

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2024-048

A motion was made by Councilwoman McGrath; seconded by Deputy Mayor McEvoy that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH PACE
ANALYTICAL SERVICES, INC. FOR DISTRIBUTION SYSTEM ANALYSIS**

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:11-5(a)(1)(i)*) permits contracts for professional services to be negotiated and awarded by the governing body without public advertising for bids and requires that the resolution authorizing the award of a contract for professional services without competitive bids and the contract itself be available for public inspection; and

WHEREAS, the Water Utility has a need for laboratory testing services to conduct analyses of lead and copper levels in the distribution system in compliance with the Safe Water Drinking Act; and

WHEREAS, the Township desires to acquire laboratory testing services as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

WHEREAS, the Township has solicited the services of Pace Analytical Services, Inc., 12 World's Fair Dr. 1, Somerset, NJ 08873 to provide these services for the Township; and

WHEREAS, Pace Analytical Services, Inc., has completed and submitted a Business Entity Disclosure Certification which certifies that Pace Analytical Services, Inc., has not made any reportable contributions to a political or candidate committee in the previous one year, and that the contract will prohibit Pace Analytical Services, Inc., from making any reportable contributions through the term of the contract, and

WHEREAS, the Township Manager recommends that the Council authorize an agreement with Analytical Lab Services, Inc., to provide said services; and

WHEREAS, the Township Manager hereby certifies that the cost of services with Pace Analytical Services, is in an amount not to exceed \$26,000; and

WHEREAS, funds will be charged to a Budget line item 4-05-55-502-380 or any other account deemed sufficient by the Chief Financial Officer; and

WHEREAS, the award of the contract to Pace Analytical Services, Inc. is being made pursuant to *N.J.S.A. 19:44A-20.5* and the Business Entity Disclosure Certification and Political Contribution Disclosure Form completed by Analytical Lab Services, Inc. have been filed with the Township and are annexed to this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, New Jersey hereby authorizes contracts with Pace Analytical Services, Inc., 12 World's Fair Dr. 1, Somerset, NJ 08873 to provide laboratory testing services to conduct analyses required by the New Jersey Department of Environmental Protection related to the treatment of waste water not to exceed \$26,000 in the calendar year without further authorization of the Township Council.

BE IT FURTHER RESOLVED, that the Township reserves the right to cancel this contract upon thirty (30) days' notice and Pace Analytical Services, Inc. shall only be paid for the work completed; furthermore, no minimum amount of work or payment is implied or guaranteed.

BE IT FURTHER RESOLVED that this contract is being awarded pursuant to *N.J.S.A. 19:44A-20.5*.

BE IT FURTHER RESOLVED that the Township Manager and the Township Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Township Clerk.

ROLL CALL:

AYES: Holland, McGrath, Roman, McEvoy, Tamburro

NAYS:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON FEBRUARY 26, 2024.


JENNIFER KIERNAN
MUNICIPAL CLERK



PAY TO PLAY POLITICAL CONTRIBUTION DISCLOSURE

Company Name: Pace Analytical Services, LLC.

<i>Required by Township of Verona</i>	<i>Item</i>	<i>Page</i>	<i>Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/></i>
<input checked="" type="checkbox"/>	Document Checklist - COMPLETE	1	<i>DF</i>
<input checked="" type="checkbox"/>	Vendor Information Sheet - COMPLETE	2	<i>DF</i>
<input checked="" type="checkbox"/>	Business Registration Certificate - READ AND SUBMIT	3	<i>DF</i>
<input checked="" type="checkbox"/>	Business Entity Disclosure Certification - SIGN AND NOTARIZE	4-5	<i>DF</i>
<input checked="" type="checkbox"/>	Political Contribution Disclosure Certification Form - SIGN	6-7	<i>DF</i>
<input checked="" type="checkbox"/>	Ownership Disclosure Certification Form - SIGN AND NOTARIZE	8-11	<i>DF</i>
<input checked="" type="checkbox"/>	Prohibited Activities in Russia-Belarus & Investment Activities in Iran - COMPLETE	12-14	<i>DF</i>

Corporate Name: Pace Analytical Services, LLC

Signature: *[Signature]* Date: 01/03/24

Print Name: David M. Chaffman Title: Director of Sales

RETURN COMPLETED FORMS
TO: Finance Office
 Township of Verona
 600 Bloomfield Avenue
 Verona, New Jersey 07044

**TOWNSHIP OF VERONA, NEW JERSEY
VENDOR INFORMATION SHEET**

COMPANY NAME: Pace Analytical Services, LLC

ADDRESS: 2665 Long Lake Road, Suite 300
Roseville, MN 55113

PHONE NUMBER: _____

FAX NUMBER: _____

FEDERAL I.D. NUMBER: _____

NAME OF PERSON PREPARING BID: _____

PHONE NUMBER: _____ EXT. _____

CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL

NAME: Cyndi Feuss

ADDRESS: 1275 Bloomfield Ave Bldg 6
Fairfield, New Jersey 07004

PHONE: 973-227-0422 FAX NUMBER: _____

E-MAIL ADDRESS: Cyndi.Feuss@PaceLabs.com

PROJECT COORDINATOR

COMPANY NAME: Pace Analytical Services, LLC - Fairfield

ADDRESS: 1275 Bloomfield Ave Bldg 6, Fairfield NJ 07004

PHONE NUMBER: 973-227-0422

CELL PHONE NUMBER: _____

FAX NUMBER: _____

PERSON TO CONTACT: Cyndi Feuss

EMAIL ADDRESS: Cyndi.Feuss@PaceLabs.com

**TOWNSHIP OF VERONA, NEW JERSEY
 BUSINESS ENTITY DISCLOSURE CERTIFICATION
 FOR NON-FAIR AND OPEN CONTRACTS
 N.J.S.A. 19:44A-20.8**

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Pace Analytical Services, LLC (company name) has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding Jan 1, 2023 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Verona or the respective Essex County political parties listed below pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

<i>Mayor Dr. Christopher Tamburro</i>	<i>Councilman Alex Roman</i>
<i>Deputy Mayor Jack McEvoy</i>	<i>Councilwoman Christine McGrath</i>
	<i>Councilwoman Cynthia Holland</i>

Part 3 - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Pace Analytical Services, LLC.

Signature of Affiant: *David M. Chaffman* Title: Director of Sales

Printed Name of Affiant: David M. Chaffman Date: 01/03/24

<p>Subscribed and sworn before me this <u>4th</u> day of <u>January</u>, 2023; 2024.</p> <p><u><i>Elizabeth Boivin Day</i></u> Notary Public Elizabeth Boivin Day Commission Expires: <u>July 31, 2027</u></p>	<p>(Notary Stamp/Seal)</p> <div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%;"> <p>ELIZABETH BOIVIN DAY NOTARY PUBLIC STATE OF FLORIDA NO. HH427781 MY COMMISSION EXPIRES JUL 31 2027</p> </div> <p>This Notarial Act involved two-way audio/video communication technology on 01/04/2024 10:04am EST.</p>
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TOWNSHIP OF VERONA, NEW JERSEY
C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
 FOR NON-FAIR AND OPEN CONTRACTS
 N.J.S.A. 19:44A-20.26

*This form or its permitted facsimile must be submitted to the local unit
 No later than 10 days prior to the award of the contract.*

Part I - Vendor Information

Vendor Name:	Pace Analytical Services, LLC		
Address:	1275 Bloomfield Ave Bldg 6		
City:	Fairfield	State:	NJ
		Zip:	07004

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.


 _____ David M. Chaffman _____ Director of Sales
 Signature Printed Name Title

Part II - Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$200 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Check here if the information is continued on subsequent page(s)

**STATEMENT OF OWNERSHIP
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

Sign and notarize the form below, and, if necessary, complete the list below. (Please attach additional sheets if more space is needed):

Name: Leonard Greene & Partners

Name: Aurora Capital Partners

Address: 11111 Santa Monica Blvd., Suite 2000,
Los Angeles, CA 90025

Address: 11611 San Vicente Blvd., Suite 800, Los
Angeles, CA 90049

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

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