

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2023-087**

A motion was made by Councilman Tamburro; seconded by Councilman McEvoy that the following resolution be adopted:

**AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICE  
AGREEMENT FOR ARCHITECTURAL SERVICES**

**WHEREAS**, the Township requires a qualified firm or Architect to provide professional architectural design services; and,

**WHEREAS**, Township advertised an RFP and reviewed the proposals received; and;

**WHEREAS**, the proposals were evaluated by the Township Manager and it was determined that Solutions Architecture having its principal office at 96 Pompton Ave, 2nd Floor, Verona, NJ 07044 (hereinafter "Architect") is qualified to provide the necessary architectural design services; and,

**WHEREAS**, the Council approved Solutions Architecture to provide architectural design services; and

**WHEREAS**, the Township has the need for the Architect to design a public safety building; and

**WHEREAS**, the Architect has submitted the attached proposal to perform the required services; and

**WHEREAS**, the Administration recommends retaining the Architect to perform the services described in the attached proposal for an amount not to exceed \$185,500 for calendar year 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona that the Township Manager, or his designee, is authorized to execute a contract with Solutions Architecture in accordance with the attached RFP submission and subject to the following:

1. The award of this contract is subject to finalization of the contract terms which shall include a clause that it may be terminated by the Township at any time and the Architect shall only be paid for the work performed up to the date of termination.
2. Any contract amendments or change orders which may become necessary shall be subject to the Township's ability to appropriate sufficient funds, which appropriation shall be at the sole discretion of the Township Council.
3. The Council hereby authorizes the Manager, or his designee, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
4. The Township is in receipt of the vendor's Contribution Disclosure and Stockholder Disclosure Certification.
5. Architect may be paid upon passage and certification of this resolution, and for a period of ninety (90) days thereafter, before the final execution of a contractual agreement. Said payments shall be in accordance with this resolution and the RFP as is fully delineated herein. If a finalized contract is not entered within ninety (90) days following the date of the herein resolution, all work and payments will be put on hold until the contract is finalized. The vendor shall be entitled to payment upon submission of an appropriate invoice for all work authorized and performed during the ninety (90) day period but not for any work performed thereafter until and unless the contract is finalized and fully executed by both parties.
6. The Manager, or his designee, is hereby authorized to execute an agreement as outlined herein with Solutions Architecture, 96 Pompton Ave, 2nd Floor, Verona, NJ 07044.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath

**NAYS:**

**ABSENT (Recusal):** Roman

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON APRIL 25, 2023.**

  
JENNIFER KIERNAN, RMC  
MUNICIPAL CLERK

