

**TOWNSHIP OF VERONA**  
**COUNTY OF ESSEX, NEW JERSEY**



**TOWNSHIP COUNCIL AGENDA**

REGULAR MEETING

7:00 P.M.

JANUARY 20, 2025

**\*\*THIS MEETING WILL BE HELD IN-PERSON\*\***

**MUNICIPAL BUILDING, 600 BLOOMFIELD AVENUE**

Via the internet, please click the link below to join the meeting:

<https://zoom.us/j/95262662770>

Via telephone, please dial 1(312)626-6799 or 1(646)558-8656

Use Zoom Meeting ID: 952-6266-2770, when prompted for a Participant ID, press #

**A. CALL TO ORDER**

*The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting of the Township Council. The meeting time and date were included in the public meeting notice along with the public internet link and telephone call-in information. Said notice and the meeting agenda was posted in the Municipal Building, and sent the official newspapers of the Township, the Verona-Cedar Grove Times and the Star Ledger at least 48 hours preceding the start time of this meeting. The agenda and public handouts for this meeting can be viewed online at [www.veronanj.org/councilmeetings](http://www.veronanj.org/councilmeetings). A public comment period will be held in the order it is listed on the meeting agenda and instructions on how to comment will be provided at the appropriate time.*

**B. ROLL CALL**

**C. PLEDGE OF ALLEGIANCE**

**D. REPORT OF THE MAYOR**

1. Julius N. Coltre, Essex County Liaison

**E. REPORT OF THE TOWNSHIP MANAGER**

- |  |                           |                     |
|--|---------------------------|---------------------|
| 1. Appointments  |                           | <b>Term Expires</b> |
| a. Planning Board  |                           |                     |
| i. Kevin O'Sullivan  | Class II Member (Emp Des) | 12/31/2025          |
| b. New Jersey Intergovernmental Insurance Fund   |                           |                     |
| i. Kevin O'Sullivan  | Commissioner              | 12/31/2025          |
| c. Bergen Municipal Employee Benefits Fund (Gateway BMED)                              |                           |                     |
| i. Kevin O'Sullivan  | Commissioner              | 12/31/2025          |
| ii. Jennifer Muscara   | Alt. Commissioner         | 12/31/2025          |
| 2. Deputy Manager's Report   |                           |                     |
| a. Affordable Housing 4 <sup>th</sup> Round Presentation – Dan Hauben, DMR             |                           |                     |
| b. Resolution No. 2025-___ Verona 4 <sup>th</sup> Round Numbers Declaratory Resolution |                           |                     |

**F. COUNCILMEMBERS' REPORTS**

**G. HEARING ADOPTION OR AMENDMENT OF ORDINANCES**

1. Ordinance No. 2025-01 Bond – Salt Trucks \$200,000

**TOWNSHIP COUNCIL AGENDA**

**JANUARY 20, 2025**

**H. ORDINANCES FOR INTRODUCTION**

1. Ordinance No. 2025-\_\_\_ Amending Chapter 5 (Administration of Government) Article II (Township Council), Sections 14, 16 22 of the Township Code

**I. PUBLIC COMMENT ON CONSENT AGENDA ITEMS**

### **CONSENT AGENDA**

### **J. MINUTES**

1. January 6, 2025

### **K. PROPOSED RESOLUTIONS**

1. Resolution No. 2025-\_\_\_ Budget Transfers \*\*\*
2. Resolution No. 2025-\_\_\_ Determining the Note and Other Details of the Note Relating to the Construction Financing Program of the New Jersey Environmental Infrastructure Trust
3. Resolution No. 2025-\_\_\_ Cancellation of Stale Outstanding Checks
4. Resolution No. 2025-\_\_\_ Enabling Resolution - Green Acres Supplemental Funding Request
5. Resolution No. 2025-\_\_\_ Appointment of Municipal Court Judge for Shared Services
6. Resolution No. 2025-\_\_\_ Appointment of Municipal Prosecutor for Shared Services
7. Resolution No. 2025-\_\_\_ Appointment of Public Defender for Shared Services
8. Resolution No. 2025-\_\_\_ Appointment of Municipal Court Administrator for Shared Services
9. Resolution No. 2025-\_\_\_ Authorize Agreement with Rent Board Attorney
10. Resolution No. 2025-\_\_\_ Obsolete Equipment
11. Resolution No. 2025-\_\_\_ Dispose of Obsolete Equipment to Cedar Grove Fire Department
12. Resolution No. 2025-\_\_\_ Cancel Billing for Block 906 Lot 30
13. Resolution No. 2025-\_\_\_ Continuing Membership in the New Jersey Intergovernmental Insurance Fund
14. Resolution No. 2025-\_\_\_ 2025 CDBG Representatives
15. Resolution No. 2025-\_\_\_ Executive Session

### **L. LICENSES AND PERMITS**

**M. ADDENDUM**

**N. NEW/UNFINISHED BUSINESS**

1. Discussion - pool rates

**O. PUBLIC COMMENT**

**P. EXECUTIVE SESSION**

**Q. ADJOURNMENT**

**DUE TO THE ENACTMENT OF DANIEL'S LAW, PLEASE PROVIDE ONLY YOUR NAME & TOWNSHIP DURING PUBLIC COMMENT & PUBLIC HEARINGS**  
*The public may speak on any matter during Public Comment, listed on the agenda as items "I" and "O" on the agenda. At that time, anyone from the public wishing to speak will be recognized. Your comments shall be limited to four (4) minutes.*

**\*\*\* AGENDA SUBJECT TO CHANGE\*\*\***

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

*DRAFT*

**VERONA 4<sup>TH</sup> ROUND NUMBERS DECLARATORY RESOLUTION**

**WHEREAS**, the State Legislature of the State of New Jersey passed, and, on March 18, 2024, Governor Phil Murphy signed, a Bill commonly known as A4/S50 or P.L. 2024, c.2, hereinafter referred to as the 4<sup>th</sup> Round Rules; and

**WHEREAS**, the 4<sup>th</sup> Round rules abolished the Council on Affordable Housing, also known as COAH, and delegated its responsibilities to the New Jersey Department of Community Affairs (hereinafter “DCA”), the New Jersey Housing and Mortgage Finance Agency, and the Affordable Housing Dispute Resolution Program (hereinafter “DRP”), ordered to be formed by the same law; and

**WHEREAS**, the 4<sup>th</sup> Round rules ordered the DCA to calculate and publish, not later than October 20, 2024, the “Prospective Need” and “Present Need” housing obligations for each municipality in the State of New Jersey according to a methodology based largely upon the methodology approved by the Honorable Mary C. Jacobsen, A.J.S.C. of Mercer County on March 8, 2018 for the 3<sup>rd</sup> Round; and

**WHEREAS**, the Prospective Need represents the need for newly constructed or preserved affordable housing units projected over the next 10 years, calculated for “regions” consisting of three to four counties and allocated to each municipality based upon factors that consider their available vacant land, median household income, and growth in equalized assessed non-residential property value relative to their region. The Township of Verona is located in Region 2, identified in the 4<sup>th</sup> Round rules as consisting of all municipalities in Essex, Union, Morris, and Warren Counties; and

**WHEREAS**, the Present Need represents the need for rehabilitation of substandard homes in the municipality, occupied by low- and moderate-income households, based upon publicly available local estimates of housing that lacks adequate plumbing or kitchens, is overcrowded, is more than 50 years old, and is likely to be occupied by low- and moderate-income households; and

**WHEREAS**, on October 18, 2024, the DCA published its non-binding calculations of the Prospective and Present Needs for every municipality in New Jersey, which included, for the Township of Verona, a Prospective Need of 173 units and a Present Need of zero (0) units; and

**WHEREAS**, the 4<sup>th</sup> Round rules require that every municipality adopt before January 31, 2025, and upload onto the DRP’s website within 48 hours, a binding resolution identifying their affordable housing obligations; and

**WHEREAS**, the rules permit municipalities to either accept the calculations published by DCA or alternative numbers which are based upon the methodology laid out in the 4<sup>th</sup> Round rules; and

**WHEREAS**, DMR Architects, the Township’s affordable housing planning consultant, has reviewed the data utilized by the DCA and [RESERVED]; and

**WHEREAS**, [RESERVED]; and

**WHEREAS**, the 4<sup>th</sup> Round rules, as written at Section 23 of P.L.2024, c.2 (C.52:27D-310.1), allow built-out communities to seek an adjustment of their Prospective Need obligations based on a lack of vacant, available, and environmentally unconstrained land on which to build new homes, called a vacant land adjustment, with the caveat that any municipality seeking a vacant land adjustment shall be required to prepare a Housing Element and Fair Share Plan providing

for the satisfaction of not less than 25% of its [RESERVED]-unit Prospective Need, or [RESERVED] units; and

**WHEREAS**, DMR Architects conducted an analysis according to the 4<sup>th</sup> Round rules and methodologies, and concluded that the Township of Verona was eligible to adjust its [RESERVED]-unit Prospective Need to [RESERVED] units, which exceeds the statutory minimum of 25% of the Prospective Need; and

**WHEREAS**, the Planning Board of Verona Township shall adopt not later than June 30, 2025 a Housing Element and Fair Share Plan addressing its Prospective and Present Needs, with the Prospective Need to be adjusted to reflect the results of the vacant land analysis but not below [RESERVED] units, pursuant to section 23 of P.L.2024, c.2 (C.52:27D-310.1); and

**WHEREAS**, the Township Council shall adopt not later than March 15, 2026, all ordinances necessary to implement that Plan, as required by the 4<sup>th</sup> Round rules passed by the Legislature and signed by the Governor; and

**WHEREAS**, failure to comply with the 4<sup>th</sup> Round rules -- including but not limited to meeting the deadlines stated herein, or declaring affordable housing obligations that are not consistent with the methodologies dictated and endorsed in the 4<sup>th</sup> Round rules -- would leave the Township vulnerable to exclusionary zoning or builders' remedy lawsuits that, if successful, would strip the Township of the zoning powers that enable it to control the location, intensity, and design of multi-unit residential development that would produce affordable housing.

**NOW, THEREFORE, THE FOLLOWING SHALL BE RESOLVED**, by the Township Council of the Township of Verona, Essex County, New Jersey:

1. The Township declares that it has a [RESERVED]-unit Prospective Need for the 4<sup>th</sup> Affordable Housing Round, [RESERVED]; and
2. The Township declares that it has a 0-unit Present Need for the 4<sup>th</sup> Affordable Housing Round, as calculated by the DCA; and
3. The Township has conducted an analysis of its vacant, available land based upon section 23 of P.L.2024, c.2 (C.52:27D-310.1), and estimates that it will be eligible to adjust its Prospective Need to [RESERVED] units. The Township reserves the right and opportunity to update this calculation prior to the adoption of its Fourth Round Housing Element and Fair Share Plan; and
4. The Township Planning Board shall adopt, and the Council shall endorse, a Housing Element and Fair Share Plan, not later than June 30, 2025, that addresses the affordable housing obligations above, as may be adjusted in accordance with the N.J.S.A. 52:27D-301 et seq., P.L. 2024, c.2, and applicable case law and determinations of the Affordable Housing Dispute Resolution Program; and
5. The Township specifically reserves all rights and positions, without prejudice, to revoke this resolution and commitment in the event of a successful challenge to P.L. 2024 c.2 in the context of Borough of Montvale, et al. v. State of New Jersey, Docket No. MER-L-1778-24 or any other such action challenging P.L. 2024 c.2 or calculations of Fourth Round Present or Prospective Obligations, or any legislation adopted and signed into law by the Governor of New Jersey altering the deadlines and/or requirements of P.L. 2024 c.2; and
6. The Township's Legal Counsel, within 48 hours of the passing of this resolution, file an action with the DRP regarding this resolution in order to maintain the Township's immunity from exclusionary zoning litigation. The Township Clerk shall publish the filing materials and this resolution on a publicly accessible page of the Township's website.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

DRAFT

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**ORDINANCE No. 2025-01**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF TWO SALT TRUCKS WITH EQUIPMENT IN AND BY THE TOWNSHIP OF VERONA, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$190,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.**

**BE IT ORDAINED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey (with not less than two-thirds of all members thereof affirmatively concurring), as follows:

**SECTION 1.** The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Township of Verona, in the County of Essex, New Jersey (the "Township"), as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$200,000, including the sum of \$10,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

**SECTION 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$190,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**SECTION 3.** (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is the acquisition of two salt trucks with equipment, including costs necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

**SECTION 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall

bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

**SECTION 5.** The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

**SECTION 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 5 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Municipal Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the

Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$190,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$40,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance shall be deemed to fund the emergency appropriation for this purpose authorized by resolution of the Township Council adopted December 2, 2024. This bond ordinance is funding this emergency appropriation for introduction and final adoption in 2025 prior to the adoption of the budget. Upon the effective date of this ordinance actions authorized or taken under the emergency appropriation shall be deemed to be taken pursuant to this bond ordinance.

**SECTION 7.** The Township hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Chief Financial Officer on a tax-exempt basis. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the obligations. The Chief Financial Officer is hereby authorized to act on behalf of the Township to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

**SECTION 8.** Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

**SECTION 9.** The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be

distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 10.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

**SECTION 11.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ATTEST:

JENNIFER KIERNAN  
MUNICIPAL CLERK

**NOTICE**

**I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUES OF JANUARY 10, 2025 AND XXX.**

**JENNIFER KIERNAN, CMC  
MUNICIPAL CLERK**

INTRODUCTION: January 6, 2025  
PUBLIC HEARING: January 20, 2025  
EFFECTIVE DATE:

TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY

ORDINANCE # 2025-\_\_

**AMENDING CHAPTER 5 (ADMINISTRATION OF GOVERNMENT)  
ARTICLE II (TOWNSHIP COUNCIL) SECTIONS 14, 16 & 22 OF THE CODE  
OF THE TOWNSHIP OF VERONA**

**WHEREAS**, the Township Council adopted Ordinance 2024-41, moving the Township of Verona Municipal Election from May to November.

**NOW THEREFORE BE IT ORDAINED** by the Township Council of the Township of Verona, County of Essex, New Jersey that Chapter 5, Administration of Government, Article II, Sections 14, 16, 22 and 26 is amended to read as follows:

**SECTION 1. ARTICLE II-TOWNSHIP COUNCIL**

**§ 5-14 Mayor; Deputy Mayor.**

- A. At 12:00 noon on ~~the first day of July~~ **[January 1, or at some other hour on any day during the first week in January]** following each election of Council, the Council shall assemble at the Municipal Building of the Township, organize and elect one of the Councilpersons as Mayor. The Mayor shall be chosen by ballot by majority vote of all members of the Council. If the members shall be unable, within five ballots to be taken within two days of the organization meeting, to elect a Mayor, then the member who in the last election for members of the Council received the greatest number of votes shall be the Mayor. Should such person decline to accept the office, then the person receiving the next highest vote shall be the Mayor, and so on until the office is filled.
- B. At the same time as a Mayor is elected, the Council shall elect one of its members as Deputy Mayor. The Deputy Mayor shall serve in place of the Mayor in the event of the temporary absence or disability of the Mayor.
- C. The Mayor and the Deputy Mayor shall serve a term of two years beginning on ~~the first day of July~~ **[the days of the Annual organization meeting]** following each election of Council.
- D. Vacancies in the office of Mayor or Deputy Mayor shall be filled by the Council for the remainder of the unexpired term.

**§ 5-16 Annual organization.**

~~On the first day of July~~ **[January 1, or at some other hour on any day during the first week in January set by resolution of the governing body in the Annual Notice of Meetings]** following each election of Council, the Council shall organize and elect one of their members as mayor and adopt such resolutions as may be required.

**§ 5-22 Order of business.**

- A. The order of business at each regular public meeting of the Council shall be as follows:
  - (1) Roll call.
  - (2) Report of the Mayor
  - (3) Report of the Township Manager
  - (4) Council comments and report of special committees.
  - (5) **[Public Comment]**
  - (6) Hearing upon adoption or amendment of ~~proposed~~ ordinances on second hearing
  - (7) ~~Proposed ordinances~~ **[Ordinances for Introduction]**
  - (8) Approval of previous minutes
  - (9) Proposed Resolutions.
  - (10) Licenses and permits.
  - (11) New/unfinished business.
  - (12) Public comment.
  - (13) Adjournment

- B. Special meetings, workshop meetings, premeeting conferences, planning meetings and informal conference meetings shall be discussion meetings of the Council and shall not be guided by the order of business set forth in this section.

**SECTION 2.** If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

**SECTION 3.** All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4.** This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

**ATTEST:**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**NOTICE**

**I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUES OF XXXX AND XXXX.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

INTRODUCED:  
PUBLIC HEARING:  
ADOPTED:

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

**AUTHORIZE BUDGET TRANSFERS BETWEEN APPROPRIATION  
ACCOUNTS PURSUANT TO N.J.S.A. 40A:4-59**

**WHEREAS**, certain transfers of funds for various 2024 budget appropriations are necessary to cover anticipated expenditures; and

**WHEREAS**, N.J.S.A. 40a:4-59 provides for transfer of appropriations with an excess over and above the amount deemed necessary to fulfil their purposes to those appropriations deemed to be insufficient;

**WHEREAS**, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40a:4-59 for transfer purposes.

**NOW, BE IT RESOLVED**, by the Township Council of the Township of Verona that the Chief Financial Officer shall and is hereby authorized to make transfers between appropriations accounts of the 2024 Municipal Budget as follows:

	<b>TO</b>	<b>FROM</b>
Recreation - Salary and Wages	\$10,000.00	
Police - Salary and Wages	\$16,000.00	
Dispatch - Salary and Wages	\$2,000.00	
S&H - Salary and Wages		\$11,000.00
Administration - Salary and Wages		\$10,000.00
Seniors - Salary and Wages		\$3,000.00
Health - Salary and Wages		\$4,000.00
<b>TOTAL:</b>	<b>\$28,000.00</b>	<b>\$28,000.00</b>

**ROLL CALL:**

**AYES:**

**NAYS:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

**DETERMINING THE FORM AND OTHER DETAILS OF ITS "NOTE RELATING TO THE CONSTRUCTION FINANCING PROGRAM OF THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST", TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$2,360,000 AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE TOWNSHIP OF VERONA IN FAVOR OF THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, ALL PURSUANT TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST CONSTRUCTION FINANCING PROGRAM.**

**WHEREAS**, the TOWNSHIP OF VERONA (the "Local Unit"), in the County of Essex, New Jersey, has determined that there exists a need within the Local Unit for improvements to the Primary Clarifier Pump Station at the Verona Wastewater Treatment Facility, including but not limited to, pump replacements, including all work and materials necessary therefor and incidental thereto (the "Project"), and it is the desire of the Local Unit to obtain financing for such Project through participation in the environmental infrastructure financing program (the "Environmental Infrastructure Financing Program") of the New Jersey Environmental Infrastructure Trust (the "Trust");

**WHEREAS**, the Local Unit has determined to temporarily finance the acquisition, construction, renovation or installation of the Project prior to the closing with respect to the Environmental Infrastructure Financing Program, and to undertake such temporary financing with the proceeds of a short-term loan to be made by the Trust (the "Construction Loan") to the Local Unit, pursuant to the Construction Financing Program of the Trust (the "Construction Financing Program");

**WHEREAS**, in order to (i) evidence and secure the repayment obligation of the Local Unit to the Trust with respect to the Construction Loan and (ii) satisfy the requirements of the Construction Financing Program, it is the desire of the Local Unit to issue and sell to the Trust the "Note Relating to the Construction Financing Program of the New Jersey Environmental Infrastructure Trust" in an aggregate principal amount of up to \$2,360,000 (the "Note");

**WHEREAS**, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the Trust pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the "Local Bond Law"), and other applicable law; and

**WHEREAS**, Section 28 of the Local Bond Law allows for the sale of the Note to the Trust, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the Trust without any public offering, all under the terms and conditions set forth therein.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Local Unit as follows:

**Section 1.** In accordance with Section 28 of the Local Bond Law and N.J.S.A. 58:11B-9, the Local Unit hereby authorizes the issuance, sale and award the Note in accordance with the provisions hereof in a total aggregate principal amount not to exceed \$2,360,000. The obligation represented by the Note has been appropriated and authorized by bond ordinance #2021-27 of the Local Unit, finally adopted on October 8, 2021, entitled "Bond Ordinance Providing for Various Water and Sewer Utility Improvements In and By the Township of Verona, in the County of Essex, New Jersey, Appropriating \$1,405,000 Therefor and Authorizing the Issuance of \$1,405,000 Bonds or Notes of the Township to Finance the Cost Thereof," (in the amount of \$1,200,000) and referred to and are described in bond ordinance #2024-21 of the Local Unit,

finally adopted on May 24, 2024 entitled "Bond Ordinance Providing for the Improvement of the Water and Sewer Utility System and by the Township of Verona, in the County of Essex, New Jersey, appropriating \$8,406,000 Therefor and Authorizing the Issuance of \$8,406,000 Bonds or Notes of the Township to Finance the Cost Thereof" (in the amount of \$1,160,000). The aforementioned ordinances were finally adopted by the Local Unit at meetings duly called as set forth above, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

**Section 2.** The Chief Financial Officer of the Local Unit (the "Chief Financial Officer") is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

**Section 3.** Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

**Section 4.** The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the principal amount of the Note to be issued shall be an amount up to \$ in a total aggregate principal amount not to exceed \$2,360,000;
- (b) the maturity of the Note shall be as determined by the Trust;
- (c) the interest rate of the Note shall be as determined by the Trust;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered "CFP-\_\_-\_\_";
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

**Section 5.** The Note shall be substantially in the form attached hereto as Exhibit A.

**Section 6.** The law firm of McManimon, Scotland & Baumann, LLC is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the Trust for the Construction Financing Program, to arrange for same.

**Section 7.** The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the Trust and its representatives, agents, counsel and advisors, to be executed in connection with the issuance and sale of the Note and the participation of the Local Unit in the Construction Financing Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Construction Financing Program.

**Section 8.** This resolution shall take effect immediately.

**Section 9.** Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to McManimon, Scotland & Baumann, LLC, bond counsel to the Local Unit, David Zimmer, Executive Director of the Trust, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the Trust.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

**AUTHORIZING THE TOWNSHIP OF VERONA TO CANCEL OLD  
OUTSTANDING CHECKS AND RECONCILING ITEMS**

**WHEREAS**, certain checks have been identified in the Court General / Court Bail Account by the Chief Financial Officer as outstanding; and

**WHEREAS**, it is a normal financial practice to review the bank accounts for old outstanding items for cancellation with the balances to be returned to the Fund Balance; and

**WHEREAS**, it is necessary to formally cancel said checks so that the unnecessary balances may be returned to the fund balance of the respective funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Township of Verona, County of Essex, State of New Jersey that the following old outstanding checks, be cancelled;

<u>Date of Check Issue</u>	<u>Check Number</u>	<u>Amount</u>
6/7/2024	1079	\$2.00
	<b>Total Bail Account</b>	<b>\$2.00</b>

**BE IT FURTHER RESOLVED**, that two certified copies of the resolution are to be filed with the Director of the Division of Local Government Services and that a certified copy of this resolution shall be provided by the Township Clerk to each of the following:

1. Chief Financial Officer
2. Township Auditor

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

STATE OF NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
GREEN ACRES PROGRAM

ENABLING RESOLUTION for SUPPLEMENTAL FUNDING REQUEST

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Verona has previously obtained a Green Acres grant of \$1,900,000 from the State to fund the following project(s):

**#0720-21-001 Verona Open Space Acquisition; and**

WHEREAS, the Township of Verona desires to further the public interest by requesting an additional Green Acres grant of **\$\$1,816,000.00** from the State to fund the project(s); and

WHEREAS, the State shall determine if the supplemental funding request is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona:

1. Joseph D'Arco or the successor to the office of Township Manager
  - (a) request such a loan and/or such a grant,
  - (b) provide additional information and furnish such documents as may be required, and
  - (c) act as the authorized correspondent of the above-named applicant; and
2. The applicant agrees to provide the local government/nonprofit share if a match is required.
3. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.
4. This resolution shall take effect immediately.

ROLL CALL:  
AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.

JENNIFER KIERNAN  
MUNICIPAL CLERK



**NJDEP Green Acres Program  
Local and Nonprofit Assistance Program**

**Supplemental Funding Request Form - Acquisition Projects**

**2025 Funding Request Deadline Date: **February 5, 2025****  
Applications must be submitted through the [Green Acres website portal](#)

**The following items must be submitted to request supplemental funding for an open project:**

1. This form completed & signed
2. Adopted [Supplemental Funding Enabling Resolution](#) (*Contact your Green Acres Project Manager to confirm whether a new resolution is necessary*)
3. *If Nonprofit Project*, current [Nonprofit Eligibility Certification](#)
4. *If Planning Incentive or Site Specific Incentive Project*, current [Planning Incentive or Site Specific Incentive Eligibility Certification](#)
5. *If Planning Incentive or Site Specific Incentive Project*, date of most recent, approved Open Space and Recreation Plan (OSRP): 2021  
If the OSRP will be more than 10 years old before July 31, 2025, a draft update must be submitted before the application deadline. Please provide the status of the OSRP update:  

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**NOTES:**

- This request counts toward the limit on the number of funding requests applicants may submit in the upcoming funding round.
- Applicants must be making significant progress on all open projects to be eligible for additional funding at this time.
- **Please contact your GA Project Manager for assistance in completing this form.**
- **Please only list those properties for which you anticipate being able to draw down Green Acres funding in the next 18 months.**
- Unless waived by your Project Manager, supplemental funding requests submitted without the required Enabling Resolution will not be considered.
- The final, signed copy should be submitted to the Green Acres application portal, as per instructions on the Green Acres website, and emailed to your Project Manager.
- If printing, please use landscape orientation.

**Applicant:** Township of Verona

**Green Acres Project Name:** Verona Open Space Acquisition

**Green Acres Project #:** 0720-21-001

**Green Acres Project Manager:** Kelly Christopher

**Table A: Total and Current Grant and Loan Amounts:** *(Contact your GA Project Manager to confirm figures)*

Grand Total of Grant Funding Awarded to Date:	\$1,900,000.00
Current Grant Balance:	\$1,900,000.00
Grant Eligibility Percentage:	50 %

**Table B: Closed properties that require additional Green Acres funding:** *(Contact your GA Project Manager to confirm information)*

GA Owner ID# and Owner Name	Date Purchased	Green Acres CMV	+ Soft Costs	= Total Eligible Cost	GA Grant Participation Amount <i>(Total Eligible Cost x Grant Eligibility %)</i>	GA payment received (to date) for parcel	Cooperative Acquisition Partner(s) Receiving GA Funds for this Property	Percent Property Interest Acquired by Partner(s)	GA Funding Paid Out to Partners	Remaining Eligible Green Acres Funding
0720-21-0001-02	12/2020	\$5,000,000	\$47,354	\$5,047,354	\$2,523,677	0	N/A	100	0	\$2,523,677
0720-21-0001-01	12/2020	\$2,350,000	\$33,424	\$2,383,424	\$1,191,712	0	N/A	100	0	\$1,191,712
<b>Total Remaining Eligible Green Acres Funding – Table B:</b>										\$3,715,389

**Table C: Properties with Green Acres CMV and for which applicant has a signed contract with the landowner**

GA Owner ID# and Owner Name	Scheduled or Estimated Closing Date	Green Acres CMV	+ Estimated Soft Costs	= Total Eligible Cost	GA Grant Participation Amount ( <i>Total Eligible Cost x Grant Eligibility %</i> )	Cooperative Acquisition Partner(s) Receiving GA Funds for this Property	Percent Property Interest to be Acquired by Partner(s)	GA Funding to be Paid Out to Partners	Eligible Green Acres Funding	Notes
<b>Total Remaining Eligible Green Acres Funding – Table C:</b>										

**Table D: Properties under active negotiation for which pre-appraisal information has been submitted to Green Acres**

GA Owner ID# and Owner Name	Estimated Closing Date	Green Acres CMV (if issued) or Estimated Land Cost	+ Estimated Soft Costs	= Total Eligible Cost	GA Grant Participation Amount ( <i>Total Eligible Cost x Grant Eligibility %</i> )	Cooperative Acquisition Partner(s) Receiving GA Funds for this Property	Percent Property Interest to be Acquired by Partner(s)	GA Funding to be Paid Out to Partners	Eligible Green Acres Funding	Notes
<b>Total Remaining Eligible Green Acres Funding – Table D:</b>										

**Table E: Other properties applicant anticipates will require Green Acres funding in the next 18 months**

GA Owner ID# and Owner Name	Estimated Closing Date	Estimated Land Cost	+ Estimated Soft Costs	= Total Eligible Cost	GA Grant Participation Amount <i>(Total Eligible Cost x Grant Eligibility %)</i>	Cooperative Acquisition Partner(s) Receiving GA Funds for this Property	Percent Property Interest to be Acquired by Partner(s)	GA Funding to be Paid Out to Partners	Eligible Green Acres Funding	Notes
<b>Total Remaining Eligible Green Acres Funding – Table E:</b>										

### Funding Request Summary

<b>Remaining Eligible GA Funding from Table B</b>	<b>\$3,715,389</b>
<b>Eligible GA Funding from Table C</b>	<b>\$</b>
<b>Eligible GA Funding from Table D</b>	<b>\$</b>
<b>Eligible GA Funding from Table E</b>	<b>\$</b>
<b>Less: Current Grant Balance from Table A</b>	<b>(\$1,900,000.00)</b>
<b>Total 2024 Round Green Acres Funding Request (Round to next \$1,000)</b>	<b>\$1,816,000.00</b>

*(The total funding request amount must match the amount requested in the Enabling Resolution)*

### Required Signatures (2)

1. Signature of person authorized in the “Now, therefore” paragraph of the adopted governing body resolution

**Signature:** \_\_\_\_\_ **Print Name:** Joseph D’Arco **Title:** Township Manager **Date:** \_\_\_\_\_

2. Signature of Chief Financial Officer

**Signature:** \_\_\_\_\_ **Print Name:** Jennifer Muscara **Title:** CFO **Date:** \_\_\_\_\_

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

**APPOINTING MUNICIPAL COURT JUDGE OF THE SHARED MUNICIPAL  
COURT OF THE BOROUGHS OF ESSEX FELLS AND NORTH CALDWELL  
AND THE TOWNSHIP OF VERONA**

**WHEREAS**, pursuant to N.J.S.A. 2A:8-18.1, the Borough of North Caldwell, the Borough of Essex Fells and the Township of Verona have consolidated the use of the Municipal Court accommodations and personnel; and

**WHEREAS**, North Caldwell Mayor Joshua H. Raymond has advised that he has conferred with Essex Fells Mayor Edward Davis and Verona Mayor Christopher Tamburro and they have reached agreement upon the appointment of the Honorable Joseph C. Angelo as Judge of the Shared Municipal Courts of their respective municipalities; and

**WHEREAS**, Section 3-41 of the North Caldwell Code mandates that the Municipal Court Judge be appointed by the Mayor with the advice and consent of the Council; and

**WHEREAS**, Mayor Joshua H. Raymond has nominated the Honorable Joseph C. Angelo for appointment as Judge of the Municipal Court of the Borough of North Caldwell for a three (3) year term effective January 1, 2025 through December 31, 2027 thereby complimenting a similar nomination by Mayor Edward Davis of Essex Fells and Mayor Christopher Tamburro of Verona in connection with the Shared Municipal Court; and

**WHEREAS**, pursuant to N.J.S.A. 19:44-20.8, The Honorable Joseph C. Angelo has provided to the Borough written certification that he has not made a campaign contribution that would bar the award of the Contract to him by the Borough pursuant to N.J.S.A. 19:44A-20.5 (New Jersey Local Pay-to-Play) and said proposed Contract prohibits the making of contributions in violation of said statute during the term of the Contract; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5, the New Jersey Local Pay-to-Play Law and pursuant to N.J.S.A. 40A:11-5 (1) (a) (1) of the New Jersey Local Public Contracts Law, the Borough may enter into said Professional Service Agreement without public bidding under these circumstances; and

**WHEREAS**, the Applicant has completed and submitted, a Business Entity Disclosure Certification ("Certification"), which Certification provides that the applicant Joseph C. Angelo, nor any member of his private practice law firm has made any reportable contributions to candidate committees, joint candidates committees or political party committees representing the elected officials of the Borough of North Caldwell, Borough of Essex Fells, Township of Verona in the one year period preceding the award of the Contract, and that the Contract will prohibit the Applicant and any member of the firm from making any reportable contributions through the term of the contract that would bar the award of this Agreement pursuant to N.J.S.A. 19:44A-20.5 et seq.; and

**WHEREAS**, the Applicant has completed and submitted a Political Contribution Disclosure Form and Stockholder Disclosure Certification, as required pursuant to N.J.S.A. 19:44A-20.26, no later than 10 days prior to entering into the contract, disclosing all reportable political contributions (more than \$300 per election cycle made over the 12 months prior to submission to the committees of the government entities listed on the Form provided by the Borough; and

**WHEREAS**, the Business Entity Disclosure Certification further provides that the Applicant and the members of the firm have not made any and will not make any contributions or solicit any contributions of money or pledge of a contribution in violation of N.J.S.A. 19:44A-1 et seq.; and

**WHEREAS**, the Borough's Chief Financial Officer has certified to the availability of funds for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, County of Essex, State of New Jersey as follows:

1. The appointment of The Honorable Joseph C. Angelo as Municipal Judge of the Shared Municipal Court of the Boroughs of North Caldwell and Essex Fells and the Township of Verona be and hereby is confirmed for a three (3) year term.
2. That this contract be awarded through a non-fair and open process and without a competitive bid pursuant to N.J.S.A. 19:44A-20.5 and as a professional service, pursuant to N.J.S.A. 40A:11-1 et seq.
3. A notice of this award be printed in the official newspaper of the Borough of North Caldwell within 20 days of the award of this contract in accordance with N.J.S.A. 40A:11-1 et seq. and N.J.A.C. 5:34-9.5.
4. Be it further resolved that a certified copy of this resolution shall be forwarded to the Borough's Business Administrator and Chief Financial Officer.
5. The written Resolution and subject Contract shall be on file and available for public inspection in the office of the Borough Clerk.
6. This Resolution shall take effect immediately upon passage and publication in accordance with law, if required.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

**AUTHORIZING THE AWARD OF DISCRETIONARY AND OPEN  
CONTRACTS FOR MUNICIPAL PROSECUTOR OF THE SHARED  
MUNICIPAL COURT OF THE BOROUGH OF ESSEX FELLS AND NORTH  
CALDWELL AND THE TOWNSHIP OF VERONA**

**WHEREAS**, there is a need for professional municipal prosecutor services for the Shared Municipal Court of the Boroughs of North Caldwell and Essex Fells and the Township of Verona; and

**WHEREAS**, pursuant to N.J.S.A. 19:44-20.8, the firm of Friend & Wenzel, LLC of Clifton, NJ has provided to the Borough written certification that it has not made a campaign contribution that would bar the award of a Contract to it by the Borough pursuant to N.J.S.A. 19:44A-20.5 (New Jersey Local Pay-to-Play) and said proposed Contract prohibit the making of contributions in violation of said statute during the term of the Contract; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5, the New Jersey Local Pay-to-Play Law and pursuant to N.J.S.A. 40A:11-5 (1) (a) (1) of the New Jersey Local Public Contracts Law, the Borough may enter into said Professional Service Agreement without public bidding under these circumstances; and

**WHEREAS**, the Borough's Chief Financial Officer has certified to the availability of funds for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, County of Essex, State of New Jersey as follows:

1. The Mayor and other officials of the Borough of North Caldwell are hereby directed and authorized to enter into a Professional Services Agreement with Friend & Wenzel, LLC of Clifton, NJ for professional municipal prosecutor services for the Municipal Court of the Boroughs of North Caldwell and Essex Fells and the Township of Verona, a copy of which is annexed hereto, at an annual cost of \$27,500.00 for 2025.
2. The Mayor and all other officials of the Borough of North Caldwell are hereby directed and authorized to take any and all necessary and appropriate actions to carry out the subject and intent of this Resolution.
3. The subject contract is awarded by the Borough pursuant to N.J.S.A. 19:44A-20.5 and specifically N.J.S.A. 19:44A-20.8, the New Jersey Local "Pay-to-Play Law", as a Professional Services Contract, in accordance with the provisions of N.J.S.A. 40A:11-5 (1) (a) (1) of the New Jersey Local Public Contracts Law.
4. Notice of the award of the within Contract shall be published in accordance with law.
5. The within Resolution and subject Contract shall be on file and available for public inspection in the office of the Borough Clerk.
6. This Resolution shall take effect immediately upon passage and publication in accordance with law, if required.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

**AUTHORIZING THE APPOINTMENT OF PUBLIC DEFENDER**

**WHEREAS**, pursuant to N.J.S.A. 2A:8-18.1, the Borough of North Caldwell and the Borough of Essex Fells and the Township of Verona have consolidated the use of the Municipal Court accommodations and personnel; and

**WHEREAS**, North Caldwell Mayor Joshua H. Raymond has advised that he has conferred with the mayors from Essex Fells and Verona and they have reached agreement upon the appointment of James Pomaco, Esq. as the Public Defender of the Shared Municipal Courts of their respective municipalities; and

**WHEREAS**, said appointment is subject to the advice and consent of the Borough Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of North Caldwell, County of Essex, State of New Jersey as follows:

1. Consent is hereby given to the Mayor’s appointment of James Pomaco, Esq. as Public Defender of the Boroughs of North Caldwell and Essex Fells and the Township of Verona effective January 1, 2025 and continuing through December 31, 2025, at an annual cost of \$8,000.00 subject to the acceptance of contract terms.
2. The Mayor and all other officials of the Borough of North Caldwell are hereby directed and authorized to take any and all necessary and appropriate actions to carry out the subject and intent of this Resolution.
3. Upon execution by the parties, a copy of the subject agreement shall be maintained by the Borough Clerk for public inspection.
4. This Resolution shall take effect immediately upon passage and publication in accordance with law, if required.

**ROLL CALL:**

**AYES:** Holland, McGrath, Roman, McEvoy, Tamburro

**NAYS:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

**REAPPOINTING ASHLEY MCMILLION MUNICIPAL COURT  
ADMINISTRATOR OF THE SHARED MUNICIPAL COURT OF THE  
BOROUGHES OF ESSEX FELLS AND NORTH CALDWELL AND THE  
TOWNSHIP OF VERONA**

**WHEREAS**, The Code of the Borough of North Caldwell 3-42 requires the annual appointment of a Municipal Court Administrator; and

**WHEREAS**, Ashley McMillion currently serves as the Municipal Court Administrator of the Shared Court of the Boroughs of Essex Fells and North Caldwell and the Township of Verona; and

**WHEREAS**, Ashley McMillion is a Certified Municipal Court Administrator of the State of New Jersey, is found to be in good standing and has satisfied the continuing education requirements for said certification as a Certified Municipal Court Administrator; and

**WHEREAS**, the Township Council of the Township of Verona finds it to be in the best interest of the Township to reappoint Ashley McMillion to the position of Municipal Court Administrator for the Shared Court of the Boroughs of Essex Fells and North Caldwell and the Township of Verona.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, County of Essex, State of New Jersey as follows:

1. Ashley McMillion is hereby reappointed as Municipal Court Administrator for the Shared Court of the Boroughs of Essex Fells and North Caldwell and the Township of Verona for the calendar year 2025.
2. The salary for Ashley McMillion shall be fixed in the annual Salary Ordinance and corresponding Salary Resolution of the Borough of North Caldwell.
3. The Mayor and all other officials of the Borough of North Caldwell are hereby directed and authorized to take any and all necessary and appropriate actions to carry out the subject and intent of this Resolution.
4. Upon execution by the parties, a copy of this Resolution shall be maintained by the Borough Clerk for public inspection.
5. This Resolution shall take effect immediately upon passage and publication in accordance with law, if required.

**ROLL CALL:**

**AYES:**

**NAYS:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by           seconded by           that the following resolution be adopted:

**DISPOSAL OF OBSOLETE TOWNSHIP EQUIPMENT**

**WHEREAS**, the Township Manager has advised the Township Council that there is obsolete equipment that is no longer needed for public use; and

**WHEREAS**, *N.J.S.A. 40A:11-36(7)* authorizes the disposition of personal property not needed for public use as part of a purchase to offset the price of the new purchase; and

**WHEREAS**, it is in the best interest of the Township to dispose of said equipment

- 1) 2007 JEEP CHEROKEE VIN 1J8GR48K07C687869

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the obsolete equipment referenced by the Township Manager which is no longer needed for public use by the Township shall be disposed of according to the manner as prescribed by law.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-\_\_**

A motion was made by \_\_\_\_\_ ; seconded \_\_\_\_\_ by \_\_\_\_\_ that the following resolution be adopted:

**DISPOSING OF OBSOLETE EQUIPMENT TO THE CEDAR GROVE FIRE DEPARTMENT**

**WHEREAS**, the Township of Cedar Grove donated a gas powered portable hydraulic unit with multiple extrication tips, a Hurst spreader, a Hurst cutter, a Combi tool (spreader/cutter) and other miscellaneous extrication tools; and

**WHEREAS**, the Township Council of the Township of Verona adopted Resolution No. 2023-057, accepting the donated equipment from the Cedar Grove Fire Department to the Verona Fire Department; and

**WHEREAS**, the Township of Verona benefited from the donation of said equipment for use.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, County of Essex, State of New Jersey acknowledges the disposing of said equipment to the Township of Cedar Grove.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-\_\_\_**

A motion was made by \_\_\_\_\_ seconded by \_\_\_\_\_ that the following resolution be adopted:

**CANCEL TAXES BLOCK 906 LOT 30 TOTALLY EXEMPT VETERAN**

**WHEREAS**, the Tax Collector was notified from the Tax Assessor's office that Block 906 Lot 30, property known as 94 Elmwood Road, as of January 7, 2025 should be totally exempt due to the owner being a totally disabled veteran, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be authorized to cancel a portion of the 1<sup>st</sup> quarter billing and the balance of 2025 billing on Block 906 lot 30.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

**CONTINUING MEMBERSHIP IN THE NEW JERSEY  
INTERGOVERNMENTAL INSURANCE FUND (NJIIF)**

**WHEREAS**, the Township Council of the Township of Verona (hereinafter the "Local Unit") has determined that MEMBERSHIP IN THE New Jersey Intergovernmental Insurance Fund (hereinafter the "Fund") established pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et seq), is in the best interest of the municipality.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona in the County of Essex in the State of New Jersey as follows:

SECTION 1. The Township of Verona hereby agrees to continue as a member in the "Fund" for a period commencing on 01/01/2025 and terminating on 12/31/2027 for the following types of insurance coverage:

- a) Workers Compensation and Employers Liability
- b) General Liability (including Police Professional & Public Officials Liability);
- c) Motor Vehicle and Equipment Liability Coverage;
- d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment, Crime and Boiler & Machinery)
- e) Environmental Impairment Liability
- f) Cyber Liability

SECTION 2. Local Unit agrees to enter into and abide by the terms of the Indemnity and Trust Agreement, attached hereto as Exhibit 1. Local Unit hereby authorizes and directs Township of Verona to execute the Indemnity and Trust Agreement and such other documents as are necessary to comply with the requirements if the Fund.

SECTION 3. The Bylaws of the New Jersey Intergovernmental Insurance Fund are hereby adopted and accepted by the Local Unit and the Local Unit hereby agrees to conduct its membership in the "Fund" according to the rights and obligations set forth therein.

SECTION 4. The Local Unit certifies that it has never defaulted on claims under a self-insurance plan and that it has not had its insurance canceled for non-payment of premium for a period of at least two (2) years prior to this application.

SECTION 5. Inconsistent Resolutions. All resolutions or parts thereof that are or may be, inconsistent with provisions of this Resolution are hereby repealed to the extent of such inconsistency.

SECTION 6. Severability. If any section, paragraph, subdivision, clause or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Resolution shall be deemed valid and effective.

SECTION 7. Effective Date. This Resolution shall take effect upon its passage.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

## INDEMNITY AND TRUST AGREEMENT

AGREEMENT made this \_\_\_\_\_, 2025, between the New Jersey Intergovernmental Insurance Fund, hereinafter referred to as the “Fund”, with an address c/o Acrisure LLC dba Polaris Galaxy Group, 777 Terrace Avenue, Suite 309, Hasbrouck Heights, New Jersey 07604 and the Township of Verona hereinafter referred to as “Local Unit”, located at 600 Bloomfield Avenue, Verona, New Jersey 07044.

WHEREAS, Local Unit has adopted a Resolution dated January 20, 2025, agreeing to continue its participation in the “NJIIF” and approving of the NJIIF’s Bylaws as approved by the Commissioner of the Department of Banking and Insurance and the Department of Community Affairs of the State of New Jersey.

WHEREAS, N.J.S.A. 40A:10-36 et seq, and the regulations implemented thereunder in N.J.A.C. 17:15-2.1 et seq, require a written agreement between the NJIIF and its members.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, Local Unit and the NJIIF agree as follows:

1. Local Unit agrees to participate as a member of the “Fund” shall abide the NJIIF’s By-Laws (as same may from time to time, be amended): and shall pay to the NJIIF such sums that may be assessed or charged to Local Unit as claim deductibles or program compliance fees (such assessments, charges and fees being individually and collectively referred to herein as “Assessments”) by the NJIIF for Local Unit’s participation in the following lines of coverage:

- a) Workers Compensation and Employers Liability
- b) General Liability (including Police Professional & Public Officials Liability);
- c) Motor Vehicle and Equipment Liability Coverage;
- d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler & Machinery)
- e) Environmental Impairment Liability
- f) Cyber Liability

2. Local Unit represents that it has not been in default on any insurance premium due any insurance carrier in the preceding two (2) years, or on any claim due under any self insurance.

3. Local Unit hereby accepts the Bylaws of the NJIIF and agrees to be bound by and comply with same

4. Local Unit agrees to participation in the “NJIIF” to the extent designated in Paragraph 1 above for a period from 1/1/2025 until and including 12/31/2027 (hereinafter referred to as the “Term”)

5. NJIIF agrees to operate the insurance pool established by the parties and administer all monies contributed to the NJIIF in compliance with the provisions of the Local Fiscal Affairs Law (N.J.S.A. 40A:5-1 et seq), the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq), the enabling legislation authorizing the NJIIF, (N.J.S.A. 40A:10-36 et seq), the Bylaws of the NJIIF, and such other rules and regulations as govern the custody, investment and expenditures of public funds by local units. In furtherance thereof, NJIIF agrees to employ an individual duly certified as a Municipal Finance Officer to administer the funds of the NJIIF.

6. Local Unit agrees to be jointly and severally liable for the assumption and discharge of the liabilities of each and every other member of the "Fund", but only to the extent of its participation in the type of coverage specifically designated in Paragraph 1 above.
  
7. Local Unit agrees to abide by all risk management and safety and loss control requirements and participate in all related programs as same may be directed by the NJIIF.
  
8. Local Unit acknowledges that upon payment of its Assessments to the NJIIF, it shall not have any further right to said funds except to the extent that same maybe declared as surplus and returnable by the NJIIF in accordance with the NJIIF's ByLaws and applicable law of the State of New Jersey, or in the event of termination of the "NJIIF", and then only to the extent authorized by the NJIIF's ByLaws and laws of the State of New Jersey.
  
9. Local Unit agrees that no later than ninety (90) days prior to the expiration of the Term, Local Unit shall serve the NJIIF Administrator via certified mail, with correspondence indicating its intent to either renew or terminate its membership in the NJIIF. The NJIIF, at its sole option, shall be entitled to conclude that if Local Unit fails to serve timely notice of termination, as set forth above; Local Unit's membership in the NJIIF shall be deemed renewed for a subsequent three year term. Written notice of its intent to "seek alternate insurance quotes" or similar language alone shall not constitute proper notice of termination as required under this section.
  
10. Local Unit agrees that if it fails to promptly pay any Assessments or to comply with the Bylaws and requirements of the NJIIF, that it shall indemnify the "NJIIF", its officers, commissioners and Agencies for any loss or damage resulting from such failure and shall be further obligated to pay the NJIIF all penalties, fines and interest due the NJIIF for any late or non payment.
  
11. This agreement shall be governed by the Laws of the State of New Jersey.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

\_\_\_\_\_  
 Jennifer Kiernan, Municipal Clerk  
 Township of Verona

By: \_\_\_\_\_  
 Kevin O'Sullivan, Deputy Township Manager  
 Township of Verona

ATTEST:

\_\_\_\_\_

By: \_\_\_\_\_  
 New Jersey Intergovernmental Insurance Fund

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by ; seconded by that the following resolution be adopted:

**APPOINTMENT OF REPRESENTATIVE'S TO THE ESSEX COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey, that Deputy Township Manager Kevin O'Sullivan and Supervisor of Public Works Chuck Molinaro are hereby appointed to serve as the Township's representatives to the Community Development Block Grant Committee for the year 2025.

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-**

A motion was made by \_\_\_\_\_ ; seconded by \_\_\_\_\_ that the following resolution be adopted:

**PERMITTING ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exists.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter.

1. Purchase, Lease or Acquisition of Real Property pursuant to *N.J.S.A. 10:4-12 (5)*
2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A. 10:4-12 (7)*

**ROLL CALL:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 20, 2025.**

**JENNIFER KIERNAN  
MUNICIPAL CLERK**