

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2024-027**

A motion was made by Councilwoman McGrath; seconded by Councilwoman Holland that the following resolution be adopted:

**EXTENDING CONTRACT No. 2022-02  
TREE TRIMMING, REMOVAL & MAINTENANCE SERVICES**

**WHEREAS**, on January 27, 2022 the Township of Verona received two (2) responsive and responsible bids for Contract No. 2022-02 – Tree Trimming, Removal & Maintenance Services; and

**WHEREAS**, Caputo Brothers Tree Service, Inc., 22 Appleton Place, Upper Montclair, New Jersey 07043 was the lowest responsive and responsible bidder and was awarded a twelve-month contract that contained an option to renew for a maximum of four (4) additional twelve month terms; and

**WHEREAS**, the contract shall not be extended so that it runs for more than a total of five consecutive years; and

**WHEREAS**, the Township Council approved Resolution 2023-35 at a regular meeting held on February 6, 2023, extending the contract for an addition twelve months, from February 6, 2023 through February 5, 2024; and

**WHEREAS**, the Township administration desires to extend this contract for an additional twelve month period, bringing this contract into its third year; and

**WHEREAS**, any price change included as part of this extension is be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension and shall not exceed the change in the index rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

**WHEREAS**, the terms and conditions of the contract remain substantially the same; and

**WHEREAS**, the Township Manager has indicated that the services are being performed in an effective and efficient manner and recommends that Contract No. 2022-02 be extended and an agreement be executed with Caputo Brothers Tree Service, Inc.; and

**WHEREAS**, this contract is being awarded as an open-ended contract pursuant to *N.J.A.C. 5:30-11.10* and there shall be a maximum of 250 work orders as defined in the bid specifications per contract year (twelve-months); and

**WHEREAS**, the as required amount shall be chargeable at such time as a certification of available funds is made by the Chief Financial Officer upon receipt of a properly executed purchase order.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey as follows:

1. The preamble to this Resolution is hereby incorporated as if more fully set forth herein.
2. Contract No. 2022-02 is renewed for an addition twelve month term (February 5, 2024 through February 4, 2025).
3. No amount of this contract shall be chargeable until such time as to the certification of available funds is made by the Chief Financial Officer, upon receipt of a properly executed Purchase Order pursuant to *N.J.A.C. 5:30-11.10*.

4. No minimum payment is implied or shall be guaranteed under the contract which shall be terminable by the Township with or without reason and contractor shall only be paid for the work completed up to the date of termination.
5. The Township Manager and the Municipal Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

**ROLL CALL:**

**AYES:** Holland, McGrath, Roman, McEvoy, Tamburro

**NAYS:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON JANUARY 22, 2024.**

  
**JENNIFER KIERNAN**  
**MUNICIPAL CLERK**

