

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY
RESOLUTION No. 2022-041**

A motion was made by Councilman Tamburro; seconded by Deputy Mayor McGrath that the following resolution be adopted:

**AWARDING CONTRACT No. 2022-02
TREE TRIMMING, REMOVAL & MAINTENANCE SERVICES**

WHEREAS, on January 6, 2022 the Township of Verona advertised in the Verona-Cedar Grove Times for bids for Contract No. 2022-02 – Tree Trimming, Removal & Maintenance Services setting the date for the return of bids as January 27, 2022; and

WHEREAS, on January 20, 2022 the Township of Verona issued Addendum No. 1 to the bid solicitation for Contract No. 2022-02 to correct submission requirements; and

WHEREAS, on January 27, 2022 the Township of Verona received two (2) responsive and responsible bids were received for Contract No. 2022-02; and

WHEREAS, Caputo Brothers Tree Service, Inc., 22 Appleton Place, Upper Montclair, New Jersey 07043 is the lowest responsive and responsible bidder, for a twelve-month period, with the Township's option to renew for a maximum of four additional twelve month terms; and

WHEREAS, the Township Manager/Qualified Purchasing Agent has reviewed the proposal and recommends that Contract No. 2022-02 be awarded to Caputo Brothers Tree Service, Inc. as the lowest responsive and responsible bidder; and

WHEREAS, this contract was advertised and is being awarded as an open-ended contract pursuant to *N.J.A.C. 5:30-11.10* and there shall be a maximum of 250 work orders as defined in the bid specifications per contract year (twelve-months); and

WHEREAS, the as required amount shall be chargeable at such time as a certification of available funds is made by the Chief Financial Officer upon receipt of a properly executed purchase order.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey as follows:

1. The preamble to this Resolution is hereby incorporated as if more fully set forth herein.
2. Contract No. 2022-02 shall be awarded to the lowest responsive and responsible bidder, Caputo Brothers Tree Service, Inc., for a twelve-month period beginning February 7, 2022 and terminating February 6, 2023.
3. The Township Manager, upon recommendation of the Superintendent of Public Works and the Qualified Purchasing Agent shall be authorized to renew Contract No. 2022-02 for a maximum of four additional twelve month terms (February 7, 2023 – February 6, 2024, February 7, 2024 – February 6, 2025, February 7, 2025 – February 6, 2026, and February 7, 2026 – February 6, 2027), without further authorization by the governing body.
4. No amount of this contract shall be chargeable until such time as to the certification of available funds is made by the Chief Financial Officer, upon receipt of a properly executed Purchase Order pursuant to *N.J.A.C. 5:30-11.10*
5. The Township Manager and the Township Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Township Clerk.

ROLL CALL:

AYES: Holland, Tamburro, McEvoy, McGrath, Roman

NAYS:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON FEBRUARY 7, 2022.


JENNIFER KIERNAN
MUNICIPAL CLERK

