

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2023-039

A motion was made by Councilman Tamburro; seconded by Mayor Roman that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH ROUND HILL RISK PARTNERS,
LLC, MARK FERRARA FOR SERVICES AS HEALTH CARE BROKER FOR
THE TOWNSHIP OF VERONA**

WHEREAS, the Township of Verona needs the services of a professional Health Care Broker to handle certain insurance matters for the Township; and

WHEREAS, the Township desires to make this appointment under the provisions *N.J.S.A. 19:44A-20.5*, as a non-fair and open contract; and

WHEREAS, the Township Manager has determined that the value of these services may exceed \$17,500; and

WHEREAS, the Township Manager has determined that it would be beneficial in to appoint Round Hill Risk Partners, LLC 97 Main Street, Suite 201 Chatham New Jersey 07928 as the Township Health Broker; and

WHEREAS, the cost for said professional services shall be set at the amount of \$1,200 per month to be paid while the Township's Medical and Dental coverage is provided by the Bergen Municipal Health Insurance Fund and Prescription Drug coverage is provided by Benecard Services Inc. If the Township were to move Prescription Drug coverage from Benecard Services Inc. to the Bergen Municipal Health Insurance Fund, an additional set amount of \$1,800 per month will be paid as compensation for said services. The amount of the contract shall not exceed \$36,000 without consent of the Township Council; and

WHEREAS, Round Hill Risk Partners, LLC has completed and submitted the attached Business Entity Disclosure Certification which certifies that the company has not made any reportable contributions to a political or candidate committee in the Township of Verona in the previous one year, and that the contract will prohibit Round Hill Risk Partners, LLC from making any reportable contributions through the duration of the contract; and

WHEREAS, this expenditure shall be charged to Budget Account No. 03-23-220-028 or any other account that may be deemed appropriate by the Interim Chief Financial Officer or their designee, and the availability of funds have been contingently certified by the Interim Chief Financial Officer of the Township pending approval of the 2023 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Round Hill Risk Partners, LLC (Mark Ferrara), 97 Main Street, Chatham, NJ 07928 is hereby appointed as the Health Insurance Broker and shall be set at the amount of \$1,200 per month to be paid while the Township's Medical and Dental coverage is provided by the Bergen Municipal Health Insurance Fund and Prescription Drug coverage is provided by Benecard Services Inc. If the Township were to move Prescription Drug coverage from Benecard Services Inc. to the Bergen Municipal Health Insurance Fund, an additional set amount of \$1,800 per month will be paid as compensation for said services. The amount of the contract shall not exceed \$36,000 without consent of the Township Council.

BE IT FURTHER RESOLVED, that no minimum payment is implied or guaranteed, the Township reserves the right to cancel this contract upon thirty (30) days' notice and the Professional shall only be paid for the work completed or on a pro-rated amount if the contacts calls for a monthly retainer.

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification and Determination of Value are to be placed on file with this Resolution.

BE IT FURTHER RESOLVED that this expenditure shall be charged to Budget Account No. 03-23-220-028 or any other account that may be deemed appropriate by the Interim Chief Financial Officer or their designee, and the availability of funds have been contingently certified by the Interim Chief Financial Officer of the Township pending approval of the 2023 Budget.

BE IT FUTURE RESOLVED that the Township Manager and the Municipal Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES: Holland, Tamburro, McEvoy, McGrath, Roman

NAYS:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON FEBRUARY 6, 2023.


JENNIFER KIERNAN, RMC
MUNICIPAL CLERK



DETERMINATION OF VALUE

TO: Mayor and Council of the Township of Verona

FROM: Joseph D'Arco, Township Manager

RE: Health Insurance Broker

DATE: January 24, 2023

This memorandum is being written to request your approval of a resolution authorizing the award of a contract pursuant to *N.J.S.A. 19:44A-20.5*, for professional services.

Contractor: Round Hill Risk Partners, LLC (Mark Ferrara)
97 Main Street
Suite 201
Chatham, New Jersey 07928

Cost: \$1,200 per month to be paid while the Township's Medical and Dental coverage is provided by the Bergen Municipal Health Insurance Fund and Prescription Drug coverage is provided by Benecard Services Inc. If the Township were to move Prescription Drug coverage from Benecard Services Inc. to the Bergen Municipal Health Insurance Fund, an additional set amount of \$1,800 per month will be paid as compensation for said services. The amount of the contract shall not exceed \$36,000 without consent of the Mayor and Council.

Purpose: Health Insurance Broker

I certify that the value of the contract exceeds \$17,500.00 and is to be awarded as a Non-Fair and Open Contract, pursuant to *N.J.S.A. 19:44A-20.5*.

Joseph D'Arco,
Township Manager