

Minutes of a Regular Meeting of the Verona Township Council on Monday, February 6, 2023, beginning at 7:00 p.m. in the Municipal Building, 600 Bloomfield Avenue, Verona, New Jersey and via Zoom video conferencing platform.

Call to Order:

Municipal Clerk reads notice of Open Public Meetings Act.

Roll Call:

Mayor Alex Roman, Deputy Mayor Christine McGrath, Councilman Jack McEvoy, Councilwoman Cynthia Holland and Councilman Christopher Tamburro are present. Township Attorney Brian Aloia, Township Manager Joseph D'Arco and Municipal Clerk Jennifer Kiernan are also present as well as Steven Neale, Director of Administration and Economic Development.

Mayor's Report:

Mayor Roman invites Essex County Liaison, J. Coltre to the lectern. Mr. Coltre reports on this year's Essex County Deer Management Program, COVID testing and vaccination locations throughout the County and this year's Cherry Blossom Festival.

Mayor Roman remarks on the attack on the synagogue in Bloomfield. He was a judge for the Junior Women's Club Spelling Bee and attended the Sunday Gravy Dinner held by UNICO.

Manager's Report:

Township Manager Joe D'Arco reports that Police Chief Christopher Kiernan is in attendance this evening with a presentation to make to the Council regarding a new police headquarters, which was on the Council's list of expectations when Mr. D'Arco arrived last February. The Chief makes his presentation.

Public Comment on Police HQ Presentation:

Will Battersby,  
Kevin Ryan,

Steve Neale reports that he is working on submitting the firefighter assistance grant. The splash pad at the pool is on schedule. The Township, along with the MIAAC is planning a celebration for Women's History Month where residents can nominate a woman who has made an impact on the community. More info to come. The Sport Swap donation will be on 3/17 and residents can shop the swap on 3/18.

Councilmember's Reports:

Deputy Mayor McGrath thanks the students and teachers who participated in the Lunar New Year's celebration. The Library will be broadcasting two State webinars during Black History Month. She attended the UNICO Sunday Dinner. VMAAC's Family Night is March 9, 2023. Regarding the attack on the Bloomfield synagogue, the Deputy Mayor stands with residents who are concerned with the rise of anti-Semitism.

Councilman McEvoy echoes the sentiments of the Lunar New Year. He attended the UNICO dinner and congratulates Councilman Tamburro as the newest member of UNICO.

Councilman Tamburro thanks UNICO for their wonderful event and thanks all the first responders for their efforts in the early morning accident that took place on Sunday.

Councilwoman Holland acknowledges everyone's tremendous efforts in coordinating the Lunar New Year celebration. The VEC will meet this week. She reminds residents that their utilities cannot be shut off until after March 15.

**ORDINANCE No. 2023-05**

**AN ORDINANCE TO AMEND CHAPTER A565-1 OF THE CODE OF THE TOWNSHIP OF VERONA, "SCHEDULE OF FEES"**

The Municipal Clerk reads Ordinance No. 2023-05 by title into record.

Motion to move Ordinance No. 2023-05 is moved by Councilman McEvoy; seconded by Councilman Tamburro.

Public Hearing:

None.

Council Discussion.

**ROLL CALL:**

**AYES: Holland, Tamburro, McEvoy, Roman**

**NAYS: McGrath**

Ordinance No. 2023-05 is adopted 4-1 and will be published according to law.

**ORDINANCE No. 2023-06**

**AN ORDINANCE AMENDING CHAPTER 493, ARTICLE II OF THE  
TOWNSHIP CODE ENTITLED, "TREE PROTECTION, REMOVAL AND  
REPLACEMENT"**

The Municipal Clerk reads Ordinance No. 2023-06 by title into record.

Motion to move Ordinance No. 2023-06 is moved by Councilman McEvoy; seconded by Councilman Tamburro.

Public Hearing:

Kevin Ryan, [REDACTED]

Council Discussion.

**ROLL CALL:**

**AYES: Holland, Tamburro, McEvoy, McGrath, Roman**

**NAYS:**

Ordinance No. 2023-06 is adopted 5-0 and will be published according to law.

**ORDINANCE # 2023-07**

**FIXING THE SALARIES AND COMPENSATION OF THE PAID  
OFFICERS AND EMPLOYEES OF THE TOWNSHIP FOR THE  
2023 CALENDAR YEAR**

The Municipal Clerk reads Ordinance No. 2023-07 by title into record.

Motion to introduce Ordinance No. 2023-07 is moved by Councilman Tamburro; seconded by Deputy Mayor McGrath.

**ROLL CALL:**

**AYES: Holland, Tamburro, McEvoy, McGrath, Roman**

**NAYS:**

Ordinance No. 2023-07 is adopted 5-0 and will be published according to law.

**ORDINANCE No. 2023-08**

**AN ORDINANCE TO AMEND CHAPTER A565-1 OF THE CODE OF THE  
TOWNSHIP OF VERONA, "SCHEDULE OF FEES"**

The Municipal Clerk reads Ordinance No. 2023-08 by title into record.

A motion is made by Councilman McEvoy to strike the fee in Section 493-23 of this ordinance.

**ROLL CALL:**

**AYES: Tamburro, McEvoy, Roman**

**NAYS: Holland, McGrath**

The amount of the \$25 to obtain a permit to remove a Mature Dead/Diseased/Unsafe Tree is stricken from Ordinance 2023-08 by a vote of 3-2

Motion to Introduce Ordinance No. 2023-08 is moved by Deputy Mayor McGrath; seconded by Councilwoman Holland.

**ROLL CALL:**

**AYES: Tamburro, McEvoy, McGrath, Roman**

**NAYS: Holland, McGrath**

Ordinance No. 2023-08 is introduced 3-2, will be published according to law and a public hearing will be held on February 27, 2023.

**ORDINANCE No. 2023-09**

**AMENDING CHAPTER 140 "VEHICLE AND TRAFFIC" ARTICLE XIV  
"METERED/PERMIT PARKING", TO PERMIT THE TOWNSHIP MANAGER  
TO TEMPORARILY SUSPEND METER PARKING**

The Municipal Clerk reads Ordinance No. 2023-09 by title into record.

Motion to Introduce Ordinance No. 2023-09 is moved by Councilman Tamburro; seconded by Deputy Mayor McGrath.

**ROLL CALL:**

**AYES: Holland, Tamburro, McEvoy, McGrath, Roman**

**NAYS:**

Ordinance No. 2023-09 is introduced 5-0, will be published according to law and a public hearing will be held on February 27, 2023.

Minutes from the January 23, 2023 meeting are unanimously approved.

Public Comment on Consent Agenda Items:

None.

**RESOLUTION No. 2023-031**

A motion was made by Councilman Tamburro; seconded by Councilman McEvoy that the following resolution be adopted:

**ADOPTING THE PLANT SELECTION LIST IN ACCORDANCE WITH THE  
CODE OF THE TOWNSHIP OF VERONA, ARTICLE XI, § 150-11.7**

**WHEREAS**, the Code of Township of Verona Article XI entitled "Buffer and General Landscaping Requirements, § 150-11.7 "Plant selection and placement," requires the Township Council to adopt the recommended plant selection list at least once every February after the Verona Environmental Commission, in coordination with the Planning Board, and with input from other groups and professionals as the Verona Environmental Commission finds necessary, recommends updates to the plant selection list; and

**WHEREAS**, this year the Verona Environmental Commission recommended that the Council make no changes to the plant selection and placement list and readopt the list approved by Resolution 2022-023.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Verona that the plant selection list attached hereto is reaffirmed by the Township Council, the list

shall be considered part of the Code of the Township of Verona by reference therein and the list shall be posted online.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**RESOLUTION No. 2023-032**

A motion was made by Councilman Tamburro; seconded by Councilman McEvoy that the following resolution be adopted:

**REFUNDING TAX LIEN REDEMPTION**

**WHEREAS**, property located at [REDACTED], owned by Annie P. Wolinsky, has been held in tax lien since December 1, 2022; and

**WHEREAS**, payment was received, in the amount of \$793.43 from Lereta Tax Services, clearing the lien as follows:

Certificate #22-00001	
Certificate	\$712.19
4% Redemption Penalty	\$ 14.24
Recording Fee	\$ 55.00
Search Fee	<u>\$ 12.00</u>
	\$793.43
Premium	\$4,300.00
<b>Total</b>	<b>\$5,093.43</b>

**WHEREAS**, this certificate has been held by the Township of Verona and the certificate has been received and properly signed for cancellation.

**NOW, THEREFORE, BE IT RESOLVED**, that the Interim Chief Financial Officer and Tax Collector be authorized to refund, from Trust, \$5,093.43 to:

FIG 20, LLC FBO SEC PTY  
PO Box 12225  
Newark, NJ 07101

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**RESOLUTION No. 2023-033**

A motion was made by Councilman Tamburro; seconded by Councilman McEvoy that the following resolution be adopted:

**PERMITTING ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exists.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter.

1. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A. 10:4-12 (7)*

2. Personnel Matters pursuant to *N.J.S.A. 10:4-12 (8)*

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

Addendum:

Councilman Tamburro requests to remove item M-5 off the Addendum to be voted on separately.

**RESOLUTION No. 2023-034**

A motion was made by Councilman Tamburro; seconded by Mayor Roman that the following resolution be adopted:

**AUTHORIZE BUDGET TRANSFERS BETWEEN APPROPRIATION ACCOUNTS PURSUANT TO N.J.S.A. 40a:40-1**

**WHEREAS**, certain transfers of funds for various 2022 budget appropriations are necessary to cover anticipated expenditures; and

**WHEREAS**, *N.J.S.A. 40a:4-58* provides for transfer of appropriations with an excess over and above the amount deemed necessary to fulfil their purposes to those appropriations deemed to be insufficient;

**WHEREAS**, the appropriations subject to fund transfers hereby are not within those restricted by *N.J.S.A. 40a:4-58* for transfer purposes;

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Verona that the Interim Chief Financial Officer shall and is hereby authorized to make transfers between appropriations accounts of the 2022 Municipal Budget as follows:

	<b>TO</b>	<b>FROM</b>
Building & Grounds - S/W	\$5,000.00	
Recreation - S/W	\$6,000.00	
S&H - S/W	\$17,000.00	
Admin. - S/W		\$15,000.00
Finance - S/W		\$10,000.00
Fire Prevention - S/W		\$3,000.00
<b>TOTAL:</b>	<b><u>\$28,000.00</u></b>	<b><u>\$28,000.00</u></b>

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**RESOLUTION No. 2023-035**

A motion was made by Councilman Tamburro; seconded by Mayor Roman that the following resolution be adopted:

**EXTENDING CONTRACT No. 2022-02  
TREE TRIMMING, REMOVAL & MAINTENANCE SERVICES**

**WHEREAS**, on January 27, 2022 the Township of Verona received two (2) responsive and responsible bids for Contract No. 2022-02 - Tree Trimming, Removal & Maintenance Services; and

**WHEREAS**, Caputo Brothers Tree Service, Inc., 22 Appleton Place, Upper Montclair, New Jersey 07043 was the lowest responsive and responsible bidder and was awarded a twelve-month contract that contained an option to renew for a maximum of four (4) additional twelve month terms; and

**WHEREAS**, the contract shall not be extended so that it runs for more than a total of five consecutive years (this extension brings the contract into its second year); and

**WHEREAS**, any price change included as part of this extension is be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension and shall not exceed the change in the index rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

**WHEREAS**, the terms and conditions of the contract remain substantially the same; and

**WHEREAS**, the Township Manager has indicated that the services are being performed in an effective and efficient manner and recommends that Contract No. 2022-02 be extended and an agreement be executed with Caputo Brothers Tree Service, Inc.; and

**WHEREAS**, this contract is being awarded as an open-ended contract pursuant to *N.J.A.C. 5:30-11.10* and there shall be a maximum of 250 work orders as defined in the bid specifications per contract year (twelve-months); and

**WHEREAS**, the as required amount shall be chargeable at such time as a certification of available funds is made by the Interim Chief Financial Officer upon receipt of a properly executed purchase order.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey as follows:

1. The preamble to this Resolution is hereby incorporated as if more fully set forth herein.
2. Contract No. 2022-02 is renewed for an addition twelve month term (February 6, 2023 - February 5, 2024).
3. No amount of this contract shall be chargeable until such time as to the certification of available funds is made by the Interim Chief Financial Officer, upon receipt of a properly executed Purchase Order pursuant to *N.J.A.C. 5:30-11.10*.
4. No minimum payment is implied or shall be guaranteed under the contract which shall be terminable by the Township with or without reason and contractor shall only be paid for the work completed up to the date of termination.
5. The Township Manager and the Municipal Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**RESOLUTION No. 2023-036**

A motion was made by Councilman Tamburro; seconded by Mayor Roman that the following resolution be adopted:

**EXTENDING CONTRACT No. 2022-08  
FURNISHING OF SNOW PLOW EQUIPMENT & PERSONNEL**

**WHEREAS**, on January 27, 2022 the Township of Verona received one (1) responsive and responsible bid for Contract No. 2022-08- Furnishing of Snow Plowing Equipment & Personnel; and

**WHEREAS**, Martin Contracting, LLC, P.O. Box 15, 49 Commerce Court, Verona, New

Jersey 07044 was the lowest responsive and responsible bidder and a contract was entered into, for a twelve-month period with an option to renew for a maximum of two (2) additional twelve month terms; and

**WHEREAS**, the contract shall not be extended so that it runs for more than a total of three consecutive years (this extension brings the contract into its second year); and

**WHEREAS**, any price change included as part of this extension is be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension and shall not exceed the change in the index rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and

**WHEREAS**, the terms and conditions of the contract remain substantially the same; and

**WHEREAS**, the Township Manager has indicated that the services are being performed in an effective and efficient manner and recommends that Contract No. 2022-08 be extended and an agreement be executed with Martin Contracting, LLC; and

**WHEREAS**, this contract is being awarded as an open-ended contract pursuant to *N.J.A.C. 5:30-11.10* and there shall be a maximum of 50 work orders as defined in the bid specifications per contract year (twelve-months); and

**WHEREAS**, the as required amount shall be chargeable at such time as a certification of available funds is made by the Interim Chief Financial Officer upon receipt of a properly executed purchase order.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey as follows:

6. The preamble to this Resolution is hereby incorporated as if more fully set forth herein.
7. Contract No. 2022-08 is renewed for an addition twelve month term (February 6, 2023 – February 5, 2024).
8. No amount of this contract shall be chargeable until such time as to the certification of available funds is made by the Interim Chief Financial Officer, upon receipt of a properly executed Purchase Order pursuant to *N.J.A.C. 5:30-11.10*.
9. No minimum payment is implied or shall be guaranteed under the contract which shall be terminable by the Township with or without reason and contractor shall only be paid for the work completed up to the date of termination.
10. The Township Manager and the Municipal Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**RESOLUTION No. 2023-037**

A motion was made by Councilman Tamburro; seconded by Mayor Roman that the following resolution be adopted:

**AUTHORIZING AGREEMENT FOR 5G CONSULTANT**

**WHEREAS**, it is necessary for the Township of Verona (the “Municipality”) to retain a consultant to provide municipal services with regard to the Municipality’s communication carriers, carrier agreements and wireless communications facilities, in particular, the installation of next generation mobile networks in the public right-of-way as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and,

**WHEREAS**, the Administration has determined and certified in writing that the value of

the service will not \$17,500; and,

**WHEREAS**, the Municipality desires to appoint Hoplite Communications, LLC, with offices at 197 Route 18, Suite 3000, East Brunswick, NJ 08816, as a Consultant and Designee (hereinafter "Hoplite") to provide municipal services with regard to the Municipality's communications carriers; and

**WHEREAS**, the Township desires to make this appointment under the provisions *N.J.S.A. 19:44A-20.5*, as a non-fair and open contract; and

**WHEREAS**, Hoplite has provided a copy of its consulting proposal, attached hereto and incorporated herein by reference; and

**WHEREAS**, Hoplite has completed and submitted the required Business Entity Disclosure Certification which certifies that the company has not made any reportable contributions to a political or candidate committee in the Township of Verona in the previous one year, and that the contract will prohibit Hoplite from making any reportable contributions through the duration of the contract; and

**WHEREAS**, this expenditure shall be charged to an account that may be deemed appropriate by the Interim Chief Financial Officer or her designee, and the availability of funds have been contingently certified by the Chief Financial Officer of the Township pending approval of the 2023 Budget.

**WHEREAS**, Hoplite will serve as Consultant through December 31, 2023.

**NOW THEREFORE BE IT RESOLVED** by the Township Council of the Township of Verona, County of Essex in the State of New Jersey that Hoplite be and is hereby appointed as a Consultant to the Municipality to provide municipal services with regard to the Municipality's communication carriers as set forth in its summary of services attached hereto and made a part hereof.

**BE IT FURTHER RESOLVED** that the Consultant will provide its services to the Municipality for the term ending December 31, 2023.

**BE IT FURTHER RESOLVED**, that no minimum payment is implied or guaranteed, the Township reserves the right to cancel this contract upon thirty (30) days' notice and the Professional shall only be paid for the work completed or on a pro-rated amount if the contacts calls for a monthly retainer.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and Determination of Value are to be placed on file with this Resolution..

**BE IT FURTHER RESOLVED** that Hoplite has completed and submitted a Business Entity Disclosure Certification which certifies that Hoplite has not made any reportable contributions to a political or candidate committee in the Township of Verona in the previous one year, and that the contract will prohibit the Hoplite from making any reportable contributions through the term of the contract.

**BE IT FUTHER RESOLVED** that the Township Manager and the Municipal Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**RESOLUTION No. 2023-038**

A motion was made by Councilman Tamburro; seconded by Mayor Roman that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH  
LYONS ENVIRONMENTAL SERVICES, LLC**

**WHEREAS**, the Township of Verona does not employ Licensed Sewage Collection, Licensed Water Treatment and Licensed Water Distribution System Operators at the required level and has a need to contract with an outside firm to provide Licensed Sewage Collection,

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Licensed Water Treatment and Licensed Water Distribution System Operators to meet the requirements of the system permits from the New Jersey Department of Environmental Protection; and

**WHEREAS**, the Township desires to acquire Licensed Sewage Collection, Licensed Water Treatment and Licensed Water Distribution System Operators as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

**WHEREAS**, the Administration has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, the Township has solicited the services of Lyons Environmental Services, LLC, 1105 Green Grove Road, Building #2, Neptune, New Jersey 07753 to provide these services for the Township; and

**WHEREAS**, Lyons Environmental Services, LLC has submitted a proposal indicating they will provide the services for the Township; and

**WHEREAS**, the Township Manager recommends that the Council authorize an agreement with Lyons Environmental Services, LLC to provide said services; and

**WHEREAS**, Lyons Environmental Services, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Lyons Environmental Services, LLC has not made any reportable contributions to a political or candidate committee in the in the previous one year, and that the contract will prohibit Lyons Environmental Services, LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, this expenditure shall be charged to an account that may be deemed appropriate by the Interim Chief Financial Officer or her designee, and the availability of funds have been contingently certified by the Chief Financial Officer of the Township pending approval of the 2023 Budget.

**WHEREAS**, the Local Public Contracts Law (*N.J.S.A. 40A:11-5(a)(1)(i)*) permits contracts for professional services to be negotiated and awarded by the governing body without public advertising for bids and requires that the resolution authorizing the award of a contract for professional services without competitive bids and the contract itself be available for public inspection; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Verona, in the County of Essex, New Jersey hereby authorizes contracts with Lyons Environmental Services, LLC, 1105 Green Grove Road, Building #2, Neptune, New Jersey 07753 to provide to provide Licensed Sewage Collection, Licensed Water Treatment and Licensed Water Distribution System Operators not to exceed \$24,000 in the calendar year without further authorization of the Township Council.

**BE IT FURTHER RESOLVED**, that the Township reserves the right to cancel this contract upon thirty (30) days' notice and Lyons Environmental Services, LLC shall only be paid for the work completed; furthermore, no minimum amount of work or payment is implied or guaranteed.

**BE IT FURTHER RESOLVED** that this contract is being awarded pursuant to *N.J.S.A. 19:44A-20.5*.

**BE IT FURTHER RESOLVED** that the Township Manager and the Municipal Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**RESOLUTION No. 2023-039**

A motion was made by Councilman Tamburro; seconded by Mayor Roman that the

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following resolution be adopted:

**AUTHORIZING A CONTRACT WITH ROUND HILL RISK PARTNERS,  
LLC, MARK FERRARA FOR SERVICES AS HEALTH CARE BROKER FOR  
THE TOWNSHIP OF VERONA**

**WHEREAS**, the Township of Verona needs the services of a professional Health Care Broker to handle certain insurance matters for the Township; and

**WHEREAS**, the Township desires to make this appointment under the provisions *N.J.S.A. 19:44A-20.5*, as a non-fair and open contract; and

**WHEREAS**, the Township Manager has determined that the value of these services may exceed \$17,500; and

**WHEREAS**, the Township Manager has determined that it would be beneficial in to appoint Round Hill Risk Partners, LLC 97 Main Street, Suite 201 Chatham New Jersey 07928 as the Township Health Broker; and

**WHEREAS**, the cost for said professional services shall be set at the amount of \$1,200 per month to be paid while the Township's Medical and Dental coverage is provided by the Bergen Municipal Health Insurance Fund and Prescription Drug coverage is provided by Benecard Services Inc. If the Township were to move Prescription Drug coverage from Benecard Services Inc. to the Bergen Municipal Health Insurance Fund, an additional set amount of \$1,800 per month will be paid as compensation for said services. The amount of the contract shall not exceed \$36,000 without consent of the Township Council; and

**WHEREAS**, Round Hill Risk Partners, LLC has completed and submitted the attached Business Entity Disclosure Certification which certifies that the company has not made any reportable contributions to a political or candidate committee in the Township of Verona in the previous one year, and that the contract will prohibit Round Hill Risk Partners, LLC from making any reportable contributions through the duration of the contract; and

**WHEREAS**, this expenditure shall be charged to Budget Account No. 03-23-220-028 or any other account that may be deemed appropriate by the Interim Chief Financial Officer or their designee, and the availability of funds have been contingently certified by the Interim Chief Financial Officer of the Township pending approval of the 2023 Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Round Hill Risk Partners, LLC (Mark Ferrara), 97 Main Street, Chatham, NJ 07928 is hereby appointed as the Health Insurance Broker and shall be set at the amount of \$1,200 per month to be paid while the Township's Medical and Dental coverage is provided by the Bergen Municipal Health Insurance Fund and Prescription Drug coverage is provided by Benecard Services Inc. If the Township were to move Prescription Drug coverage from Benecard Services Inc. to the Bergen Municipal Health Insurance Fund, an additional set amount of \$1,800 per month will be paid as compensation for said services. The amount of the contract shall not exceed \$36,000 without consent of the Township Council.

**BE IT FURTHER RESOLVED**, that no minimum payment is implied or guaranteed, the Township reserves the right to cancel this contract upon thirty (30) days' notice and the Professional shall only be paid for the work completed or on a pro-rated amount if the contacts calls for a monthly retainer.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and Determination of Value are to be placed on file with this Resolution.

**BE IT FURTHER RESOLVED** that this expenditure shall be charged to Budget Account No. 03-23-220-028 or any other account that may be deemed appropriate by the Interim Chief Financial Officer or their designee, and the availability of funds have been contingently certified by the Interim Chief Financial Officer of the Township pending approval of the 2023 Budget.

**BE IT FURTHER RESOLVED** that the Township Manager and the Municipal Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

**ROLL CALL:**

**AYES: Holland, Tamburro, McEvoy, McGrath, Roman**

**NAYS:**

Motion to table discussion of Resolution M-5 in Executive Session is made by Councilman Tamburro; seconded by Deputy Mayor McGrath.

New Business:

Council makes the following appointments by unanimous vote on a motion from Councilman Tamburro; seconded by Councilwoman Holland:

			<b>Term Expires</b>
a.	Rent Control Board		
	i. Fabiola Delgado Luque	Member	06/30/2026
b.	Neighborhood Traffic & Safety Advisory Committee		<b>Unexp. Term Ending</b>
	i. Abigail Chirico	Member	6/30/2024

Council discusses shortening public meetings by adding an additional public comment period after Council Member reports. The Township Attorney advises that after Council Member Reports, a motion be made to suspend the agenda to allow for additional public comment.

Director of Community Services is present to discuss the 2023 Pool membership fees as an additional \$60,000 in revenue is needed to run the Pool utility in 2023.

Public Comment:

Ted White, [REDACTED]

Council enters into Executive Session at 9:45 p.m. and returns into Public Session at 10:33 p.m.

**RESOLUTION No. 2023-040**

A motion was made by Councilwoman Holland; seconded by Deputy Mayor McGrath that the following resolution be adopted:

**AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE  
CONTRACT WITH BROWN & BROWN METRO, LLC**

**WHEREAS**, the Township of Verona requires the performance of Risk Management Services; and

**WHEREAS**, the Township of Verona, solicited receipt of competitive proposals through a Request for Proposal process (RFP)"; and

**WHEREAS**, a proposal was received in accordance with the duly published RFP from Brown & Brown Metro, LLC; and

**WHEREAS**, Brown & Brown Metro, LLC has completed and submitted the attached Business Entity Disclosure Certification which certifies that the contract will prohibit Brown & Brown Metro LLC from making any reportable contributions through the duration of the contract.

**WHEREAS**, the cost for said professional services shall not exceed \$17,500 without consent of the Township Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, County of Essex and the State of New Jersey that the Township Manager and Municipal Clerk are hereby authorized to execute a contract, in a form subject to the approval of the Township Attorney, with Brown & Brown Metro, LLC, 75 Livingston Avenue, Roseland, New Jersey 07068 for Risk Management Services, as detailed in their submitted proposal dated November 9, 2022 for 2023 services.

**BE IT FURTHER RESOLVED**, this expenditure shall be charged to Budget Account No. 03-23-220-028 or any other account that may be deemed appropriate by the Interim Chief Financial Officer or their designee, and the availability of funds have been contingently certified

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by the Interim Chief Financial Officer of the Township pending approval of the 2023 Budget.

**BE IT FUTHER RESOLVED** that the Township Manager and the Municipal Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

**ROLL CALL:**

**AYES:** Holland, McEvoy, McGrath, Roman

**NAYS:**

**ABSTAIN:** Tamburro

Adjournment:

A motion to adjourn the meeting at 10:34 p.m. is made by Councilman Tamburro; seconded by Councilman McEvoy. The next regular scheduled meeting of the Township Council is February 27, 2023 at 7:00 p.m.

Respectfully submitted,

  
Jennifer Kiernan, Municipal Clerk

  
Alex Roman, Mayor

APPROVED: February 27, 2023