

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2023-040

A motion was made by Councilwoman Holland; seconded by Deputy Mayor McGrath that the following resolution be adopted:

**AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE
CONTRACT WITH BROWN & BROWN METRO, LLC**

WHEREAS, the Township of Verona requires the performance of Risk Management Services; and

WHEREAS, the Township of Verona, solicited receipt of competitive proposals through a Request for Proposal process (RFP)"; and

WHEREAS, a proposal was received in accordance with the duly published RFP from Brown & Brown Metro, LLC; and

WHEREAS, Brown & Brown Metro, LLC has completed and submitted the attached Business Entity Disclosure Certification which certifies that the contract will prohibit Brown & Brown Metro LLC from making any reportable contributions through the duration of the contract.

WHEREAS, the cost for said professional services shall not exceed \$17,500 without consent of the Township Council.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex and the State of New Jersey that the Township Manager and Municipal Clerk are hereby authorized to execute a contract, in a form subject to the approval of the Township Attorney, with Brown & Brown Metro, LLC, 75 Livingston Avenue, Roseland, New Jersey 07068 for Risk Management Services, as detailed in their submitted proposal dated November 9, 2022 for 2023 services.

BE IT FURTHER RESOLVED, this expenditure shall be charged to Budget Account No. 03-23-220-028 or any other account that may be deemed appropriate by the Interim Chief Financial Officer or their designee, and the availability of funds have been contingently certified by the Interim Chief Financial Officer of the Township pending approval of the 2023 Budget.

BE IT FUTHER RESOLVED that the Township Manager and the Municipal Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES: Holland, McEvoy, McGrath, Roman

NAYS:

ABSTAIN: Tamburro

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON FEBRUARY 6, 2023.


**JENNIFER KIERNAN, RMC
MUNICIPAL CLERK**

