

Township of Verona  
Office of the Township Manager  
Municipal Building  
600 Bloomfield Avenue  
Verona, NJ 07044  
973-857-4767



[JobOpportunities@VeronaNJ.org](mailto:JobOpportunities@VeronaNJ.org)  
Website: [www.VeronaNJ.org](http://www.VeronaNJ.org)

## EMPLOYMENT OPPORTUNITY

**TITLE:** ZONING OFFICIAL  
**TITLE CODE:** 04338  
**ISSUE DATE:** 8/11/2023 **CLOSING DATE:** 9/11/2023  
**SALARY:** \$70,000  
**WORKWEEK:** Full Time

### DESCRIPTION:

Examine working plans of proposed buildings for compliance with state, county and local zoning laws, ordinances rules, regulations and conducts fieldwork to ensure compliance with zoning regulations. Consults with architects, owners and contractors for compliance problems, prepares reports and does related work as required.

**WORKWEEK:** Normal working hours are 8:30 a.m.-4:30 p.m. but attendance at Planning Board and Board of Adjustment Meetings is required.

**REQUIREMENTS:** Knowledge of local building code and zoning ordinances, effective communication (written and oral), ability to analyze and interpret the local zoning ordinance, ability to prepare clear, sound and accurate informative reports. Prior experience as a Zoning Officer is required.

**LICENSE:** Valid New Jersey Driver's License

**APPLY:** Interested candidates must submit a resume detailing experience and qualifications, cover letter and Verona pre-employment application found at [www.Veronanj.org/jobs](http://www.Veronanj.org/jobs) to the Office of the Township Manager with Zoning Officer in the subject line, via email at [JobOpportunities@VeronaNJ.org](mailto:JobOpportunities@VeronaNJ.org) no later than 4:00 p.m. on the closing date listed above. The Township reserves the right to make a job offer prior to closing date.