

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2022-107**

A motion was made by Councilman Tamburro; seconded by Councilman McEvoy that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH  
SHERWOOD-LOGAN & ASSOCIATES, INC.**

**WHEREAS**, the Waste Water Treatment Plant requires specific parts for the repair of certain instruments within the grit removal process; and

**WHEREAS**, grit removal process removes all small sediment such as stones and/or bits of plastic from the sewer influent into the Waste Water Treatment Plant; and

**WHEREAS**, the Qualified Purchasing Agent has determined that the value of parts for repair and replacement of certain instruments within the grit removal process exceeds \$17,500.00 which is annexed this Resolution as Exhibit A; and

**WHEREAS**, funds are available to award contracts for the services listed shall be charged to the budget accounts or capital ordinances listed on the availability of funds, a copy of said Certification is annexed to this Resolution as Exhibit B; and

**WHEREAS**, the award of the contract to Sherwood Logan & Associates, Inc. is being made pursuant to *N.J.S.A. 19:44A-20.5* and the Political Contribution Disclosure Form completed by Sherwood Logan & Associates, Inc. have been filed with the Township and are annexed to this Resolution as Exhibit C; and

**THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Sherwood Logan & Associates, Inc., 188 Bayview Avenue, South Amboy, NJ 08879 is hereby awarded a contract for providing the necessary parts to repair the mechanism not to exceed \$38,741; and

**BE IT FURTHER RESOLVED** that this contract is being awarded pursuant to *N.J.S.A. 19:44A-20.5*.

**BE IT FURTHER RESOLVED** that a notice of this action shall be published once in the Verona-Cedar Grove Times; and

**BE IT FURTHER RESOLVED** that the Township Manager and the Municipal Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON MAY 23, 2022.**

  
JENNIFER KIERNAN  
MUNICIPAL CLERK



**EXHIBIT A  
DETERMINATION OF VALUE**

**TO:** Township Council of the Township of Verona  
**FROM:** Steven Neale, Qualified Purchasing Agent  
**RE:** Provide specific parts for certain instruments in need of repair and replacement within the grit removal process at the Waste Water Treatment Plant  
**DATE:** May 23, 2022


This memorandum is being written to request your approval of a resolution authorizing the award of a contract pursuant to *N.J.S.A. 19:44A-20.5*, for professional services.

**Contractor:** Sherwood Logan & Associates  
188 Bayview Avenue  
South Amboy, NJ 08879

**Cost:** Not to Exceed \$38,741.00

**Purpose:** Provide parts, repair and replacement of certain instruments within the grit removal process at the Waste Water Treatment Plant

I certify that the value of the contract exceeds \$17,500.00 and is to be awarded as a Non-Fair and Open Contract, pursuant to *N.J.S.A. 19:44A-20.5*.

  
\_\_\_\_\_  
STEVEN NEALE,  
Qualified Purchasing Agent

**EXHIBIT B**

**TO:** Township Council of the Township of Verona  
**FROM:** Jennifer Muscara, CTC, Temporary Chief Financial Officer  
**RE:** Certification of Availability of Funds  
**DATE:** May 23, 2022

This is to certify to the Township Council that funds for the above referenced contract are available.

**Contractor:** Sherwood Logan & Associates  
188 Bayview Avenue  
South Amboy, NJ 08879

**Purpose:** Provide parts, repair and replacement of certain instruments within the grit removal process at the Waste Water Treatment Plant

Budget Account No.	Amount	Account Description
22-05-502-335	NTE \$38,741	WWTP Pumps & Parts

/s/ Jennifer Muscara  
JENNIFER MUSCARA, CTC  
TEMPORARY CHIEF FINANCIAL OFFICER

# VERONA

Township of Verona, New Jersey



## PAY TO PLAY POLITICAL CONTRIBUTION DISCLOSURE

Required by Township of Verona	Item	Page	Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Document Checklist - COMPLETE	2	KP
<input checked="" type="checkbox"/>	Vendor Information Sheet - COMPLETE	2	KP
<input checked="" type="checkbox"/>	Business Registration Certificate - READ AND SUBMIT	3	KP
<input checked="" type="checkbox"/>	Business Entity Disclosure Certification - SIGN AND NOTARIZE	4-5	KP
<input checked="" type="checkbox"/>	Political Contribution Disclosure Certification Form - SIGN	6-7	KP
<input checked="" type="checkbox"/>	Ownership Disclosure Certification Form - SIGN AND NOTARIZE	8-11	KP

Corporate Name: Sherwood-Logan & Associates

Signature:  Date: 4/24/2020

Print Name: Kelly Plummer Title: General Manager

### RETURN COMPLETED FORMS TO:

Township Manager's Office  
Township of Verona  
600 Bloomfield Avenue  
Verona, New Jersey 07044  
(973) 857-4767

**TOWNSHIP OF VERONA, NEW JERSEY**  
**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
 FOR NON-FAIR AND OPEN CONTRACTS  
 N.J.S.A. 19:44A-20.8

**Part I - Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Sherwood Logan has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding April 1, 2020 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Verona or the respective Essex County political parties listed below pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

<i>Mayor Jack McEvoy</i>	<i>Deputy Mayor Alex Roman</i>
<i>Councilman Kevin J. Ryan</i>	<i>Councilman Ted Giblin</i>
<i>Councilwoman Christine McGrath</i>	
<i>Essex County Republican Organization</i>	<i>Essex County Democratic Committee</i>

**Part 3 - Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Sherwood-Logan & Associates

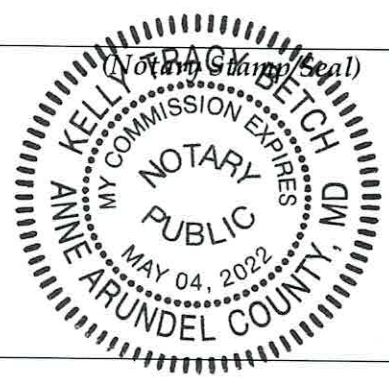
Signature of Affiant: *Kelly Plummer* Title: General Manager

Printed Name of Affiant: Kelly Plummer Date: 4/24/2020

Subscribed and sworn before me this 24<sup>th</sup> day of April, 2020.

*Kelly Betch*  
 Notary Public

Commission Expires: May 04, 2022



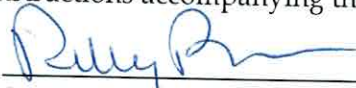
**TOWNSHIP OF VERONA, NEW JERSEY**  
**C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM**  
 FOR NON-FAIR AND OPEN CONTRACTS  
 N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit  
 No later than 10 days prior to the award of the contract.

**Part I - Vendor Information**

Vendor Name:	Sherwood-Logan & Associates		
Address:	2140 Renard Ct.		
City:	Annapolis	State:	MD
		Zip:	21401

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

 _____ Signature	Kelly Plummer _____ Printed Name	General Manager _____ Title
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**Part II - Contribution Disclosure**

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Check here if the information is continued on subsequent page(s)