

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY**



TOWNSHIP COUNCIL AGENDA

REGULAR MEETING

7:00 P.M.

December 16, 2024

MUNICIPAL BUILDING, 600 BLOOMFIELD AVENUE

Via the internet, please click the link below to join the meeting:

<https://zoom.us/j/95262662770>

Via telephone, please dial 1(312)626-6799 or 1(646)558-8656

Use Zoom Meeting ID: 952-6266-2770, when prompted for a Participant ID, press #

A. CALL TO ORDER

The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting of the Township Council. The meeting time and date were included in the public meeting notice along with the public internet link and telephone call-in information. Said notice and the meeting agenda was posted in the Municipal Building, and sent the official newspapers of the Township, the Verona-Cedar Grove Times and the Star Ledger at least 48 hours preceding the start time of this meeting. The agenda and public handouts for this meeting can be viewed online at www.veronanj.org/councilmeetings. A public comment period will be held in the order it is listed on the meeting agenda and instructions on how to comment will be provided at the appropriate time.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. REPORT OF THE MAYOR

- | | |
|------------------------------------|----------------------|
| 1. J. Coltre, Essex County Liaison | |
| 2. Appointments | Term Expiring |
| a. Library Board of Trustees | |
| i. Arjun Thakur | Member 12/31/2029 |
| b. Shade Tree Commission | |
| ii. Ira Jacobs | Member 12/31/2029 |

E. REPORT OF THE TOWNSHIP MANAGER

1. Public Hearing – PY25 Community Development Block Grant Application
 - ADA Compliant Sidewalks at Everett Field
 - a. Resolution 2024-___ Authorize Submission of an Application for the PY 2025 CDBG Program
2. Deputy Township Manager’s Update
 - a. Solar Presentation – Walt Jordan, dGen in Coordination with Mantis
 - b. Pool Rate Presentation – NewGen
 - c. Public Safety Building Presentation, Frank Messineo, Solutions Architecture

F. COUNCILMEMBERS’ REPORTS

G. HEARING & ADOPTION OF ORDINANCES

1. Ordinance No. 2024-41 Moving the Municipal Elections from May to November

H. ORDINANCES FOR INTRODUCTION

I. PUBLIC COMMENT ON CONSENT AGENDA ITEMS

*****AGENDA SUBJECT TO CHANGE*****

TOWNSHIP COUNCIL AGENDA

December 16, 2024

CONSENT AGENDA

J. MINUTES

1. December 2, 2024

K. PROPOSED RESOLUTIONS

1. Resolution No. 2024-___ Budget Transfers ***
2. Resolution No. 2024-___ Appointment of OEM Coordinator
3. Resolution No. 2024-___ Authorizing Contract with Kevin O’Sullivan as Township Manager
4. Resolution No. 2024-___ Accepting the 2024 PY CDBG Grant
5. Resolution No. 2024-___ Accepting the 2024 SFY NJ State Body Armor Replacement Fund Grant
6. Resolution No. 2024-___ Chapter 159 – 2024 AFY NJ State Body Armor Replacement Fund Grant
7. Resolution No. 2024-___ Authorizing an Agreement with 791 Purchasing Co-Operative
8. Resolution No. 2024-___ Confirming Resolution No. 2024-231 for Repointing of Town Hall
9. Resolution No. 2024-___ Cancelling Taxes – Block 902, Lot 11
10. Resolution No. 2024-___ Authorizing a Contract with Groundview, LLC
11. Resolution No. 2024-___ Authorizing an Increase in a Contract with Neglia Engineering
12. Resolution No. 2024-___ Executive Session

L. LICENSES AND PERMITS

M. ADDENDUM

N. NEW/UNFINISHED BUSINESS

1. Appointments
 - a. Rent Control Board Member 12/31/2028

O. PUBLIC COMMENT

P. EXECUTIVE SESSION

Q. ADJOURNMENT

**DUE TO THE ENACTMENT OF DANIEL’S LAW, PLEASE PROVIDE
ONLY YOUR NAME & TOWNSHIP DURING PUBLIC COMMENT & PUBLIC HEARINGS**
*The public may speak on any matter during Public Comment, listed on the agenda as items “I” and
“O” on the agenda. At that time, anyone from the public wishing to speak will be recognized.
Your comments shall be limited to four (4) minutes.*

*****AGENDA SUBJECT TO CHANGE*****

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2024-

A motion was made by ; seconded by that the following resolution be adopted:

**ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)
PUBLIC FACILITIES AND IMPROVEMENTS PROGRAM FY25**

WHEREAS, the Township of Verona is a participating municipality in the Essex County Community Development Block Grant (CDBG) grant application; and

WHEREAS, the Township of Verona desires to request \$100,000.00 in funding under the CDBG grant application year 2025 for the following project:

<u>PROJECTS</u>	<u>REQUEST</u>
<u>ADA Compliant Sidewalk Improvements at Everett Field</u>	<u>\$100,000.00</u>

NOW, THEREFORE BE IT RESOLVED that the Township Council does hereby authorize the Township Administration to submit an application for funding under the Essex County Community Block Grant Program for the proposed project.

ROLL CALL:

- AYES:**
- NAYS:**
- ABSENT:**
- ABSTAIN:**

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON DECEMBER 16, 2024.

JENNIFER KIERNAN
MUNICIPAL CLERK

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

ORDINANCE No. 2024-41

**AN ORDINANCE AUTHORIZING THE REVISION OF THE 2025
MUNICIPAL ELECTION DATE FROM MAY TO NOVEMBER**

WHEREAS, historically the election date of the Township Council of the Township of Verona has been the second Tuesday in May; and

WHEREAS, pursuant to N.J.S.A. 40:45-7.1, the State legislature has authorized municipalities to revise election dates to the state wide November election date; and

WHEREAS, N.J.S.A. 40:45-7.1 provides:

a. Any municipality governed by the provisions of the "Uniform Nonpartisan Elections Law," P.L.1981, c.379 (C.40:45-5 et seq.) may, by ordinance, choose to hold regular municipal elections on the day of the general election, the Tuesday after the first Monday in November.

b. Once a municipality has chosen to change the day of the regular municipal election to the day of the general election in November, it shall not be permitted to change the day of the election back to the second Tuesday in May until: (1) at least 10 years have passed since the adoption of the ordinance changing the date of the municipal election to the day of the general election; and (2) a new ordinance providing for regular municipal elections to occur on the second Tuesday in May is adopted by the municipality's governing body.

c. The term of any person in office on the date of the adoption of such an ordinance shall be extended until the beginning of the term of the person elected to that office on the day of the general election in November.

NOW THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the Township of Verona Code is hereby amended to create §5-34 in Chapter 5, Article II, Township Council, In accordance with the provision of N.J.S.A. 40:45-7.1 to read as follows:

§5-34 Township of Verona Municipal Elections

- A. Beginning calendar year 2025 and going forward, the Township of Verona Municipal Elections shall be held on the day of the general election, the Tuesday after the first Monday in November.
- B. The Township of Verona shall not be permitted to change the day of the election back to the second Tuesday in May until: (1) at least 10 years have passed since the adoption of the ordinance (ordinance #2024 - dated December __ 2024) changing the date of the municipal election to the day of the general election; and (2) a new ordinance providing for regular municipal elections to occur on the second Tuesday in May is adopted by the municipality's governing body.
- C. The term of any person in office on the date of the adoption of such an ordinance shall be extended until the beginning of the term of the person elected to that office on the day of the general election in November.
- D. All Council appointments made to boards and committees that expire in on June 30, shall be extended until the beginning of the term of the person appointed to that board or committee in January after the year of the original expiration.
- E. All references to a July reorganization for the Council as well as all Board and Committees are hereby amended to read January to align with the spirit of N.J.S.A. 40:45-7.1.

SECTION 1: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such

ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION 2: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 3: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION 4: CODIFICATION

This ordinance shall be a part of the Code of the Township of Verona as though codified and fully set forth therein and shall be added to the Code at Chapter 5, Article II, Township Council, by the creation of §5-34. The Municipal Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The Municipal Clerk and the Township Attorney are authorized and directed to change any Chapter, Article and/or Section number of the Code of the Township of Verona in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUES OF DECEMBER 6, 2024 AND XXX.

JENNIFER KIERNAN, CMC
MUNICIPAL CLERK

INTRODUCTION: December 2, 2024
PUBLIC HEARING: December 16, 2024
EFFECTIVE DATE:

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2024-__

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZE BUDGET TRANSFERS BETWEEN APPROPRIATION
ACCOUNTS PURSUANT TO N.J.S.A. 40A:40-1**

WHEREAS, certain transfers of funds for various 2024 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfer of appropriations with an excess over and above the amount deemed necessary to fulfil their purposes to those appropriations deemed to be insufficient;

WHEREAS, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40A:4-58 for transfer purposes;

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Verona that the Chief Financial Officer shall and is hereby authorized to make transfers between appropriations accounts of the 2024 Municipal Budget as follows:

	To:	From:
Recreation - Salary and Wages	\$20,000.00	
Police - Salary and Wages	\$15,000.00	
Dispatch - Salary and Wages	\$3,000.00	
Clerk - Operating Expenses		\$20,000.00
Building and Grounds - Operating Expenses		\$15,000.00
Emergency Management - Operating Expenses		\$3,000.00
TOTALS	\$38,000.00	\$38,000.00

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2024-___

A motion was made by _____ seconded by _____ that the following resolution be adopted:

**ACKNOWLEDGING THE APPOINTMENT OF DETECTIVE JOEL MARTIN
AS EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, the State of New Jersey Office of Emergency Management requires each municipality to appoint an “Emergency Management Coordinator” pursuant to N.J.S.A. App. A:9-40.1 and Directive NJOEM-7 issued by the New Jersey Office of Emergency Management on April 20, 2022; and

WHEREAS, the Municipal Emergency Management Coordinator (“Coordinator”) for the Township shall serve a term of three years as required by statute and is appointed by the Township Manager; and

WHEREAS, the Coordinator is responsible for the planning, activating, coordinating and the conduct of emergency management operations within the Township; and

WHEREAS, The Township Manager appoints Detective Officer Joel Martin of the Verona Township Police Department as the Coordinator as he has shown himself to be a committed public servant to the Township throughout his tenure with the department and serving as OEM Coordinator for the past three years; and

WHEREAS, the Council agrees with the Township Manager’s appointment and finds that Detective Officer Joel Martin has the experience, character, and level of dedication needed of a Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona in the County of Essex, New Jersey that Detective Officer Joel Martin is hereby appointed to the position of Emergency Management Coordinator for the Township of Verona.

BE IT FURTHER RESOLVED that Detective Officer Joel Martin shall assume the position of Emergency Management Coordinator effective January 1, 2025, terminating on December 31, 2027.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2024-__

A motion was made by ; seconded by that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH KEVIN O’SULLIVAN AS
VERONA TOWNSHIP MANAGER**

WHEREAS, Township Manager Joseph O. D’Arco’s three year employment agreement which began February 7, 2022, is set to expire on February 6, 2025, and he has indicated that he is not seeking an extension of his employment and will be retiring from full time service after 56 years of public employment; and

WHEREAS, Township Manager D’Arco previously hired and appointed Kevin O’Sullivan as Verona’s Deputy Township Manager in an effort to have a succession plan in place for Mr. D’Arco’s eventual retirement; and

WHEREAS, the number and complexity of ongoing projects and initiatives within the Township of Verona require continued strategic leadership based on institutional knowledge; and

WHEREAS, the Township Council has determined that Mr. O’Sullivan combination of prior experience as Borough Administrator in North Caldwell, his work in Verona, and his education and training exceptionally qualify him to be Township Manager; and

WHEREAS, the Council has had the opportunity to work closely with Mr. O’Sullivan, formally interviewed him, and agreed to implement the previously identified succession plan and therefore desires to appoint Mr. O’Sullivan to serve as the next Manager for the Township of Verona; and

WHEREAS, the Township Council, through the Mayor and Deputy Mayor, have offered Mr. O’Sullivan the position and presented him with the attached employment agreement for consideration; and

WHEREAS, Mr. O’Sullivan has accepted the position and indicated an ability to begin performing the duties of the Township Manager on February 7, 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Kevin O’Sullivan is hereby appointed as Township Manager effective February 7, 2025; and

BE IT FURTHER RESOLVED, that the Township Council authorizes the Mayor and Municipal Clerk to execute the contract with Kevin O’Sullivan a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

BE IT FURTHER RESOLVED, that the Council hereby authorizes the Mayor, or his designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution; and

BE IT FURTHER RESOLVED, that a notice of this action shall be published in the Verona-Cedar Grove Times; and

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN, CMC
MUNICIPAL CLERK**

EMPLOYMENT AGREEMENT

THIS AGREEMENT (hereinafter “Agreement”) is made this ____ day of December, 2024 between the **TOWNSHIP OF VERONA**, a municipal corporation organized under the laws of the State of New Jersey, having its principal office at 600 Bloomfield Avenue, Verona, New Jersey 07044 (hereinafter “Township”) and Kevin O’Sullivan, who resides at 21 Morningside Road, Verona, New Jersey (hereinafter “O’Sullivan”) (O’Sullivan and Township are collectively referred to herein as the “Parties”).

WHEREAS, pursuant to N.J.S.A. 40:69A-81 et. seq., the Township is governed by an elected council and by an appointed Municipal Manager (hereinafter “Township Manager”); and

WHEREAS, the Township will have a vacancy in the position of Township Manager on February 7, 2025; and

WHEREAS, the Township has considered and determined that O’Sullivan is competent and qualified to perform the duties of the position of Township Manager; and

WHEREAS, O’Sullivan has indicated his willingness to perform the duties of Verona Township Manager; and

WHEREAS, the Parties believe that it is in their best interest to outline the terms and conditions of O’Sullivan’s employment with the Township.

NOW, THEREFORE, the parties hereby covenant and agree as follows:

1. APPOINTMENT. O’Sullivan accepts the appointment as Township Manager and agrees to perform the duties and obligations set forth in the statutes and the ordinances controlling the position and to perform any additional administrative and managerial duties which may be imposed by the Mayor and Council from time to time. Administratively and managerially, O’Sullivan shall be responsible for the daily operation of the Township. The duties and responsibilities of the Township Manager shall be consistent with those set forth in N.J.S.A. 40:69A-95 as amended from time to time; the Code of the Township; and generally accepted management practice in municipalities governed by the Optional Municipal Charter Law: Council-Manager Plan of government. O’Sullivan shall exert his best effort in the performance of his duties.

2. TERM. This Agreement shall be effective from February 7, 2025, and shall terminate on February 6, 2028, unless terminated earlier by the Township in accordance with N.J.S.A. 40:69A-93. O’Sullivan may also terminate this Agreement, with or without reason, on 90 days’ notice.

3. SALARY. O’Sullivan’s annual salary shall be as follows: \$186,000 from February 7, 2025 to February 6, 2026; \$191,000 from February 7, 2026 to February 6, 2027; \$196,000 from February 7, 2027 to February 6, 2028. O’Sullivan shall not receive overtime, compensatory time, or any other monetary or non-monetary remuneration for hours worked in excess of 7 hours per day or 35 hours per week.

4. **RETIREMENT.** The Township shall make statutory contributions to the appropriate State of New Jersey retirement plan.
5. **WORKWEEK/HOURS.** O'Sullivan is responsible and accountable for the operation of all of the departments in the Township and therefore, no specific hours of work can be determined. O'Sullivan shall spend sufficient time in his official capacity as Township Manager to ensure the smooth and responsible operation of the Township of Verona and to meet his duties and responsibilities under this Agreement. O'Sullivan's working hours shall, at a minimum, mirror the official operating hours of Verona Municipal Building; he shall also be present for all regular and special Township Council meetings, committee meetings and all other meetings, hearings and proceedings at which the Township Manager should be in attendance. During the term of this Agreement O'Sullivan shall devote his full time and attention in the performance of his Township Manager duties and will not accept any other employment.
6. **VACATION DAYS.** O'Sullivan shall be entitled to receive paid vacation leave of twenty-two (22) days per year. O'Sullivan shall be entitled to schedule his vacation time, provided that he shall not take vacation leave unless subordinates are available to assume control of, and responsibility for, the operation of the Township. O'Sullivan shall be required to provide the Mayor and Council his requested vacation days, in writing, at least two (2) weeks in advance of the beginning of the vacation period. If, in the sole judgment of the Mayor and Council, the vacation period selected conflicts with a planned Township activity that requires the presence of the Township Manager, the Mayor and Council shall have the right to require O'Sullivan to select a different vacation period. Unused vacation days may not be carried beyond December 31st of the year in which they were earned, but O'Sullivan may apply to the Mayor and Council to carry vacation days to the following year. An application to carry over vacation days shall be approved or disapproved in the sole and absolute discretion of the Township Council. Although the annual amount of vacation days to be earned may be used before they are accumulated, vacation days shall be earned and accumulate at the rate of 1.66 vacation days per month. O'Sullivan shall be entitled to payment for accumulated unused vacation days upon his separation of employment up to a maximum of 20 vacation days.
7. **SICK TIME.** O'Sullivan shall be entitled to receive paid sick leave of fifteen (15) days in accordance with standard practices of the Township. Unused sick leave days shall be permitted to be carried forward annually without limitation, but shall not be paid upon retirement, resignation or separation of employment for any reason.
8. **PERSONAL DAYS.** O'Sullivan shall be entitled to four (4) paid personal days per calendar year. Personal days may not be carried over from year to year and any unused personal days at the end of each calendar shall be lost. Although the annual amount of personal days to be earned may be used before they are accumulated, personal days shall be earned and accumulate at the rate of 1 every 3 months. Unused personal days shall not be paid upon retirement, resignation or separation of employment for any reason.
9. **FAMILY ILLNESS DAYS.** O'Sullivan will be entitled to three (3) days off with pay per year to care for a child, spouse, or parent with a serious illness or injury. These days shall not carry

over to the next year. Unused personal days shall not be paid upon retirement, resignation or separation of employment for any reason.

10. HEALTH BENEFITS. During the term of this Agreement, O'Sullivan shall be provided with health, dental, and prescription insurance coverage for him and any eligible family members (spouse and minor children). The health, dental, and prescription coverage shall be in plans equal to or better than that provided to the other department heads in the Township of Verona. O'Sullivan will contribute via payroll withholding the percentage of the premiums in accordance with contribution schedules established by Public Law 2011, Chapter 78. O'Sullivan will be entitled to a health insurance waiver payment on the same schedule as Township department heads if he chooses to opt-out of coverage and demonstrates proof of insurance in an outside plan.

11. PROFESSIONAL MEMBERSHIPS. The Township shall pay directly O'Sullivan's dues for membership in I.C.M.A., N.J.M.M.A., I.P.M.A., and the New Jersey League of Municipalities.

12. EXPENSES. The Township shall reimburse O'Sullivan for reasonable occasional expenses incurred by him in connection with his duties as Township Manager provided such expenses are approved by the Mayor and Council. Such approval shall be obtained in advance whenever possible.

13. RESIDENCY. Residency within the Township of Verona shall not be required,; however, O'Sullivan shall maintain a residency within a 15 mile radius of the Township borders.

14. TOWNSHIP PROPERTY. Upon separation of his employment, O'Sullivan shall return all Township property including, but not limited to, keys, Township identification, books, computers, mobile phones, records, and any other Township property in his custody and possession.

15. ENTIRE AGREEMENT. This Agreement represents the entire Agreement between the parties, and there are no other agreements, whether written or oral, which affect its terms. This Agreement may be amended only by a subsequent written agreement signed by both Parties. This Agreement represents and incorporates the complete and final understanding by the Parties on all issues, which were or could have been the subject of negotiations.

16. SEVERABILITY. If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or part, this Agreement shall continue to be valid as to the other provisions thereof and the remainder of the affected provision.

17. EXECUTION AND COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute only one instrument. Any one of such counterparts shall be sufficient for the purpose of proving the existence and terms of this Agreement and no party shall be required to produce an original or all of such counterparts in making such proof.

18 APPLICABLE LAW. This Agreement shall be governed only by and construed, in all respects, solely in accordance with the laws of the State of New Jersey.

IN WITNESS WHEREOF, they set their hands and seals to this Agreement effective on the ___ day of December, 2025.

ATTEST:

TOWNSHIP OF VERONA:

By: _____
JENNIFER KIERNAN
TOWNSHIP CLERK

DR. CHRISTOPHER TAMBURRO
MAYOR

WITNESS:

By: _____

KEVIN O'SULLIVAN

DATED: _____

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2024-___

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**ACCEPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUNDS FOR THE 2024 PROGRAMMING YEAR**

WHEREAS, the Township of Verona received notice, from the office of Essex County Housing and Community Development, of a Community Development Block Grant (CDBG) prospective budget for program year 2024 in the amount of \$40,000; and

WHEREAS, the Essex County Housing and Community Development office has recommended that the allocation for the program year 2024 Consolidation Plan be proposed in the amount of \$40,000 and be utilized for ADA improvements to Town Hall and the Verona Community Center.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, that the use of CDBG funds are hereby approved and the Mayor is authorized to execute any subrecipient agreements.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2024-___

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**ACCEPTING THE AWARD OF THE 2024 SFY NEW JERSEY STATE
BODY ARMOR REPLACEMENT FUND GRANT**

WHEREAS, the Verona Police Department has been awarded a grant in the sum of \$2,782.14 from the New Jersey Department of Law and Public Safety, Office of the Attorney General for the Body Armor Replacement Fund (BARF) Program for a period covering January 1, 2024 through December 31, 2024; and

WHEREAS, the Township is not required to match the contribution provided by the Program.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, New Jersey hereby authorizes the acceptance for the 2023 SFY Body-Armor Grant in the amount of \$2,782.14.

BE IT FURTHER RESOLVED that the Township Manager, Chief of Police, Municipal Clerk and any other officer deemed appropriate are hereby authorized to execute any and all documents necessary to accept this grant.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2024-___

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING THE INSERTION INTO THE CY2024 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A SPECIAL ITEM OF REVENUE IN THE FORM OF THE NEW JERSEY STATE BODY ARMOR REPLACEMENT FUND GRANT

WHEREAS, *N.J.S.A. 40A:4-87* provides that the Director of the Division of Local Government Services (the "Director") may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the Township of Verona has received \$2,782.14 from the State of New Jersey in the form of the Body Armor Replacement Fund Grant and wishes to amend its CY2024 Municipal Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, State of New Jersey hereby requests the Director to approve the insertion of an item of revenue in the CY2024 Municipal Budget in the sum of \$2,782.14 which is now available as revenue from:

- Miscellaneous Revenues - Section F:
- Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services -
- Public and Private Revenues Offset with Appropriations:
- Body Armor Grant

BE IT FURTHER RESOLVED that the Director to approve the insertion of an item of revenue in the CY2024 Municipal Budget in the like sum of \$2,782.14 appropriated under the caption of:

- General Appropriations:
- (A) Operations - Excluded from "CAPS"
- Public and Private Revenues Offset with Appropriations:
- Body Armor Grant

BE IT FURTHER RESOLVED that a copy of this Resolution will be electronically filed with the Director for approval as required by law.

ROLL CALL:

- AYES:**
- NAYS:**
- ABSENT:**
- ABSTAIN:**

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON DSECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2024-___

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZING THE TOWNSHIP OF VERONA TO ENTER INTO A
COOPERATIVE PRICING SYSTEM WITH 791 PURCHASING
COOPERATIVE FOR THE PURCHASE OF GOODS AND SERVICES**

WHEREAS, N.J.S.A 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into a voluntary cooperative pricing for its administration; and

WHEREAS, 791 Purchasing Cooperative has offered voluntary participation in the cooperative pricing system for the purchase of goods and services.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that pursuant to the provisions of N.J.S.A. 40A:11-11(5), the administration is hereby authorized to enter into a voluntary Cooperative Pricing System with 791 Purchasing Cooperative.

BE IT FURTHER RESOLVED that 791 Purchasing Cooperative shall be responsible for complying with the provisions of the Local Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

- ROLL CALL:**
AYES:
NAYS:
ABSENT:
ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2024-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**RESOLUTION TO CLARIFY AWARDING CONTRACT No. 2024-17
TOWN HALL REPOINTING AND WINDOW REPLACEMENT**

WHEREAS, resolution # 2024-231 awarded contract #2024-17, Town Hall Repointing and Window Replacement to Panoramic Window & Door Systems, at a regular meeting held on December 2, 2024; and

WHEREAS, the wording of the resolution was to award in a base bid amount of \$773,000.

NOW, THEREFORE BE IT RESOLVED, this resolution is to clarify that the award is for a base bid with alternates in the amount of \$773,000.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON DECEMBER 2, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2024-___

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

CANCEL TAXES BLOCK 902 LOT 11 TOTALLY EXEMPT VETERAN

WHEREAS, the Tax Collector was notified from the Tax Assessor's office that Block 902 Lot 11, property known as 109 Linden Avenue, as of October 3, 2024 should be totally exempt due to the owner being a totally disabled veteran, and

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector be authorized to cancel a portion of the 4th quarter billing on Block 902 lot 11.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2024-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING A CONTRACT WITH GROUNDVIEW, LLC

WHEREAS, the Township of Verona purchases Christmas decorations annually; and

WHEREAS, Groundview, LLC provides such goods; and

WHEREAS, the QPA has determined and certified in writing that the value of the service will exceed the pay to play threshold of \$17,500 but will not exceed \$20,000; and,

WHEREAS, Groundview, LLC, 18 Wayland Drive, Verona, New Jersey has completed and submitted a Business Entity Disclosure Certification which certifies that Groundview, LLC has not made any reportable contributions to a political or candidate committee in the Township of Verona in the previous one year, and that the contract will prohibit Groundview, LLC from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Verona that a contract is awarded to Groundview, LLC. to provide Christmas decorations in and around the Township of Verona:

1. The Council hereby authorizes the Township Manager, or his designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
2. The Township is in receipt of the Stockholder Disclosure form, Contribution Disclosure form, Certificate of Employee Information Report, Business Registration Certificate, and Certificate of Insurance.
3. The services requested shall not exceed \$20,000 and no services or materials shall be requested without a certification of funds.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

**PAY TO PLAY
POLITICAL CONTRIBUTION DISCLOSURE**

GROUNDVIEW LLC
Company Name

<i>Required by Township of Verona</i>	<i>Item</i>	<i>Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/></i>
<input checked="" type="checkbox"/>	Document Checklist - COMPLETE	
<input checked="" type="checkbox"/>	Vendor Information Sheet - COMPLETE	
<input checked="" type="checkbox"/>	Business Registration Certificate - READ AND SUBMIT	
<input checked="" type="checkbox"/>	Business Entity Disclosure Certification - SIGN AND NOTARIZE	
<input checked="" type="checkbox"/>	Political Contribution Disclosure Certification Form - SIGN	
<input checked="" type="checkbox"/>	Ownership Disclosure Certification Form - SIGN AND NOTARIZE	

Corporate Name: GROUNDVIEW LLC
 Signature: *Patrick Fioso* Date: 12/4/24
 Print Name: PATRICK FIOSO Title: Mgr.

RETURN COMPLETED FORMS TO:

Finance Office
 Township of Verona
 600 Bloomfield Avenue
 Verona, New Jersey 07044

ABrynczka@VeronaNJ.org

Pursuant to P.L. 2023, c. 20, businesses receiving contracts must submit these forms to the municipality no later than ten (10) days PRIOR to the contract being awarded.

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
VENDOR INFORMATION SHEET

COMPANY NAME: Groundview LLC

ADDRESS: 18 Wayland Drive
Verona, NJ 07044

PHONE NUMBER: 973-857-1817

FAX NUMBER: N/A

FEDERAL I.D. NUMBER: 463-677-999/000

NAME OF PERSON PREPARING BID: PAT FILOSO

PHONE NUMBER: 973-857-1817 EXT. /

CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL

NAME: PAT FILOSO

ADDRESS: 18 Wayland Drive
Verona, NJ 07044

PHONE: 973-857-1817 FAX NUMBER: /

E-MAIL ADDRESS: groundviewllc@gmail.com

PROJECT COORDINATOR

COMPANY NAME: Groundview LLC

ADDRESS: 18 Wayland Drive, Verona, NJ 07044

PHONE NUMBER: 973-857-1817

CELL PHONE NUMBER: _____

FAX NUMBER: /

PERSON TO CONTACT: PAT FILOSO

EMAIL ADDRESS: groundviewllc@gmail.com

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
BUSINESS ENTITY DISCLOSURE CERTIFICATION
 FOR NON-FAIR AND OPEN CONTRACTS
N.J.S.A. 19:44A-20.8

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Grandview LLC (company name) has not made and will not make any reportable contributions pursuant to *N.J.S.A. 19:44A-1 et seq.* that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding *Jan 1, 2022* to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Verona or the respective Essex County political parties listed below pursuant to *N.J.S.A. 19:44A-3(p), (q) and (r)*.

Essex County:	Verona Township Council:
<i>County Democratic Committee</i>	<i>Mayor Dr. Christopher Tamburro</i>
<i>County Republican Committee</i>	<i>Deputy Mayor Jack McEvoy</i>
<i>Commissioner Patricia Sebold</i>	<i>Councilman Alex Roman</i>
<i>Commissioner Wayne L. Richardson</i>	<i>Councilwoman Christine McGrath</i>
<i>Commissioner Romaine Graham</i>	<i>Councilwoman Cynthia Holland</i>
<i>Commissioner Brendan W. Gill</i>	
<i>Commissioner Leonard Luciano</i>	
<i>County Executive Joseph DiVincenzo</i>	
<i>County Clerk Christopher Durkin</i>	
<i>County Surrogate Alturrick Kenney</i>	
<i>County Sheriff Armando B. Fontauro</i>	
<i>County Register of Deeds Juan M. Rivera, Jr.</i>	

Part 3 - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation

July 2024

and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Spousview LLC
Signature of Affiant: [Signature] Title: MBR
Printed Name of Affiant: PATRICK FLOSO Date: 12/4/24

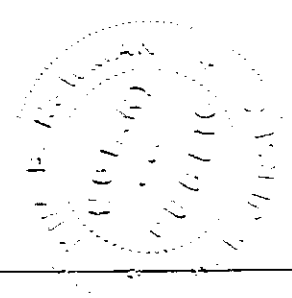
(Notary Stamp/Seal)

Subscribed and sworn before me this
4th day of DECEMBER 2024.

[Signature]
Notary Public

Commission Expires: _____

KIM B. NEWMAN
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES MAY 29, 2026



**STATEMENT OF OWNERSHIP
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

PART III

Any Direct or Indirect Parent Entity Which is Publicly Traded:

“To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.”

Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

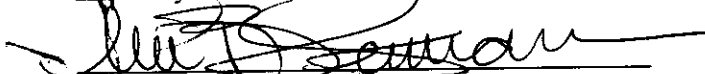
OR

Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

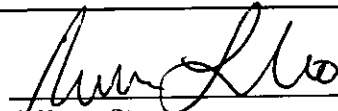
AND

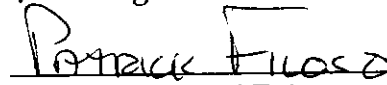
Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

Subscribed and sworn before me this
14th day of December, 2024.



Notary Public

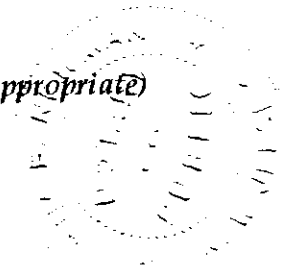


Affiant Signature


Affiant Name and Title

Commission Expires: **KIM B. NEWMAN**
(Notary ~~Public~~ **Public**)
STATE OF NEW JERSEY
MY COMMISSION EXPIRES MAY 29, 2026

(Corporate Seal, if appropriate)



END OF STATEMENT OF OWNERSHIP

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2024-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZING AN INCREASE IN THE CONTRACT WITH NEGLIA
ENGINEERING**

WHEREAS, the Township required a qualified firm to serve as project engineer for the reconstruction of Everett Field; and

WHEREAS, Neglia Engineering, located at 34 Park Avenue, Lyndhurst, New Jersey 07071 was awarded that contract on March 13, 2023 by Resolution No. 2023-055 and increased the amount in Resolution 2024-016; and

WHEREAS, the Township will expend funds above the amount set in Resolution No. 2024-016; and

WHEREAS, these professional services are not to exceed \$234,000 from an account deemed appropriate by the Chief Financial Officer.

THEREFORE, BE IT RESOLVED that the Township Manager or his designee are hereby authorized to increase the contract for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk..

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2024-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

PERMITTING ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter.

1. Purchase, Lease or Acquisition of Real Property pursuant to *N.J.S.A. 10:4-12 (5)*
2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A. 10:4-12 (7)*

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN;

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON DECEMBER 16, 2024.

**JENNIFER KIERNAN, CMC
MUNICIPAL CLERK**