

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY



TOWNSHIP COUNCIL AGENDA

REGULAR MEETING

7:00 P.M.

AUGUST 3, 2026

MUNICIPAL BUILDING, 600 BLOOMFIELD AVENUE

Via the internet, please click the link below to join the meeting:

<https://zoom.us/j/95262662770>

Via telephone, please dial 1(312)626-6799 or 1(646)558-8656

Use Zoom Meeting ID: 952-6266-2770, when prompted for a Participant ID, press #

A. CALL TO ORDER

The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting of the Township Council. Specifically, the time and date were included in the publication of the Annual Meeting Notice. The Public Notice and meeting agenda was posted on the Municipal Public Bulletin Board at least 48 hours preceding the start time of this meeting. The agenda and meeting documents can be viewed online at VeronaNJ.org/councilmeetings. Please take notice that pursuant to NJ Public Law 2025-chapter 72, the complete text of each legal notice of the Township of Verona, including all public entities under the authority of the Township may be obtained or viewed by the public on our official, State registered webpage: www.veronanj.org/LegalPublicNotices. A public comment period will be held in the order it is listed on the meeting agenda and instructions on how to comment will be provided at the appropriate time.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. MAYOR'S REPORT

1. J. Coltre, Essex County Liaison

E. REPORT OF THE TOWNSHIP MANAGER

1. Deputy Manager's Report

F. COUNCILMEMBERS' REPORTS

G. PUBLIC COMMENT

H. HEARING ADOPTION OR AMENDMENT OF ORDINANCES

1. Ordinance No. 2026-28 Salary Ordinance for Supervisor Sewage Plant Operator

I. ORDINANCES FOR INTRODUCTION

CONSENT AGENDA

J. PUBLIC COMMENT ON CONSENT AGENDA ITEMS

K. MINUTES

1. July 20, 2026
2. July 28, 2026 Special Meeting

L. PROPOSED RESOLUTIONS

1. Resolution No. 2026 - Authorizing a Professional Service Contract with Boswell Engineering to Provide a Watershed Improvement Plan – Phase II
2. Resolution No. 2026- Accept National Opioid Settlement Grant (\$3,088.88)
3. Resolution No. 2026- Chapter 159 – National Opioid Settlement Grant
4. Resolution No. 2026 - Accept National Opioid Settlement Grant (\$3,452.86)
5. Resolution No. 2026- Chapter 159 – National Opioid Settlement Grant
6. Resolution No. 2026- Authorize Contract with Yorktel
7. Resolution No. 2026- Executive Session

M. LICENSES AND PERMITS

N. ADDENDUM

O. NEW/UNFINISHED BUSINESS

P. PUBLIC COMMENT

Q. EXECUTIVE SESSION

R. ADJOURNMENT

**DUE TO THE ENACTMENT OF DANIEL'S LAW, PLEASE PROVIDE
ONLY YOUR NAME & TOWNSHIP DURING PUBLIC COMMENT & PUBLIC HEARINGS**
*The public may speak on any matter during Public Comment, listed on the agenda as items "I"
and "O" on the agenda. At that time, anyone from the public wishing to speak will be recognized.
Your comments shall be limited to four (4) minutes.*

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

ORDINANCE # 2026-28

FIXING THE SALARY AND COMPENSATION FOR THE SUPERVISING
SEWAGE PLANT OPERATOR

BE IT ORDAINED by the Township Council of the Township of Verona, in the County of Essex, State of New Jersey as follows:

DEPARTMENT/POSITION	SALARY (\$)
<u>Division of Water & Sewer</u>	
Supervising Sewage Plant Operator	Up to \$130,000

SECTION 1: The salary and compensation of the various paid officers and employees of the Township of Verona shall be at rates as stated above:

SECTION 2: Salaries recorded above are base salaries.

SECTION 3: The salary herein fixed shall be paid semi-monthly, unless the method of payment is changed by resolution of the Township Council.

SECTION 4: Such salaries respectively shall be in lieu of any and all fees to which the respective incumbents of said officers might be otherwise entitled to by statute of ordinance which fee immediately upon collection thereof shall be paid over to the Township Treasurer for the use of the Township.

SECTION 6: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ATTEST:

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

NOTICE
I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED ON THE LEGAL PUBLIC NOTICES PAGE OF THE TOWNSHIP WEBSITE (VERONANJ.ORG/LEGALPUBLICNOTICES) ON JULY 21, 2026 AND XXXX.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

INTRODUCTION: July 20, 2026
PUBLIC HEARING: August 3, 2026
EFFECTIVE DATE:

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2026-

A motion was made by _____; seconded by _____ that the following resolution be adopted:

**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH
BOSWELL ENGINEERING TO PROVIDE A WATERSHED IMPROVEMENT
PLAN - PHASE II - FOR THE REQUIREMENT FOR THE TIER-A
MUNICIPAL STORMWATER GENERAL PERMIT**

WHEREAS, the Township of Verona has a need for the engineering services to provide a Watershed Improvement Plan, an upcoming requirement of the NJ Department of Environmental Protection, for the Tier-A Municipal Stormwater General Permit, and seeks to award an engineer contract as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and,

WHEREAS, the Township Council adopted Resolution No. 2025-216 for the execution of a contract with Boswell Engineering to provide a watershed improvement plan - phase I on September 8, 2025; and

WHEREAS, the Administration has determined and certified in writing that the value of the service will exceed \$17,500; and,

WHEREAS, Boswell Engineering, Inc., with offices at 330 Phillips Avenue, South Hackensack, New Jersey (hereinafter "Boswell") has submitted a proposal indicating the ability to perform said services at a cost not-to-exceed \$33,000; and,

WHEREAS, this expenditure shall be charged to Capital Ordinance No. 2026 – 20, or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been certified by the Chief Financial Officer; and

WHEREAS, Boswell has completed and submitted a Business Entity Disclosure Certification which certifies that Boswell Engineering has not made any reportable contributions to a political or candidate committee in the Township of Verona in the previous one year, and the contract will prohibit Boswell from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Verona, that a contract is awarded to Boswell Engineering for engineering services in an amount not-to-exceed \$33,000 subject to the following:

1. The award of this contract is subject to finalization of the contract terms to be drafted and approved by the Township Attorney.
2. The contract and any contract amendments which may become necessary shall be subject to the Township's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the Township Council.
3. The Council hereby authorizes the Township Manager, or his designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
4. The Township Clerk is in receipt of the Stockholder Disclosure form, Contribution Disclosure form, Certificate of Employee Information Report, Business Registration Certificate, and Certificate of Insurance.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON AUGUST 3, 2026.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

July 29, 2026

Mr. Kevin O'Sullivan
Deputy Township Manager
Township of Verona
Municipal Building,
600 Bloomfield Avenue, 2nd Floor
Verona, NJ 07044

RE: Watershed Assessment Report (Phase II)
Township of Verona
Essex County, New Jersey
Our File No.: PR-26-14683

Dear Mr. Sullivan:

Boswell Inc. (Boswell) is pleased to provide the Township of Verona with this proposal for the Watershed Improvement Plan (WIP) Phase II, the Watershed Assessment Report.

As you may be aware, the Township of Verona is classified as a Tier A Municipality under the New Jersey Department of Environmental Protection's (NJDEP) Municipal Stormwater General Permit. Previously, the NJDEP requested all Tier A municipalities to develop, update, and maintain a Municipal Separate Storm Sewer Systems (MS4) Infrastructure Map. This data delineates the location of stormwater features that are owned or operated by the permittee, including their associated attributes. In conjunction with the required mapping, all Tier A municipalities are required to develop a WIP.

Under current NJDEP requirements, Phase II of the WIP will need to be submitted to the State before January 2027. Please note that the completion of the WIP is contingent upon the prior finalization and approval of the MS4 Infrastructure map. Additionally, the NJDEP will require future expansion of the WIP, Phase III expected to be completed by December 1, 2027.

SCOPE OF WORK

Boswell will take the information gathered in Phase I of the WIP to create the Watershed Assessment Report (Phase II) as per the released NJDEP guidance. It should be noted that, at this time, NJDEP has not released a guidance document for Phase III of the WIP, so the following cost only includes Phase II. Please see below for a list of tasks to be completed, in accordance with NJDEP guidance:



General Permittee Information

Boswell will compile and summarize all NJDEP required information about Verona. This will include information provided within Phase I, as well as a watershed map displaying Verona's jurisdiction, as well as the HUC-14 subwatersheds located within Verona.

Information gathered within the Watershed Inventory Report, Phase I of the Watershed Improvement Plan, will be summarized. This will include all of the subwatersheds, identified impairments, applicable Total Daily Maximum Loads (TMDLs), areas prone to flooding, overburdened communities (OBCs), and percentage of impervious coverage for each subwatershed. The subwatersheds will be ranked based on the data that was compiled in Phase I. The subwatersheds with the most impairment parameters, TMDLs, areas prone to flooding, OBCs, and high impervious coverage, will be ranked at the top of the list that is developed.

Stakeholders will be identified, and input from public information sessions will be summarized. A strategy for continued involvement with stakeholders for the planning process will be provided as well.

General Assessment of Subwatersheds within the Permittee's Jurisdiction

An assessment of the existing environmental conditions within Verona will be performed. This will include a review of the geology, geomorphology, topography, drainage characteristics, and watershed acreage.

Climate conditions will be evaluated using average temperature ranges and precipitation patterns using the last 5 years of data. Hydrologic conditions will be assessed by evaluating precipitation patterns, runoff, streamflow, flood occurrence, and groundwater interactions. The existing stream gauging stations and available monitoring data will be reviewed as well.

Any existing stormwater improvement projects will be summarized, including any findings or outcomes. Funding sources will be identified and resources will be allocated to each project. Potential sources of pollution including point sources and non-point sources affecting the subwatersheds will be evaluated to identify major sources of concern. Boswell will also review and summarize existing watershed-based plans and restoration initiatives to identify objectives, goals, and current progress.

Subwatershed Specific Assessment

Boswell will prepare a detailed assessment for each subwatershed within Verona. This will evaluate the soil characteristics, areas prone to flooding, existing land use and land cover characteristics, TMDL requirements, and water quality impairments.



Potential Improvement Projects

Boswell will develop conceptual watershed improvement projects to address parameters of concern identified in the general and specific subwatershed assessments. The evaluation will include a review of stormwater outfall monitoring needs and an assessment of pollutant loads from different land covers. Approved TMDLs will be used for the subwatersheds to understand regulatory limits associated and obtain baseline values used for pollutant loads associated with different land covers.

Potential improvement projects will be developed to address the parameters of concern for the subwatersheds. This will include information about the project's location, a detailed overview of the project, site conditions, scope of work, and the techniques and methods that will be used. Each project that is developed will address the impairment(s) and/or TMDL parameters, estimated pollutant load reduction, funding needs, and other anticipated benefits of the project.

Overview Funding Needs and Potential Funding Sources

Potential funding sources available to support the proposed watershed improvement projects will be evaluated. Any applicable Federal, State, County, local, and grant funding programs will be identified.

Estimate Implementation Schedule

A preliminary schedule for the proposed projects will be developed. The schedule will include recommended project sequencing, and estimated implementation timeframes.

Public Involvement and Feedback

Stakeholders will be identified, and previously held meetings will be listed. Feedback from meetings will be summarized, and future scheduled meetings will be outlined, and the public comment review process will be described.

Our estimated total fee for the work referenced above is **\$30,000.00**.

EXCLUSIONS

The following services/costs are not included in this proposal:

- Additional work beyond the scope specifically defined in this proposal;
- Watershed Improvement Plan – Phase III.

Mr. Kevin O'Sullivan
Deputy Township Manager
Township of Verona
July 29, 2026
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We wish to thank you for the opportunity of presenting this proposal and look forward to working with you on this important project. Should you have any questions or require anything further, please do not hesitate to contact Shea Gilmour or myself.

Very truly yours,

Frank J. Rossi, LSRP

FJR/SG/cr

cc: Chuck Molinaro, Jr., Superintendent of Public Works
Kristine Gould, Confidential Assistant, Rent Control Administrator
Peter C. Ten Kate, P.E.
Michael Caggiano, P.E.

260729CRP1

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2026-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**ACCEPTING THE AWARD OF THE 2026 NATIONAL OPIOID
SETTLEMENT**

WHEREAS, the Township of Verona has been awarded a grant in the sum of \$3,088.88 from the State of New Jersey for the 2026 National Opioid Settlement to help Verona with the abatement of the opioid epidemic across the country; and

WHEREAS, the Township's contribution toward the grant will be zero dollars.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the Township of Verona is hereby authorized to accept for this grant in the amount of \$3,088.88.

BE IT FURTHER RESOLVED that the Township Manager, Municipal Clerk and any other officer deemed appropriate are hereby authorized to execute any and all documents necessary to accept this grant.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON AUGUST 3, 2026.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2026-

A motion was made by _____; seconded by _____ that the following resolution be adopted:

**AUTHORIZING THE INSERTION INTO THE CY2026 MUNICIPAL
BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A
SPECIAL ITEM OF REVENUE IN THE FORM OF THE NATIONAL OPIOID
SETTLEMENT GRANT**

WHEREAS, *N.J.S.A. 40A:4-87* provides that the Director of the Division of Local Government Services (the "Director") may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the Township of Verona has received \$3,088.88 from the State of New Jersey in the form of the National Opioid Settlement Grant and wishes to amend its CY2026 Municipal Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, State of New Jersey hereby requests the Director to approve the insertion of an item of revenue in the CY2026 Municipal Budget in the sum of \$3,088.88 which is now available as revenue from:

Miscellaneous Revenues - Section F:
Special Items of General Revenue Anticipated with Prior Written Consent of
Director of Local Government Services –
Public and Private Revenues Offset with Appropriations:
National Opioid Settlement Grant

BE IT FURTHER RESOLVED that the Director to approve the insertion of an item of revenue in the CY2026 Municipal Budget in the like sum of \$3,088.88 appropriated under the caption of:

General Appropriations:
(A) Operations - Excluded from "CAPS"
Public and Private Revenues Offset with Appropriations:
National Opioid Settlement Grant

BE IT FURTHER RESOLVED that a copy of this Resolution will be electronically filed with the Director for approval as required by law.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

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**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2026-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**ACCEPTING THE AWARD OF THE 2026 NATIONAL OPIOID
SETTLEMENT**

WHEREAS, the Township of Verona has been awarded a grant in the sum of \$3,452.86 from the State of New Jersey for the 2026 National Opioid Settlement to help Verona with the abatement of the opioid epidemic across the country; and

WHEREAS, the Township's contribution toward the grant will be zero dollars.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the Township of Verona is hereby authorized to accept for this grant in the amount of \$3,452.86.

BE IT FURTHER RESOLVED that the Township Manager, Municipal Clerk and any other officer deemed appropriate are hereby authorized to execute any and all documents necessary to accept this grant.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

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**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2026-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

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BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A
SPECIAL ITEM OF REVENUE IN THE FORM OF THE NATIONAL OPIOID
SETTLEMENT GRANT**

WHEREAS, *N.J.S.A. 40A:4-87* provides that the Director of the Division of Local Government Services (the "Director") may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the Township of Verona has received \$3,452.86 from the State of New Jersey in the form of the National Opioid Settlement Grant and wishes to amend its CY2026 Municipal Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, State of New Jersey hereby requests the Director to approve the insertion of an item of revenue in the CY2026 Municipal Budget in the sum of \$3,452.86 which is now available as revenue from:

Miscellaneous Revenues - Section F:
Special Items of General Revenue Anticipated with Prior Written Consent of
Director of Local Government Services –
Public and Private Revenues Offset with Appropriations:
National Opioid Settlement Grant

BE IT FURTHER RESOLVED that the Director to approve the insertion of an item of revenue in the CY2026 Municipal Budget in the like sum of \$3,452.86 appropriated under the caption of:

General Appropriations:
(A) Operations - Excluded from "CAPS"
Public and Private Revenues Offset with Appropriations:
National Opioid Settlement Grant

BE IT FURTHER RESOLVED that a copy of this Resolution will be electronically filed with the Director for approval as required by law.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

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**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2026-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING A CONTRACT WITH YORKTEL

WHEREAS, the Municipal Clerk's office requires software for efficient processing of various statutory obligations and administrative responsibilities; and,

WHEREAS, Yorktel, Wall, NJ under State Contract #20-TELE-01509 has agreed to provide such services; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the service will not exceed \$39,000 for such services; and,

WHEREAS, this expenditure shall be charged to Budget Account No. 6-01-20-120-288 or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been contingently certified by the Chief Financial Officer of the Township; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey, that Rio Supply, LLC is hereby awarded a contract for providing Clerk's software modules in an amount not to exceed \$39,000.00.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

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**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2026-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

PERMITTING ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter.

1. Purchase, Lease or Acquisition of Real Property pursuant to *N.J.S.A. 10:4-12 (5)*
2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A. 10:4-12 (7)*
3. Personnel Matters pursuant to *N.J.S.A. 10:4-12 (8)*

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

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**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**