

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2022-122**

A motion was made by Deputy Mayor McGrath; seconded by Councilwoman Holland that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH EDMUNDS & ASSOCIATES, INC.**

**WHEREAS**, there exists a need to renew the software maintenance for the Edmunds System; and

**WHEREAS**, services such as support and/or maintenance of proprietary hardware and software may be awarded without competitive bidding pursuant to *N.J.S.A. 40A:11-5(dd)*; and

**WHEREAS**, the Qualified Purchasing Agent concurs that Edmunds & Associates, Inc. shall be awarded a contract to provide said services; and

**WHEREAS**, Temporary Chief Financial Officer has certified the availability of funds for this contract, a copy of said Certification is annexed to this Resolution as Exhibit B; and

**WHEREAS**, the award of the contract to Edmunds & Associates is being made pursuant to *N.J.S.A. 19:44A-20.5* and the Business Entity Disclosure Certification and Political Contribution Disclosure Form completed by Edmunds & Associates, Inc. have been filed with the Township and are annexed to this Resolution as Exhibit C.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Edmunds & Associates, Inc., 301A Tilton Road, Northfield, NJ 08225 is hereby awarded a contract for the software maintenance for the Edmunds software system not to exceed \$28,000.00.

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and Determination of Value are to be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that this contract is being awarded pursuant to *N.J.S.A. 19:44A-20.5*.

**BE IT FURTHER RESOLVED** that a notice of this action shall be published once in the Verona-Cedar Grove Times; and

**BE IT FURTHER RESOLVED** that the Township Manager and the Township Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Township Clerk.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON JUNE 27, 2022.**

  
JENNIFER KIERNAN  
MUNICIPAL CLERK



**EXHIBIT A**

**DETERMINATION OF VALUE**

**TO:** Township Council of the Township of Verona

**FROM:** Steven Neale, Qualified Purchasing Agent

**DATE:** June 22, 2022

This memorandum is being written to request your approval of a resolution authorizing the award of a contract pursuant to *N.J.S.A. 19:44A-20.5*, for professional services.

**Contractor:** Edmunds & Associates, Inc.  
301A Tilton Road  
Northfield, NJ 08225

**Cost:** Not to Exceed \$28,000.00

**Purpose:** Software maintenance for the Edmunds System

I certify that the value of the contract exceeds \$17,500.00 and is to be awarded as a Non-Fair and Open Contract, pursuant to *N.J.S.A. 19:44A-20.5*.



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STEVEN NEALE,  
Qualified Purchasing Agent

**EXHIBIT B**

**TO:** Township Council of the Township of Verona  
**FROM:** Jennifer Muscara, CTC, Temporary Chief Financial Officer  
**RE:** Certification of Availability of Funds  
**DATE:** June 22, 2022

This is to certify to the Township Council that funds for the above referenced contract are available.

**Contractor:** Edmunds & Associates, Inc.  
301A Tilton Road  
Northfield, NJ 08225

**Contract:** Software maintenance for the Edmunds System

Budget Account No.	Amount	Account Description
2-01-20-100-122	NTE \$11,000.00	Admin- Computer Support
2-05-55-502-028	NTE \$8,000.00	W/S - Other Professional/Consultant
2-45-55-502-122	NTE \$8,000	Pool - Computer Support

/s/ Jennifer Muscara  
JENNIFER MUSCARA, CTC  
TEMPORARY CHIEF FINANCIAL OFFICER

# PAY TO PLAY POLITICAL CONTRIBUTION DISCLOSURE

Edmunds Gov Tech

<i>Required by Township of Verona</i>	<i>Item</i>	<i>Page</i>	<i>Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/></i>
<input checked="" type="checkbox"/>	Document Checklist - COMPLETE	2	
<input checked="" type="checkbox"/>	Vendor Information Sheet - COMPLETE	2	
<input checked="" type="checkbox"/>	Business Registration Certificate - READ AND SUBMIT	3	
<input checked="" type="checkbox"/>	Business Entity Disclosure Certification - SIGN AND NOTARIZE	4-5	
<input checked="" type="checkbox"/>	Political Contribution Disclosure Certification Form - SIGN	6-7	
<input checked="" type="checkbox"/>	Ownership Disclosure Certification Form - SIGN AND NOTARIZE	8-11	

Corporate Name: Edmunds GovTech Inc

Signature:  Date: 6-20-22

Print Name: Robert J Edmunds Title: CEO, Owner

**RETURN COMPLETED FORMS TO:**  
 Township Manager's Office  
 Township of Verona  
 600 Bloomfield Avenue  
 Verona, New Jersey 07044  
 (973) 239-4921

**TOWNSHIP OF VERONA, NEW JERSEY  
VENDOR INFORMATION SHEET**

COMPANY NAME: Edmunds GovTech Inc.

ADDRESS: 301 Tilton Road, Northfield, NJ 08225

PHONE NUMBER: 609-645-7333

FAX NUMBER: \_\_\_\_\_

FEDERAL I.D. NUMBER: 22-2403081

NAME OF PERSON PREPARING BID: Richard Evoy

PHONE NUMBER: 609-645-7333 EXT. \_\_\_\_\_

**CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL**

NAME: Richard Evoy

ADDRESS: 301 Tilton Rd., Northfield, NJ 08225

PHONE: 609-645-7333 FAX NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: AR@EdmundsGovTech.com

**PROJECT COORDINATOR**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

CELL PHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

PERSON TO CONTACT: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**TOWNSHIP OF VERONA, NEW JERSEY**  
**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
 FOR NON-FAIR AND OPEN CONTRACTS  
 N.J.S.A. 19:44A-20.8

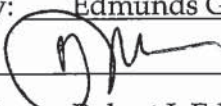
**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Edmunds Gov Tech has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding Jan 1, 2022 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Verona or the respective Essex County political parties listed below pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

<i>Mayor Alex Roman</i>	<i>Councilman Jack McEvoy</i>
<i>Deputy Mayor Christine McGrath</i>	<i>Councilwoman Cynthia Holland</i>
<i>Essex County Republican Organization</i>	<i>Councilman Dr. Christopher Tamburro</i>
	<i>Essex County Democratic Committee</i>


**Part 3 - Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Edmunds GovTech Inc  
 Signature of Affiant:  Title: CEO, Owner  
 Printed Name of Affiant: Robert J. Edmunds Date: 6-20-22

(Notary Stamp/Seal)

Subscribed and sworn before me this  
20 day of JUNE, 2022.

  
 Notary Public

Commission Expires: \_\_\_\_\_

**ADRIANA F. BRUNETTI**  
 Notary Public, State of New Jersey  
 My Commission Expires 01/27/2027

**STATEMENT OF OWNERSHIP  
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

*Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)*

**PART III**

**Any Direct or Indirect Parent Entity Which is Publicly Traded:**

“To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.”

Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

OR

Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.


\_\_\_\_\_  
\_\_\_\_\_

AND

Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

\_\_\_\_\_  
\_\_\_\_\_

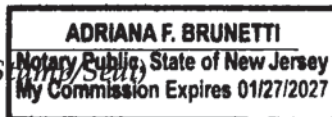
Subscribed and sworn before me this  
20 day of JUNE, 2022.

  
\_\_\_\_\_  
Notary Public

  
\_\_\_\_\_  
Affiant Signature

Robert J Edmund, CEO, Owner  
\_\_\_\_\_  
Affiant Name and Title

Commission Expires:  
(Notary Seal/Stamp)



(Corporate Seal, if appropriate)

**END OF STATEMENT OF OWNERSHIP**