

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2022-170

A motion was made by Councilman McEvoy; seconded by Councilwoman Holland that the following resolution be adopted:

**APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2021
MUNICIPAL AUDIT**

WHEREAS, the Township of Verona has received a report of audit for the year ending December 31, 2021; and

WHEREAS, Local Finance Notice No. 92-15 dated July 8, 1992 requires that the Chief Financial Officer submits a Corrective Action Plan for all findings in the audit within 60 days of receipt of the Report of Audit; and

WHEREAS, the Chief Financial Officer has prepared a Corrective Action Plan relating to the findings of the 2021 Audit.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, New Jersey, does hereby approve the Corrective Action Plan for the year 2021 as submitted by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to forward a copy of this resolution and the Corrective Action Plan to the Director of the Division of Local Government Services.

ROLL CALL:

AYES: Holland, Tamburro, McEvoy, McGrath, Roman

NAYS:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON SEPTEMBER 19, 2022.


JENNIFER KIERNAN
MUNICIPAL CLERK



MAYOR
ALEX ROMAN
DEPUTY MAYOR
CHRISTINE McGRATH
COUNCILMEMBERS
JACK McEVOY
CYNTHIA L. M. HOLLAND
CHRISTOPHER H. TAMBURRO

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY



TOWNSHIP MANAGER
JOSEPH O. D'ARCO
TOWNSHIP CLERK
JENNIFER KIERNAN
TOWNSHIP ATTORNEY
BRIAN J. ALOIA, ESQ.

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CORRECTIVE ACTION REPORT
VERONA TOWNSHIP, ESSEX COUNTY

Audit 12/31/2021

<u>Finding #1</u>	Instances in which quotes were not provided for items selected for review which exceeded 15% of the bid threshold
<u>Description</u>	Local public contracts law requires competitive quotations be obtained when over the threshold.
<u>Analysis</u>	Transaction testing found purchases over the quotation threshold where quotes were not obtained from multiple sources.
<u>Corrective Action</u>	The Township has communicated proper purchasing guidelines to all its departments and outside volunteer agencies as well. Staff that assist with purchasing duties in their department will be required to attend the Introduction to Public Purchasing class through Rutgers University so they will have a basic knowledge of the various thresholds and an overview of the Local Public Contracts Law.
<u>Implementation Date</u>	January 2023