$ 34,244.63	
Various Capital Improvements	9-13	1-6-14	510,950.00	460.84		5,715.00		197,680.27		
Various Capital Improvements	4-15	3-2-15	1,456,500.00	4,198.38			860.84			
Various Capital Improvements	6-15	7-1-15	115,000.00	0.01		5,336.25	30,832.84		703.42	
Various Capital Improvements	15-15	11-16-15	1,898,000.00		417,505.13			0.01		
Various Capital Improvements	7-16	3-21-16	925,000.00	1,400.88		309,933.94	74,845.82		32,725.37	
Various Capital Improvements	15-16	6-20-16	20,000.00	5,600.00				1,400.88		
Various Capital Improvements	18-16	7-11-16			730,353.19	4,696.00		904.00		
Various Capital Improvements	28-16	12-05-16	235,000.00		4,897.78	275,972.12	124,246.83		330,134.24	
Phase II Library Renovations	9-17	4-17-17	3,600,000.00	349,496.03		4,897.78				
Various Capital Improvements	27-17	1-08-18	295,000.00	57,026.39		349,496.03				
Purchase of Various Fire Department Equipment	30-17	1-11-18	310,000.00	293,900.00		23,270.00	270,630.00			
Various Capital Improvements	09-18	5-30-18	101,500.00	26,520.00		15,840.00		10,680.00		
Various Roadway, Curb and Walkway Improvements	22-18	7-18-18	880,000.00	286,269.75		279,149.45		7,120.30		
Various Improvements, Equipment and Repairs	26-18	10-24-18	98,000.00	79,204.54		44,536.90		34,667.64		
Purchase of Various Equipment	27-18	11-07-18	80,000.00	80,000.00		80,000.00				
Roof Replacement	29-18	11-11-18	350,000.00	17,000.00	333,000.00	204,540.25			145,459.75	
Acquisition of Real Property	34-18	12-27-18	3,100,000.00	148,000.00	2,952,000.00	2,937,295.15			162,704.85	
Purchase of Sprinkler System	03-19	2-18-19	25,000.00		\$ 25,000.00	22,600.00		2,400.00		
Various Roadway, Curb and Walkway Improvements	11-19	5-15-19	250,000.00		250,000.00	168,545.95		81,454.05		
Purchase of Various Equipment	12-19	5-15-19	75,000.00		75,000.00	74,463.91		536.09		
Acquisition of Ambulance and Fire Engine	17-19	6-27-19	1,260,000.00		1,260,000.00	600.00		60,400.00	1,199,000.00	
Various Capital Improvements	21-19	10-3-19	499,235.00		499,235.00	118,032.15			381,202.85	
Reconstruction of Linn Drive	22-19	10-3-19	385,000.00		385,000.00	69,409.86			315,590.14	
				<u>\$ 2,120,852.43</u>	<u>\$ 4,537,305.98</u>	<u>\$ 2,494,235.00</u>	<u>\$ 5,480,035.28</u>	<u>\$ 612,221.83</u>	<u>\$ 458,371.05</u>	<u>\$ 2,601,765.25</u>

Ref.

C

C

Below

C-2

Below

C

C

Ref.

Fund Balance
Deferred Charges to Future Taxation - Unfunded
Capital Improvement Fund

C-1

\$ 350,000.00

C-8

2,040,500.00

C-9

103,735.00

Above

\$ 2,494,235.00

\$ 370,005.35

242,216.48

\$ 612,221.83

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

RESERVE FOR REFUNDING BOND SALE COSTS
YEAR ENDED DECEMBER 31, 2019

C-15

	<u>Ref.</u>	
Balance, December 31, 2018 and 2019	C	<u>\$ 5,651.24</u>

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

BOND ANTICIPATION NOTES
YEAR ENDED DECEMBER 31, 2019

C-16

<u>Ordinance</u> <u>Number</u>	<u>Date</u>	<u>Description</u>	<u>Date of</u> <u>Issue of</u> <u>Original</u> <u>Note</u>	<u>Date of</u> <u>Maturity</u>	<u>Rate of</u> <u>Interest</u>	<u>Notes</u> <u>Issued</u>	<u>Balance</u> <u>December 31, 2019</u>
04-15	3-02-15	Various Improvements	3-7-19	3-6-20	3.0000 %	\$ 207,000.00	\$ 207,000.00
15-15	11-16-15	Various Improvements	3-7-19	3-6-20	3.0000	884,000.00	884,000.00
18-16	7-11-16	Various Improvements	3-7-19	3-6-20	3.0000	1,054,000.00	1,054,000.00
28-16	12-05-16	Various Improvements	3-7-19	3-6-20	3.0000	223,000.00	223,000.00
29-18	11-11-18	Roof Replacement	3-7-19	3-6-20	3.0000	333,000.00	333,000.00
34-18	12-27-18	Acquisition of Real Property	3-7-19	9-6-19	2.7998	<u>2,952,000.00</u>	<u>2,952,000.00</u>
						<u>\$ 5,653,000.00</u>	<u>\$ 5,653,000.00</u>
					<u>Ref.</u>	C-2	C

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

GREEN ACRES LOAN PAYABLE
YEAR ENDED DECEMBER 31, 2019

C-17

<u>Date of Loan</u>	<u>Amount of Loan</u>	<u>Interest Rate</u>	<u>Balance December 31, 2018</u>	<u>Loan Paid</u>	<u>Balance December 31, 2019</u>
9-18-07	\$ 1,965,000.00	2.00 %	<u>\$ 948,772.64</u>	<u>\$ 103,690.33</u>	<u>\$ 845,082.31</u>
		<u>Ref.</u>	C	C-7	C

TOWNSHIP OF VERONA
GENERAL CAPITAL BONDS

SERIAL BONDS
YEAR ENDED DECEMBER 31, 2019

C-18

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding December 31, 2019		Interest Rate	Balance December 31, 2018	Bonds Redeemed	Balance December 31, 2019
			Date	Amount				
General Bonds of 2008	5-01-08	\$ 6,827,000.00	5-01-20	\$ 600,000.00	3.50 %	\$ 3,000,000.00	\$ 600,000.00	\$ 2,400,000.00
			5-01-21	600,000.00	3.55			
			5-01-22	600,000.00	3.65			
			5-01-23	600,000.00	3.70			
General Bonds of 2010	11-01-10	8,665,000.00	11-01-20/21	750,000.00	3.00	3,640,000.00	750,000.00	2,890,000.00
			11-01-22	750,000.00	3.125			
			11-01-23	640,000.00	3.25			
General Bonds of 2013	7-15-13	6,558,000.00	7-15-20/21	500,000.00	2.50	4,528,000.00	500,000.00	4,028,000.00
			7-15-22/26	500,000.00	3.00			
			7-15-27	528,000.00	3.00			
Refunding Bonds of 2016	8-30-16	1,855,000.00	11-1-20	450,000.00	1.44	911,000.00	461,000.00	450,000.00
General Bonds of 2017	6-28-17	14,355,000.00	2-15-20	530,000.00	2.00	13,825,000.00	530,000.00	13,295,000.00
			2-15-21	860,000.00	2.00			
			2-15-22	880,000.00	2.00			
			2-15-23	895,000.00	3.00			
			2-15-24	920,000.00	3.00			
			2-15-25	940,000.00	3.00			
			2-15-26	965,000.00	3.00			
			2-15-27	990,000.00	3.00			
			2-15-28	1,020,000.00	3.00			
			2-15-29	1,055,000.00	3.00			
			2-15-30/33	1,060,000.00	3.00			
						\$ 25,904,000.00	\$ 2,841,000.00	\$ 23,063,000.00
<u>Ref.</u>						C	C-7	C

See Independent Auditors' Report

TOWNSHIP OF VERONA
GENERAL CAPITAL FUND

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
YEAR ENDED DECEMBER 31, 2019

C-19

General Improvements	Ordinance Number	Date	Debt Authorized	Balance December 31, 2018	2019 Authorization	Notes Issued	Grant Receipts	Canceled	Balance December 31, 2019
Various Improvements	01-13	3-04-13	\$ 1,470,000.00	\$ 75,500.00				\$ 16,089.37	\$ 59,410.63
Various Improvements	09-13	1-06-14	485,400.00	400.00				400.00	
Various Improvements	04-15	3-02-15	1,433,500.00	32,674.13		\$ 6,039.67		26,634.46	
Various Improvements	15-15	11-16-15	1,610,000.00	884,000.00		809,154.18		74,845.82	
Various Improvements	18-16	7-11-16	1,054,000.00	1,054,000.00		727,545.90	\$ 202,207.27	124,246.83	
Various Improvements	28-16	12-05-16	223,000.00	223,000.00		223,000.00			
Roof Replacement	29-18	11-11-18	333,000.00	333,000.00		333,000.00			
Acquisition of Real Property	34-18	12-27-18	2,952,000.00	2,952,000.00		2,952,000.00			
Acquisition of Amulance/Fire Engine	17-19	6-27-19	1,199,000.00		\$ 1,199,000.00				1,199,000.00
Various Improvements	21-19	10-3-19	475,000.00		475,000.00				475,000.00
Reconstruction of Linn Drive	22-19	10-3-19	365,000.00		366,500.00				366,500.00
				<u>\$ 5,554,574.13</u>	<u>\$ 2,040,500.00</u>	<u>\$ 5,050,739.75</u>	<u>\$ 202,207.27</u>	<u>\$ 242,216.48</u>	<u>\$ 2,099,910.63</u>
<u>Ref.</u>			C		C-8	C-16	C-8	C-8	C

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-5

CASH RECEIPTS AND DISBURSEMENTS COLLECTOR - TREASURER
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance, December 31, 2018	D	\$ 765,444.48	\$ 842,307.50
Increased by Receipts:			
Miscellaneous Revenue	D-3	\$ 582,693.58	
Interest on Deposits	D-6	13,401.10	
Water/Sewer Capital Fund Balance	D-3	200,000.00	
Interfund Accounts	D-8		\$ 10,000.00
Rents Receivable	D-9	6,033,125.39	
Utility Rent Overpayments	D-15	823.41	
Capital Improvement Fund	D-16		20,000.00
Premium on Note Sale	D-2		28,008.85
Bond Anticipation Notes Issued	D-22		2,908,500.00
		<u>6,830,043.48</u>	<u>2,966,508.85</u>
		7,595,487.96	3,808,816.35
Decreased by Disbursements:			
Anticipated in Operating Fund	D-2		200,000.00
Budget Appropriations	D-4	5,658,182.31	
Interfund Accounts	D-8	10,000.00	
Appropriation Reserves	D-12	348,840.35	
Payment of Interest on Bonds	D-13	132,188.60	
Payment of Interest on Loans	D-14	19,011.74	
Improvement Authorizations	D-19		1,781,573.18
		<u>6,168,223.00</u>	<u>1,981,573.18</u>
Balance, December 31, 2019	D	<u>\$ 1,427,264.96</u>	<u>\$ 1,827,243.17</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-6

CASH - INVESTMENT ACCOUNT
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	<u>Operating</u>
Balance, December 31, 2018	D	\$ 690,000.00
Increased by:		
Interest Earned	D-3	13,401.10
		<u>703,401.10</u>
Decreased by:		
Transfer to Checking Account	D-5	13,401.10
Balance, December 31, 2019	D	<u><u>\$ 690,000.00</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-7

ANALYSIS OF CAPITAL CASH
YEAR ENDED DECEMBER 31, 2019

	Balance December 31, 2018	Receipts	Disbursements		Transfers		Balance December 31, 2019
			Improvement Authorizations	Other	From	To	
Fund Balance	\$ 576,248.25	\$ 28,008.85		\$ 200,000.00	\$ 35,000.00		\$ 369,257.10
Capital Improvement Fund	114,800.00	20,000.00					134,800.00
Due from Water/Sewer Utility Operating Fund	(10,000.00)	10,000.00					
<u>Water/Sewer Improvements</u>							
Ordinance #06-08	8,355.73		\$ 1,485.00				6,870.73
Ordinance #06-09	56,250.00		36,219.40				20,030.60
Ordinance #07-09	50,479.87		16,970.75				33,509.12
Ordinance #07-10	37,741.67		8,740.00				29,001.67
Ordinance #08-10	306,385.72		225,861.98				80,523.74
Ordinance #08-11	5,200.00		5,700.00				(500.00)
Ordinance #09-11	651,559.25		388,291.14				263,268.11
Ordinance #05-14	74,019.75	90,500.00	38,022.61				126,497.14
Ordinance #06-14	(142,493.00)	143,000.00					507.00
Ordinance #14-15	1,147.05		1,147.05				
Ordinance #16-16	(495,185.20)	525,000.00					29,814.80
Ordinance #17-01	(661,932.54)	825,000.00	45,556.66				117,510.80
Ordinance #17-28	25,280.95		24,486.55				794.40
Ordinance #18-21	164,450.00		113,200.97				51,249.03
Ordinance #18-28	80,000.00		75,729.07				4,270.93
Ordinance #18-30		1,325,000.00	605,399.84				719,600.16
Ordinance #19-13			17,700.00			\$ 35,000.00	17,300.00
Ordinance #19-15			177,062.16				(177,062.16)
	<u>\$ 842,307.50</u>	<u>\$ 2,966,508.85</u>	<u>\$ 1,781,573.18</u>	<u>\$ 200,000.00</u>	<u>\$ 35,000.00</u>	<u>\$ 35,000.00</u>	<u>\$ 1,827,243.17</u>
<u>Ref.</u>	D	D-5	D-5, D-19	D-5	Contra	Contra	D

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-8

INTERFUND ACCOUNTS
YEAR ENDED DECEMBER 31, 2019

			Water/Sewer Operating	Water Capital
<u>Ref.</u>	<u>Total</u>	<u>Water/Sewer Capital Fund</u>	<u>Water/Sewer Operating Fund</u>	<u>Water/Sewer Operating Fund</u>
Balance December 31, 2018				
From	D	\$ 10,000.00		\$ 10,000.00
(To)	D	<u>(10,000.00)</u>	<u>\$ (10,000.00)</u>	
Decreased by:				
Cash Receipts and Disbursements	D-5		<u>10,000.00</u>	<u>10,000.00</u>
			<u>10,000.00</u>	<u>10,000.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-9

WATER/SEWER RENTS RECEIVABLE
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	
Balance, December 31, 2018	D	\$ 321,271.09
Increased by:		
Billings	Reserve	<u>5,961,143.02</u>
		6,282,414.11
Decreased by:		
Collections	D-5	<u>6,033,125.39</u>
Balance, December 31, 2019	D	<u><u>\$ 249,288.72</u></u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-10

FIXED CAPITAL
DECEMBER 31, 2019 AND 2018

	<u>Ref.</u>	
Balance, December 31, 2018 and 2019	D	<u>\$ 44,360,547.50</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-11

FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
YEAR ENDED DECEMBER 31, 2019

Ordinance Number	Improvement Description	Ordinance		Balance December 31, 2018	Increase	Balance December 31, 2019
		Date	Amount			
	<u>Water/Sewer Improvements</u>					
06-08	Improvement of Water System	6-02-08	\$ 410,000.00	\$ 97,953.73		\$ 97,953.73
06-09	Improvement of Water System	6-01-09	445,000.00	361,923.97		361,923.97
07-09	Various Sewer Capital Improvements	6-01-09	274,000.00	116,357.13		116,357.13
07-10	Improvement of Water System	6-21-10	660,000.00	61,201.67		61,201.67
08-10	Various Sewer Capital Improvements	6-21-10	764,500.00	695,263.59		695,263.59
08-11	Improvement of Water System	8-15-11	209,000.00	104,234.28		104,234.28
09-11	Various Sewer Capital Improvements	8-15-11	723,800.00	710,276.03		710,276.03
5-14	Various Sewer Capital Improvements	7-14-14	1,255,000.00	1,090,725.41		1,090,725.41
6-14	Improvement of Water System	7-14-14	143,000.00	1,216.00		1,216.00
16-16	Acquisition of Water Meters and Equipment	8-03-16	525,000.00	525,000.00		525,000.00
17-01	Various Water/Sewer Capital Improvements	2-21-17	825,000.00	825,000.00		825,000.00
17-28	Various Sewer Equipment	1-8-18	115,000.00	115,000.00		115,000.00
18-21	Rehabilitation of Fairview Well	6-11-18	175,000.00	175,000.00		175,000.00
18-28	Purchase Front End Loader	10-15-18	80,000.00	80,000.00		80,000.00
18-30	Improvement of Fairview Avenue Tank	12-17-18	1,325,000.00	1,325,000.00		1,325,000.00
19-13	Utility Equipment	5-15-19	35,000.00		\$ 35,000.00	35,000.00
19-05	Mechanical Bar Screen	5-30-19	600,000.00		600,000.00	600,000.00
				\$ 6,284,151.81	\$ 635,000.00	\$ 6,919,151.81
		<u>Ref.</u>		D	D-19	D

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-12

APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2019

<u>Appropriation</u>	Balance December 31, 2018		<u>Balance After Transfers</u>	<u>Expenditures</u>	<u>Balance Lapsed</u>
	Committed	Uncommitted			
<u>Operating</u>					
Salaries and Wages		\$ 82,622.03	\$ 82,622.03	\$ 18,048.36	\$ 64,573.67
Other Expenses	\$ 310,397.60	25,854.43	336,252.03	330,791.99	5,460.04
Social Security System (OASI)		25,955.00	25,955.00		25,955.00
Unemployment Compensation Insurance		15,000.00	15,000.00		15,000.00
	<u>\$ 310,397.60</u>	<u>\$ 149,431.46</u>	<u>\$ 459,829.06</u>	<u>\$ 348,840.35</u>	<u>\$ 110,988.71</u>
<u>Ref.</u>	D	D	D	D-5	D-1

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-13

ACCRUED INTEREST ON BONDS AND NOTES
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	
Balance, December 31, 2018	D	\$ 46,254.77
Increased by:		
Budget Appropriation	D-4	195,352.58
		<u>241,607.35</u>
Decreased by:		
Interest Payments	D-5	132,188.60
Balance, December 31, 2019	D	<u>\$ 109,418.75</u>

Analysis of Balance

<u>Date of Issue</u>	<u>Balance December 31, 2019</u>	<u>Interest Rate</u>	<u>From</u>	<u>To</u>	<u>Period</u>	<u>Amount</u>
<u>Bonds:</u>						
5-1-08	\$ 220,000.00	3.50%	11-1-19	12-31-19	2.00 Months	\$ 1,283.33
	220,000.00	3.55%	11-1-19	12-31-19	2.00 Months	1,301.67
	220,000.00	3.65%	11-1-19	12-31-19	2.00 Months	1,338.33
	200,000.00	3.70%	11-1-19	12-31-19	2.00 Months	1,233.33
11-1-10	369,000.00	3.00%	11-1-19	12-31-19	2.00 Months	1,845.00
7-15-13	300,000.00	2.50%	7-15-19	12-31-19	5.50 Months	3,437.50
	1,018,000.00	3.00%	7-15-19	12-31-19	5.50 Months	13,997.50
6-28-17	295,000.00	2.00%	8-15-19	12-31-19	4.50 Months	2,212.50
	<u>1,025,000.00</u>	3.00%	8-15-19	12-31-19	4.50 Months	<u>11,531.25</u>
	<u>\$ 3,867,000.00</u>					<u>38,180.42</u>
<u>Bond Anticipation Notes:</u>						
3-7-19	<u>\$ 2,908,500.00</u>	3.00%	3-7-19	12-31-19	298.00 Days	<u>71,238.33</u>
Total						<u>\$ 109,418.75</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-14

ACCRUED INTEREST ON LOANS
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	
Balance, December 31, 2018	D	\$ 11,404.99
Increased by:		
Budget Appropriation	D-4	19,011.74
		30,416.73
Decreased by:		
Interest Payments	D-5	19,011.74
		19,011.74
Balance, December 31, 2019	D	\$ 11,404.99

Analysis of Balance

Date of Issue	Balance Due February 2020	From	To	Period	Amount
11-01-02	\$ 3,806.25	8-01	12-31	5 Months	\$ 3,171.88
11-01-04	7,053.13	8-01	12-31	5 Months	5,877.61
					9,049.48
				To be Utilized in the Succeeding Year's Budget	2,355.51
					\$ 11,404.99

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-15

OVERPAYMENTS
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	
Balance, December 31, 2018	D	\$ 5,854.45
Increased by:		
Cash Received	D-5	<u>823.41</u>
Balance, December 31, 2019	D	<u>\$ 6,677.86</u>

CAPITAL IMPROVEMENT FUND
YEAR ENDED DECEMBER 31, 2019

D-16

	<u>Ref.</u>	
Balance, December 31, 2018	D	\$ 114,800.00
Increased by:		
Budget Appropriation - Cash Received	D-5	<u>20,000.00</u>
Balance, December 31, 2019	D	<u>\$ 134,800.00</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-17

RESERVE FOR AMORTIZATION
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>		
Balance, December 31, 2018	D		\$ 41,651,143.96
Increased by:			
Repayment of State Loan and Adjustments	D-20	\$ 178,127.69	
Serial Bonds Redeemed	D-21	<u>734,000.00</u>	
			<u>912,127.69</u>
Balance, December 31, 2019	D		<u>\$ 42,563,271.65</u>

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

DEFERRED RESERVE FOR AMORTIZATION
YEAR ENDED DECEMBER 31, 2019

D-18

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Ordinance</u>	<u>Balance December 31, 2018</u>	<u>Increase</u>	<u>Balance December 31, 2019</u>
	<u>Water/Sewer Improvements</u>				
6-09	Various Water Improvements	6-01-09	\$ 23,000.00		\$ 23,000.00
7-09	Various Sewer Improvements	6-01-09	14,000.00		14,000.00
7-10	Various Water Improvements	6-21-10	32,000.00		32,000.00
8-10	Various Sewer Improvements	6-21-10	37,500.00		37,500.00
8-11	Various Water Improvements	8-15-11	30,500.00		30,500.00
9-11	Various Sewer Improvements	8-15-11	35,800.00		35,800.00
28-17	Various Sewer Equipment	1-8-18	115,000.00		115,000.00
21-18	Fairview Well Restoration	6-25-18	175,000.00		175,000.00
28-18	Purchase Front End Loader	10-15-18	80,000.00		80,000.00
19-13	Utility Equipment	5-15-19		\$ 35,000.00	35,000.00
			<u>\$ 542,800.00</u>	<u>\$ 35,000.00</u>	<u>\$ 577,800.00</u>
	<u>Ref.</u>		D	D-2	D

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

IMPROVEMENT AUTHORIZATIONS
YEAR ENDED DECEMBER 31, 2019

D-19

<u>Improvement Description</u>	<u>Ordinance</u>		<u>Balance</u> <u>Dec. 31, 2018</u>		<u>2019</u> <u>Authorizations</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	
	<u>Number</u>	<u>Amount</u>	<u>Funded</u>	<u>Unfunded</u>			<u>Funded</u>	<u>Unfunded</u>
<u>Water/Sewer Improvements</u>								
Various Water Capital Improvements	06-08	\$ 410,000.00	\$ 8,355.73			\$ 1,485.00	\$ 6,870.73	
Various Water Capital Improvements	06-09	445,000.00	56,250.00			36,219.40	20,030.60	
Various Sewer Capital Improvements	07-09	274,000.00	50,479.87			16,970.75	33,509.12	
Various Water Capital Improvements	07-10	660,000.00	37,741.67			8,740.00	29,001.67	
Various Sewer Capital Improvements	08-10	764,500.00	306,385.72			225,861.98	80,523.74	
Various Water Capital Improvements	08-11	209,000.00	5,200.00	\$ 500.00		5,700.00		
Various Sewer Capital Improvements	09-11	723,800.00	651,559.25			388,291.14	263,268.11	
Various Sewer Capital Improvements	05-14	1,255,000.00	74,019.75	90,500.00		38,022.61	35,997.14	\$ 90,500.00
Various Water Capital Improvements	06-14	143,000.00		507.00				507.00
Various Water Capital Improvements	14-15	116,000.00	1,147.05			1,147.05		
Acquisition of Water Meters and Equipment	16-16	525,000.00		29,814.80				29,814.80
Various Water/Sewer Capital Improvements	17-01	825,000.00		163,067.46		45,556.66		117,510.80
Various Sewer Equipment	17-28	115,000.00	25,280.95			24,486.55	794.40	
Rehabilitation of Fairview Well	18-21	175,000.00	164,450.00			113,200.97	51,249.03	
Purchase Front End Loader	18-28	80,000.00	80,000.00			75,729.07	4,270.93	
Improvement of Fairview Avenue Tank	18-30	1,325,000.00		1,325,000.00		605,399.84		719,600.16
Utility Equipment	19-13	35,000.00			\$ 35,000.00	17,700.00	17,300.00	
Mechanical Bar Screen	19-15	600,000.00			600,000.00	177,062.16		422,937.84
			<u>\$ 1,460,869.99</u>	<u>\$ 1,609,389.26</u>	<u>\$ 635,000.00</u>	<u>\$ 1,781,573.18</u>	<u>\$ 542,815.47</u>	<u>\$ 1,380,870.60</u>
	Reference		D	D	D-11	D-5	D	D

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

WATER TREATMENT LOANS PAYABLE
YEAR ENDED DECEMBER 31, 2019

D-20

	<u>Original Issue</u>		<u>Balance December 31, 2018</u>	<u>Decrease</u>	<u>Adjustment</u>	<u>Balance December 31, 2019</u>
	<u>Date</u>	<u>Amount</u>				
New Jersey Waste Water Treatment Loan Program:						
Loan Number 3:						
Trust Share	11-01-02	\$ 700,000.00	\$ 195,161.23	\$ 50,000.00	\$ 2,416.49	\$ 147,577.72
Fund Share	11-01-02	735,250.00	150,690.61	39,307.34		111,383.27
Loan Number 4:						
Trust Share	11-01-04	850,000.00	329,671.29	50,000.00	1,942.55	281,613.84
Fund Share	11-01-04	864,348.00	<u>265,232.22</u>	<u>43,180.39</u>	<u>1.00</u>	<u>222,052.83</u>
			<u>\$ 940,755.35</u>	<u>\$ 182,487.73</u>	<u>4,360.04</u>	<u>\$ 762,627.66</u>
	<u>Ref.</u>		D	D-17	D-17	D

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-22

BOND ANTICIPATION NOTES
YEAR ENDED DECEMBER 31, 2019

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Original</u>		<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Increased</u>	<u>Balance</u>
		<u>Amount</u>	<u>Date</u>					<u>December 31,</u>
								<u>2019</u>
5-14	Various Sewer Improvements	\$ 90,500.00	3/7/2019	3/7/2019	3/6/2020	3.00%	\$ 90,500.00	\$ 90,500.00
6-14	Various Water Improvements	143,000.00	3/7/2019	3/7/2019	3/6/2020	3.00%	143,000.00	143,000.00
16-16	Acquisition of Water Meters and Equipment	525,000.00	3/7/2019	3/7/2019	3/6/2020	3.00%	525,000.00	525,000.00
17-01	Various Water/Sewer Improvements	825,000.00	3/7/2019	3/7/2019	3/6/2020	3.00%	825,000.00	825,000.00
18-30	Water Improvement Fairway Avenue Tank	1,325,000.00	3/7/2019	3/7/2019	3/6/2020	3.00%	<u>1,325,000.00</u>	<u>1,325,000.00</u>
							<u>\$ 2,908,500.00</u>	<u>\$ 2,908,500.00</u>
							D-5	D

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
WATER AND SEWER UTILITY

D-23

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
YEAR ENDED DECEMBER 31, 2019

<u>Authorizations</u>	<u>Ordinance</u>		Balance	<u>Authorizations</u>	Notes	Balance
	<u>Number</u>	<u>Date</u>	<u>December 31, 2018</u>		<u>Issued</u>	<u>December 31, 2019</u>
Various Sewer Improvements	8-11	8-15-11	\$ 500.00			\$ 500.00
Various Sewer Improvements	5-14	7-14-14	90,500.00		\$ 90,500.00	
Various Water Improvements	6-14	7-14-14	143,000.00		143,000.00	
Acquisition of Water Meters and Equipment	16-16	8-03-16	525,000.00		525,000.00	
Various Water/Sewer Improvements	17-01	02-21-17	825,000.00		825,000.00	
Improvement Fairway Avenue Tank	18-30	11-01-18	1,325,000.00		1,325,000.00	
Mechanical Bar Screen	19-05	5-30-2019		\$ 600,000.00		600,000.00
			<u>\$ 2,909,000.00</u>	<u>\$ 600,000.00</u>	<u>\$ 2,908,500.00</u>	<u>\$ 600,500.00</u>
	<u>Ref.</u>		D	D-19	D-22	D

See accompanying notes to financial statements.

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

CASH RECEIPTS AND DISBURSEMENTS
COLLECTOR - TREASURER
YEAR ENDED DECEMBER 31, 2019

E-5

	<u>Ref.</u>	<u>Operating Fund</u>	<u>Capital Fund</u>
Balance, December 31, 2018	E	\$ 565,034.25	\$ 383,236.13
Increased by Receipts:			
Premium on Sale of Notes	E-2		\$ 606.69
Membership Fees	E-3	\$ 480,385.59	
Miscellaneous Revenue	E-3	103,290.39	
Petty Cash Returned	E-7	200.00	
Interfunds	E-9		6,000.00
Capital Improvement Fund	E-13		15,000.00
Bond Anticipation Notes Issued	E-19		63,000.00
		<u>583,875.98</u>	<u>84,606.69</u>
		1,148,910.23	467,842.82
Decreased by Disbursements:			
Budget Appropriations	E-4	572,511.71	
Petty Cash Advanced	E-7	200.00	
Interfunds	E-15	6,000.00	
Appropriation Reserves	E-11	24,276.12	
Interest on Bonds and Notes	E-12	33,370.00	
Improvement Authorizations	E-17		46,696.26
		<u>636,357.83</u>	<u>46,696.26</u>
Balance, December 31, 2019	E	<u>\$ 512,552.40</u>	<u>\$ 421,146.56</u>

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

ANALYSIS OF CAPITAL CASH
YEAR ENDED DECEMBER 31, 2019

E-6

<u>Ordinance Number</u>	<u>Balance December 31, 2018</u>	<u>Receipts</u>	<u>Disbursements Improvement Authorizations</u>	<u>Transfers</u>	<u>Balance December 31, 2019</u>	
				From To		
<u>Improvement Authorizations - General</u>						
Improvements to Pool Facility	8-09 \$ (700.00)				\$ (700.00)	
Improvements to Pool Facility	2-13 51,430.86				51,430.86	
Improvements to Pool Facility	7-14 (26,593.30)	\$ 33,000.00			6,406.70	
Improvements to Pool Facility	13-15 34,302.33		\$ 3,020.00		31,282.33	
Improvements to Pool Facility	17-16 (26,439.27)	30,000.00	3,475.54		85.19	
Construction of Splash Park	19-08		39,600.72	\$ 60,000.00	20,399.28	
Improvements to Pool Facility	19-33		600.00	100,000.00	99,400.00	
<u>General Accounts</u>						
Fund Balance	100,310.51	606.69			100,917.20	
Capital Improvement Fund	256,925.00	15,000.00		\$ 160,000.00	111,925.00	
Due from Swimming Pool Utility	(6,000.00)	6,000.00				
	<u>\$ 383,236.13</u>	<u>\$ 84,606.69</u>	<u>\$ 46,696.26</u>	<u>\$ 160,000.00</u>	<u>\$ 160,000.00</u>	
<u>Ref.</u>	E	E-5	E-5	Contra	Contra	E

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

PETTY CASH FUND
YEAR ENDED DECEMBER 31, 2019

E-7

	<u>Ref.</u>	<u>Operating</u>
Increased by:		
Petty Cash Funds Advanced	E-5	\$ 200.00
Decreased by:		
Petty Cash Funds Returned	E-5	<u>200.00</u>
		<u>\$ -</u>

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

FIXED CAPITAL
YEAR ENDED DECEMBER 31, 2019

E-8

	<u>Ref.</u>	
Balance, December 31, 2018	E	\$ 4,703,041.27
Increased by:		
Transferred from Fixed Capital Authorized and Uncompleted	E-10	30,000.00
Balance, December 31, 2019	E	\$ 4,733,041.27

INTERFUNDS RECEIVABLE
POOL UTILITY CAPITAL FUND
YEAR ENDED DECEMBER 31, 2019

E-9

	<u>Ref.</u>	
		Due from Pool Operating Fund
Balance, December 31, 2018	E	\$ 6,000.00
Decreased by:		
Cash Receipts	E-5	6,000.00
Balance, December 31, 2019		\$ -

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
YEAR ENDED DECEMBER 31, 2019

E-10

	<u>Ordinance</u>		<u>Amount</u>	<u>Balance</u> <u>December 31, 2018</u>	<u>2019</u> <u>Authorizations</u>	<u>Decrease</u>	<u>Balance</u> <u>December 31, 2019</u>
	<u>Number</u>	<u>Date</u>					
<u>General Improvements</u>							
Improvements to Municipal Pool	2-13	2-19-13	\$ 78,750.00	\$ 78,750.00			\$ 78,750.00
Improvements to Municipal Pool	7-14	7-14-14	33,000.00	33,000.00			33,000.00
Improvements to Municipal Pool	13-15	11-16-15	35,000.00	35,000.00			35,000.00
Improvements to Municipal Pool	17-16	8-3-16	30,000.00	30,000.00		\$ 30,000.00	
Construction of Splash Park	19-08	3-25-19	60,000.00		\$ 60,000.00		60,000.00
Improvements to Pool Facility	19-33	10-21-19	850,000.00		850,000.00		850,000.00
				<u>\$ 176,750.00</u>	<u>\$ 910,000.00</u>	<u>\$ 30,000.00</u>	<u>\$ 1,056,750.00</u>
			<u>Ref.</u>	E	E-17	E-8	E

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

APPROPRIATION RESERVES
YEAR ENDED DECEMBER 31, 2019

E-11

<u>Appropriation</u>	<u>Balance</u> <u>December 31, 2018</u>		<u>Balance</u> <u>After</u> <u>Transfers</u>	<u>Expenditures</u>	<u>Balance</u> <u>Lapsed</u>
	<u>Encumbered</u>	<u>Uncommitted</u>			
<u>Operating</u>					
Salaries and Wages		\$ 71,858.51	\$ 71,858.51		\$ 71,858.51
Other Expenses	\$ 5,143.36	84,759.55	89,902.91	\$ 9,276.12	80,626.79
<u>Statutory Expenditures</u>					
Social Security System (OASI)	15,000.00		15,000.00	15,000.00	
Unemployment Compensation Insurance		1,000.00	1,000.00		1,000.00
	<u>\$ 20,143.36</u>	<u>\$ 157,618.06</u>	<u>\$ 177,761.42</u>	<u>\$ 24,276.12</u>	<u>\$ 153,485.30</u>
<u>Ref.</u>	E	E	E	E-5	E-1

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

ACCRUED INTEREST ON BONDS AND NOTES
YEAR ENDED DECEMBER 31, 2019

E-12

	<u>Ref.</u>	
Balance, December 31, 2018	E	\$ 16,191.17
Increased by:		
Budget Appropriation	E-4	<u>33,370.00</u>
		49,561.17
Decreased by:		
Payments	E-5	<u>33,370.00</u>
Balance, December 31, 2019	E	<u><u>\$ 16,191.17</u></u>

Analysis of Balance

<u>Date of Issue</u>	<u>Balance December 31, 2019</u>	<u>Rate</u>	<u>From</u>	<u>To</u>	<u>Period</u>	<u>Amount</u>
<u>Bonds:</u>						
07-15-13	\$ 260,000.00	2.50 %	7-15-19	12-31-19	5.5 Months	\$ 2,979.17
07-15-13	644,000.00	3.00	7-15-19	12-31-19	5.5 Months	8,855.00
7-20-17	30,000.00	2.00	7-15-19	12-31-19	5.5 Months	275.00
7-20-17	<u>120,000.00</u>	3.00	7-15-19	12-31-19	5.5 Months	<u>1,650.00</u>
	<u><u>\$ 1,054,000.00</u></u>					13,759.17
<u>Bond Anticipation Notes:</u>						
3-7-19	<u>\$ 63,000.00</u>	3.00 %	3-7-19	12-31-19	298 Days	1,543.07
			To be Utilized in the Subsequent Year's Budget			<u>888.93</u>
						<u><u>\$ 16,191.17</u></u>

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

CAPITAL IMPROVEMENT FUND
YEAR ENDED DECEMBER 31, 2019

E-13

Balance, December 31, 2018	E	\$ 256,925.00
Increased by:		
Budget Appropriation	E-5	15,000.00
		271,925.00
Decreased by:		
Down Payments on Improvement Authorizations	E-16	160,000.00
		160,000.00
Balance, December 31, 2019	E	\$ 111,925.00

RESERVE FOR AMORTIZATION
YEAR ENDED DECEMBER 31, 2019

E-14

	<u>Ref.</u>	
Balance, December 31, 2018	E	\$ 3,618,341.27
Increased by:		
Bonds Redeemed	E-18	140,000.00
		140,000.00
Balance, December 31, 2019	E	\$ 3,758,341.27

DUE TO POOL CAPITAL FUND
YEAR ENDED DECEMBER 31, 2019

E-15

	<u>Ref.</u>	<u>Pool Utility Operating</u>
Balance, December 31, 2018	E	\$ 6,000.00
Decreased by:		
Cash Disbursement	E-5	6,000.00
		6,000.00
Balance, December 31, 2019		\$ -

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

DEFERRED RESERVE FOR AMORTIZATION
YEAR ENDED DECEMBER 31, 2019

	<u>Ref.</u>	<u>E-16</u>
Balance, December 31, 2018	E	\$ 3,750.00
Increased by:		
Appropriations from the Capital Improvement Fund	E-13	<u>160,000.00</u>
Balance, December 31, 2019	E	<u>\$ 163,750.00</u>

Analysis of Balance

<u>Improvement</u>	<u>Ordinance Number</u>	<u>Amount</u>
Improvements to Pool Facility	2013-02	\$ 3,750.00
Construction of Splash Park	2019-08	60,000.00
Improvements to Pool Facility	2019-33	<u>100,000.00</u>
	Above	<u>\$ 163,750.00</u>

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

IMPROVEMENT AUTHORIZATIONS
YEAR ENDED DECEMBER 31, 2019

E-17

<u>Improvement</u>	<u>Ordinance</u>		<u>Balance</u> <u>Dec. 31, 2018</u>		<u>2019</u> <u>Authorizations</u>	<u>Paid or</u> <u>Charged</u>	<u>Balance</u> <u>Dec. 31, 2019</u>		
	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Funded</u>			<u>Unfunded</u>	<u>Funded</u>	<u>Unfunded</u>
<u>General Improvements</u>									
Improvements to Pool Facility	2-13	2-19-13	\$ 78,750.00	\$ 51,430.86			\$ 51,430.86		
Improvements to Pool Facility	7-14	7-14-14	33,000.00					\$ 6,406.70	
Improvements to Pool Facility	13-15	11-16-15	35,000.00	34,302.33		\$ 3,020.00	31,282.33		
Improvements to Pool Facility	17-16	8-3-16	30,000.00			3,475.54		85.19	
Construction of Splash Park	19-08	3-25-19	60,000.00		\$ 60,000.00	39,600.72	20,399.28		
Improvements to Pool Facility	19-33	10-21-19	850,000.00		850,000.00	600.00	99,400.00	750,000.00	
				<u>\$ 85,733.19</u>	<u>\$ 9,967.43</u>	<u>\$ 910,000.00</u>	<u>\$ 46,696.26</u>	<u>\$ 202,512.47</u>	<u>\$ 756,491.89</u>
		Ref		E	E	E-10	E-5	E	E

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

SERIAL BONDS
YEAR ENDED DECEMBER 31, 2019

E-18

<u>Purpose</u>	<u>Date of Issue</u>	<u>Original Issue</u>	<u>Maturities of Bonds Outstanding December 31, 2019</u>		<u>Interest Rate</u>	<u>Balance December 31, 2018</u>	<u>Bonds Redeemed</u>	<u>Balance December 31, 2019</u>
			<u>Date</u>	<u>Amount</u>				
Improvements to Pool Facilities	7-15-13	\$ 1,379,000.00	7-15-20/21	\$ 130,000.00	2.50 %	\$ 1,034,000.00	\$ 130,000.00	\$ 904,000.00
			7-15-22/25	130,000.00	3.00			
			7-15-26	124,000.00	3.00			
Improvements to Pool Facilities	7-20-17	171,000.00	2-15-20/22	10,000.00	2.00	160,000.00	10,000.00	150,000.00
			2-15-23/30	15,000.00	3.00			
						<u>\$ 1,194,000.00</u>	<u>\$ 140,000.00</u>	<u>\$ 1,054,000.00</u>
					<u>Ref.</u>	E	E-14	E

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

BOND ANTICIPATION NOTES
YEAR ENDED DECEMBER 31, 2019

E-19

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Original Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Notes Issued</u>	<u>Balance December 31, 2019</u>
7-14	Various Pool Improvements	3/7/19	3/6/20	3.00 %	\$ 33,000.00	\$ 33,000.00
17-16	Various Pool Improvements	3/7/19	3/6/20	3.00	30,000.00	30,000.00
					<u>\$ 63,000.00</u>	<u>\$ 63,000.00</u>
				<u>Ref.</u>	E-5, E-20	E

TOWNSHIP OF VERONA
SWIMMING POOL UTILITY

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
YEAR ENDED DECEMBER 31, 2019

E-20

<u>Authorizations</u>	<u>Ordinance</u>		<u>Debt Authorized</u>	<u>Balance December 31, 2018</u>	<u>2019 Authorizations</u>	<u>Notes Issued</u>	<u>Balance December 31, 2019</u>
	<u>Number</u>	<u>Date</u>					
Various Pool Improvements	8-09	6-1-2009	\$ 94,000.00	\$ 700.00			\$ 700.00
Various Pool Improvements	7-14	7-14-2014	33,000.00	33,000.00		\$ 33,000.00	
Various Pool Improvements	17-16	8-3-2016	30,000.00	30,000.00		30,000.00	
Various Pool Improvements	19-33	10-21-19	750,000.00		\$ 750,000.00		750,000.00
				<u>\$ 63,700.00</u>	<u>\$ 750,000.00</u>	<u>\$ 63,000.00</u>	<u>\$ 750,700.00</u>
			<u>Ref.</u>	E	E-17	E-19	E

TOWNSHIP OF VERONA
PUBLIC ASSISTANCE TRUST FUND

CASH RECEIPTS AND DISBURSEMENTS
YEAR ENDED DECEMBER 31, 2019

F-1

	<u>Ref.</u>	
Balance, December 31, 2018	F	\$ 3,007.58
Increased by Receipts:		
Interest on Deposits	F-2	<u>54.32</u>
Balance, December 31, 2019	F	<u><u>\$ 3,061.90</u></u>

TOWNSHIP OF VERONA
PUBLIC ASSISTANCE TRUST FUND

RESERVE FOR EXPENDITURES
YEAR ENDED DECEMBER 31, 2019

F-2

	<u>Ref.</u>	
Balance December 31, 2018	F	\$ 3,007.58
Increased by:		
Interest on Deposits	F-1	<u>54.32</u>
Balance December 31, 2019	F	<u>\$ 3,061.90</u>

TOWNSHIP OF VERONA
FREE PUBLIC LIBRARY

STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCE
YEARS ENDED DECEMBER 31, 2019 AND 2018

G-1

	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Increased by:			
Miscellaneous Library Revenue	G-2	\$ 36,223.41	\$ 20,535.28
Interest in Investments and Savings Account	G-2	1,429.30	1,467.23
		<u>37,652.71</u>	<u>22,002.51</u>
Decreased by:			
Expenditures:			
Purchases of Books, Magazine Subscriptions, Records, etc.	G-2	35,093.82	12,526.69
		<u>35,093.82</u>	<u>12,526.69</u>
Excess/(Deficit) in Revenue		2,558.89	9,475.82
<u>Fund Balance</u>			
Balance, Beginning of Year		<u>214,301.17</u>	<u>204,825.35</u>
Balance, December 31, 2019	G	<u>\$ 216,860.06</u>	<u>\$ 214,301.17</u>
Fees Account	G	\$ 64,643.92	\$ 63,750.72
Memorial Account	G	141,754.73	140,325.43
Landsberger Account	G	<u>10,461.41</u>	<u>10,225.02</u>
Above		<u>\$ 216,860.06</u>	<u>\$ 214,301.17</u>

TOWNSHIP OF VERONA
FREE PUBLIC LIBRARY

CASH RECEIPT AND DISBURSEMENTS
YEAR ENDED DECEMBER 31, 2019

G-2

	<u>Ref.</u>	<u>Fees Account</u>	<u>Memorial Account</u>	<u>Landsberger Account</u>
Balance, December 31, 2018	G	\$ 63,750.72	\$ 140,325.43	\$ 10,225.02
Increased by Receipts:				
Fees and Fines	G-1	\$ 4,780.59		
Book Sales	G-1	1,479.07		
Printing	G-1	1,325.85		
Donations	G-1	19,777.15		
State Aid	G-1	5,841.00		
Lost Book Fees	G-1	368.88		
Miscellaneous	G-1	2,079.03		
Interest on Landsberger Account	G-1			\$ 236.39
Interest on Fees Account	G-1	335.45		
Interest on Memorial Fund	G-1		\$ 1,429.30	
		<u>35,987.02</u>	<u>1,429.30</u>	<u>236.39</u>
		99,737.74	141,754.73	10,461.41
Decreased by Disbursements:				
Books, Compact Discs, Supplies, Dues, Registrations, Refunds, Postage, Subscriptions and Programs	G-1	<u>35,093.82</u>		
		<u>35,093.82</u>		
Balance, December 31, 2019	G	<u><u>\$ 64,643.92</u></u>	<u><u>\$ 141,754.73</u></u>	<u><u>\$ 10,461.41</u></u>

TOWNSHIP OF VERONA
PAYROLL FUND

CASH RECEIPTS AND DISBURSEMENTS
YEAR ENDED DECEMBER 31, 2019

H-1

	<u>Balance</u> <u>December 31, 2018</u>	<u>Gross</u> <u>Payroll</u>	<u>Disbursements</u>	<u>Balance</u> <u>December 31, 2019</u>
Net Salaries and Wages		\$ 10,858,735.78	\$ 10,858,735.78	
Federal Income Tax		1,078,701.81	1,078,701.81	
New Jersey State Income Tax		1,120,677.29	1,120,677.29	
Health Benefits		445,971.33	445,971.33	
FSA Contributions	\$ 0.32	15,256.00	15,256.32	
State Unemployment Compensation Insurance	(89.94)	14,058.72	13,968.78	
Public Employees' Retirement System	4,030.25	427,503.43	431,529.63	\$ 4.05
Police and Firemen's Retirement System	(922.15)	504,660.45	503,740.39	(2.09)
Defined Contribution Retirement	(244.12)	31,067.68	30,823.56	
457(B) Mass Mutual + Roth		265,766.23	253,748.33	12,017.90
AFLAC	-	6,997.92	6,997.92	
BlackRock 529 College Plan		1,800.00	1,800.00	
Garnishments		77,430.01	77,430.01	
OPEIU (Union Dues)		25,162.00	25,162.00	
PBA Dues		20,520.46	20,520.46	
County Educators FCU		13,775.00	13,775.00	
NY Life Insurance		3,706.80	3,706.80	
Colonial Life	5.68	15,974.78	15,980.46	
		-	-	
	<u>2,780.04</u>	<u>14,940,960.58</u>	<u>14,931,720.76</u>	<u>12,019.86</u>
Accounts Payable	412.76		0.02	412.74
	<u>412.76</u>		<u>0.02</u>	<u>412.74</u>
	<u>\$ 3,192.80</u>	<u>\$ 14,940,960.58</u>	<u>\$ 14,931,720.78</u>	<u>\$ 12,432.60</u>
<u>Ref.</u>	H			H

See Independent Auditors' Report

PART II
ROSTER OF OFFICIALS
COMMENTS AND RECOMMENDATIONS
YEAR ENDED DECEMBER 31, 2019 AND 2018

ROSTER OF OFFICIALS AND REPORT ON SURETY BONDS AT DECEMBER 31, 2019

<u>Name</u>	<u>Title</u>	<u>Amount of Surety</u>
Jack McEvoy	Mayor	
Alex Roman	Deputy Mayor	
Kevin Ryan	Councilperson	
Ted Giblin	Councilperson	
Christine McGrath	Councilperson	
Matthew Cavallo	Township Manager	
Christopher Kiernan	Police Chief	
Gail Sferrazza	Dog License Official	
Jennifer Kiernan	Municipal Clerk	
Matthew Laracy	Chief Financial Officer	\$1,000,000.00
Jennifer Muscara	Deputy Treasurer – Tax Collector	1,000,000.00
	Tax Search Officer	
George Librizzi	Tax Assessor	
Brian Aloia	Township Attorney	
John A. Paparazzo	Magistrate	1,000,000.00
Erika Varela	Court Clerk	1,000,000.00
Brian Mason	Prosecutor	
Thomas Jacobsen	Construction Code Enforcement Officer	
Jim Cunningham	Director of Community Services	
Sue Portuese	Health Officer	
Glenn Beckmeyer	Township Engineer	
Lenny Waterman	Buildings and Grounds Superintendent	
Charles Molinaro	Superintendent of Public Works	
Claudine Pascale	Library Director	
Monica Vincent	Treasurer of Library Board of Trustees	10,000.00

Public Employee Dishonesty coverage in the amount of \$25,000.00, per loss, covers all other employees.

All policies were provided through the North Jersey Intergovernmental Insurance Fund.

Contracts and Agreements Required to be Advertised per (N.J.S.A. 40A:11-4)

N.J.S.A. 40A:11-4, as amended, states “Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the Governing Body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in, or the amount calculated by the Governor pursuant to (N.J.S.A. 40A:11-3c), except by contract or agreement.”

It is pointed out that the Township Council has the responsibility of determining whether the expenditures in any category will exceed the threshold set for the fiscal year and, where question arises as to whether any contract or agreement might result in violation of the statute, the opinion of the Township Attorney should be sought before a commitment is made.

The bidding threshold for the period under audit is \$40,000.00 in accordance with the provisions of N.J.S.A. 40A:11-3c based on the appointment of a qualified purchasing agent.

Purchases, Contracts or Agreements Not Required to be Advertised (N.J.S.A. 40A:11-6.1)

N.J.S.A. 40A:11-6.1 states, “Except contracts which require the performance of professional services, all contracts or agreements which do not require public advertising for bids and the estimated cost or price exceeds fifteen percent of the bid threshold or \$6,000.00, at least two quotations as to the cost or price, whenever practicable, shall be solicited by the contracting agent, and the contract or agreement shall be made with and awarded to the lowest responsible bidder.”

Reference is made to the Local Public Contract Guidelines and Local Public Contract Regulations promulgated by the New Jersey Division of Local Government Services in the Department of Community Affairs.

Collection of Interest on Delinquent Taxes and Other Municipal Charges

N.J.S.A. 54:4-47, as amended, provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The Governing Body adopted the following resolution in January 2019 authorizing interest to be charged on delinquent taxes, assessments and utility bills:

“WHEREAS, R.S. 54:4-66 regulates the due dates for the payment of taxes and assessments, and

WHEREAS, Chapter 105, P.L. 1965, amending R.S. 54:4-67 authorizes the municipalities to provide a grace period not exceeding ten (10) days.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona that the Collector is hereby authorized to allow a period of ten (10) days grace from the installment due date before charging interest; after ten (10) days, interest reverts back to the due date, and

BE IT FURTHER RESOLVED that the rate of interest to be charged for the payment of taxes or assessments or sewer and water utility bills, when they become delinquent, shall be at the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency, and eighteen percent (18%) per annum in the excess of \$1,500.00 and an additional penalty of six percent (6%) on any delinquency in excess of \$10,000.00 for the prior year.

Tests of the Tax Collector’s records indicate that interest was collected in accordance with the provisions of the foregoing ordinance.

Delinquent Taxes and Tax Title Liens

A tax sale was held in 2019 and was complete.

Revenues

Receipts from licenses, fees, fines and costs, etc., for all departments, including the Municipal Court, were checked to the records maintained to the extent deemed necessary. No exceptions were noted.

Purchase Order System and Encumbrance System

The Township's budgetary operation is on a full encumbrance system with the exception of payrolls and other direct costs. All purchases are made directly by the purchasing department or subsequently confirmed on an emergency basis. Tests of the system disclosed no exceptions. Blanket orders and other outstanding encumbrances were reviewed at the close of the year, and adjustments and cancellations were made where appropriate to reflect actual commitments outstanding for budgetary control.

Cybersecurity

As part of its overall risk management, the Township reviews security measures in place relating to its Information Technology (IT), including the use of specialized assessments. With the ever increasing challenges relating to cybersecurity, each organization determines what particular assessment or combination of assessments best fits its information security strategy. We suggest management continue to assess risks related to cybersecurity along with utilization of specialized assessments, which would also include a periodic reporting mechanism to those charged with governance.

Corrective Action Plan

In accordance with regulations promulgated by the Division of Local Government Services, all municipalities are required to prepare and submit to the Division of Local Government Services a Corrective Action Plan with regard to audit deficiencies. This plan must be approved by formal resolution of the Governing Body and submitted within 60 days from the date the audit is received. A Corrective Action Plan was prepared for the 2018 audit.

Status of Prior Years' Audits Recommendations

There were no recommendations noted in the prior year audit; therefore, corrective action was not necessary during 2019.

Miscellaneous

A separate report summarizing collections of Dog License Fees and remittances of State Registration Fees was also prepared and filed with the New Jersey Department of Health and the Division of Local Government Services.

A statutory report on the operations of the Municipal Court was prepared as part of our examination and copies were filed with the New Jersey Administrative Office of the Courts, the Division of Local Government Services, the Municipal Court and the Township Clerk.

A separate report on the operations of the Uniform Construction Code office was also prepared and filed with the New Jersey Division of Local Government Services.

Revenue and receipts were established and verified as to source and amount only insofar as the local records permitted.

In verifying expenditures, computations were tested on claims approved and paid. No attempt was made in this connection to establish proof of rendition, character or extent of services, nor quantities, nature, propriety of prices or receipt of materials, these elements being left necessarily to internal review in connection with approval of claims.

The propriety of deductions for pensions, withholding tax, social security and other purposes from individual employee salaries was not verified as part of this examination.

Activity of the State Unemployment Compensation Insurance Trust Fund, established for the accumulation of pertinent payroll deductions, municipal contributions and interest on deposits, appears in Section "B" of the report.

A copy of this report was filed with the New Jersey Division of Local Government Services.

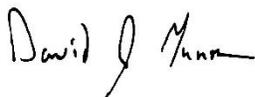
A summary or synopsis of this report was prepared for publication and filed with the Township Clerk.

The foregoing comments and resultant recommendations are not of sufficient materiality whereby they would affect our ability to express an opinion on the financial statements taken as a whole.

We shall be pleased to confer on any questions that might arise with respect to any matters in this report and to assist in the implementation of recommendations.

We desire to express our appreciation for the assistance and courtesies rendered by the Township officials and employees during the course of the examination.

Respectfully submitted,



David J. Gannon, CPA
Licensed Registered Municipal Accountant, No. 520

July 20, 2020