

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2022-016**

A motion was made by Councilman McEvoy; seconded by Mayor Roman that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH SHERWOOD-LOGAN &  
ASSOCIATES FOR THE PURCHASE OF A BYPASS PUMP FOR THE  
PRIMARY CLARIFIER PUMP STATION AT THE WASTE WATER  
TREATMENT FACILITY**

**WHEREAS**, the Township has a need to purchase a single stage mix flow pump for use as a backup bypass pump in the Primary Clarifier Pump Station at the Waste Water Treatment Facility; and

**WHEREAS**, the Township received two quotes to purchase the required equipment from Sherwood-Logan & Associates for \$38,755.00 and from eProcess Environmental for \$43,900.00; and

**WHEREAS**, the Township Engineer recommends that a contract be awarded to the vendor providing the lowest quotation, Sherwood-Logan & Associates, 2140 Renard Court, Annapolis, Maryland 21401, in the amount of \$38,755.00; and

**WHEREAS**, the Township Manager/Qualified Purchasing Agent has determined that the value of said services has exceeded \$17,500.00 but will not exceed the Township's bid threshold of \$44,000; and

**WHEREAS**, Temporary Chief Financial Officer has certified the availability of funds for this contract, a copy of said Certification is annexed to this Resolution as Exhibit B; and

**WHEREAS**, the award of the contract to Sherwood-Logan & Associates is being made pursuant to *N.J.S.A. 19:44A-20.5* and the Business Entity Disclosure Certification and Political Contribution Disclosure Form completed by Sherwood-Logan & Associates have been filed with the Township and are annexed to this Resolution as Exhibit C.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Verona, in the County of Essex, New Jersey as follows:


1. The preamble to this Resolution is hereby incorporated as if more fully set forth herein.
2. A contract with the Sherwood-Logan & Associates, 2140 Renard Court, Annapolis, Maryland 21401 is hereby authorized for the purchase a single stage mix flow pump for use as a backup bypass pump in the Primary Clarifier Pump Station at the Waste Water Treatment Facility in the amount of \$38,755.00.
3. That this contract is being awarded pursuant to *N.J.S.A. 19:44A-20.5*.
4. That a notice of this action shall be published once in the Verona-Cedar Grove Times.
5. That the Township Manager and the Township Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Township Clerk.

**ROLL CALL:**

**AYES:** Holland, Tamburro, McEvoy, McGrath, Roman

**NAYS:**

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON JANUARY 3, 2022.**

  
JENNIFER KIERNAN  
MUNICIPAL CLERK



**EXHIBIT A**

**DETERMINATION OF VALUE**

**TO:** Township Council of the Township of Verona  
**FROM:** Matthew Cavallo, Township Manager  
**DATE:** December 31, 2022

This memorandum is being written to request your approval of a resolution authorizing the award of a contract pursuant to *N.J.S.A. 19:44A-20.5*, for professional services.

**Contractor:** Sherwood-Logan & Associates  
2140 Renard Court  
Annapolis, Maryland 21401

**Cost:** 38,755.00

**Purpose:** Purchase a single stage mix flow pump for use as a backup bypass pump in the Primary Clarifier Pump Station at the Waste Water Treatment Facility

I certify that the value of the contract exceeds \$17,500.00 and is to be awarded as a Non-Fair and Open Contract, pursuant to *N.J.S.A. 19:44A-20.5*.



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MATTHEW CAVALLO,  
Township Manager

**EXHIBIT B**

**TO:** Township Council of the Township of Verona  
**FROM:** Jennifer Muscara, CTC, Temporary Chief Financial Officer  
**RE:** Certification of Availability of Funds  
**DATE:** December 31, 2022

This is to certify to the Township Council that funds for the above referenced contract are available.

**Contractor:** Sherwood-Logan & Associates  
2140 Renard Court  
Annapolis, Maryland 21401

**Contract:** Purchase a single stage mix flow pump for use as a backup bypass pump in the Primary Clarifier Pump Station at the Waste Water Treatment Facility

| Budget Account No. | Amount      | Account Description |
|--------------------|-------------|---------------------|
| C-51-44-994-007    | \$38,755.00 | Ord # 2021-27(c)    |

/s/ Jennifer Muscara  
JENNIFER MUSCARA, CTC  
TEMPORARY CHIEF FINANCIAL OFFICER