

Township of Verona  
Office of the Township Manager  
Municipal Building  
600 Bloomfield Avenue  
Verona, NJ 07044  
973-857-4767



[JobOpportunities@VeronaNJ.org](mailto:JobOpportunities@VeronaNJ.org)  
Website: [www.VeronaNJ.org](http://www.VeronaNJ.org)

## CAREER OPPORTUNITY

TITLE: FIRE OFFICIAL  
LOCATION: Verona Community Center  
TITLE CODE: 06350 Fire Official

ISSUE DATE: 9/27/2021 CLOSING DATE: 10/18/2021\*  
# OF POSITIONS: 1  
SALARY: \$25-\$35 DOE  
WORKWEEK: 25 hours per week (max) -Part Time

**DESCRIPTION:** Under direction administers and directs the enforcement of provisions of relevant fire safety codes and related regulations, establishes day-to-day operating routines of the code enforcement agency, and coordinates and supervises activities of any fire safety specialists or other staff employed by the agency; does related work as required. Inspects or directs the inspection of various structures and premises for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire, contribute to the spread of fire, interfere with fire operations, endanger life, or for any violations of the provisions or intent of the New Jersey Uniform Fire Code or any other law, rules, or regulations affecting fire safety. Investigates or causes to be investigated every reported fire or explosion occurring within the jurisdiction that involves loss of life or injury or causes destruction or damage to property.

### REQUIREMENTS:

Five (5) years of experience in one or more of the areas indicated below or some combination thereof:

- (1) A firefighter in a paid or volunteer fire company, and/or
- (2) The inspection of buildings to detect fire hazards and to enforce fire safety codes and regulations, and/or
- (3) The investigation of fires to determine their cause, and/or
- (4) The inspection of the construction of buildings and the review of building construction plans and specifications to ensure compliance with fire protection codes and regulations, and/or
- (5) The installation of fire protection equipment.

### LICENSE AND CERTIFICATIONS:

Possession of a current and valid fire official certificate issued by the New Jersey Department of Community Affairs. Appointees will be required to possess a driver's license valid in New Jersey  
*Appointment will be made as a Provisional Appointment pursuant to N.J.S.A. 4A:4-1.5.*

### APPLY:

Qualified candidates should submit a Cover Letter, Resume and Pre-employment application to the following address: [JobOpportunities@VeronaNJ.org](mailto:JobOpportunities@VeronaNJ.org).

\*All applications must be received no later than 4:00 p.m. on the Closing Date listed above. The Township reserves the right to interview qualified candidates before the closing date.