

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2022-014

A motion was made by Councilman McEvoy; seconded by Mayor Roman that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH PKF O'CONNOR DAVIES, LLP
FOR AUDIT SERVICES FOR CALENDAR YEAR 2022**

WHEREAS, *N.J.S.A. 40A:5-4* requires every local unit to cause an annual audit of their books by a Registered Municipal Accountant licensed in the State of New Jersey; and

WHEREAS, the Township Council has determined that it would be beneficial for the Township Council to appoint the PKF O'Connor Davies, LLP, 293 Eisenhower Parkway, Suite 270, Livingston, New Jersey 07039 to perform Auditing Services pursuant to statute for the fixed amount of \$58,800; and

WHEREAS, the David J. Gannon, RMA, Engagement Principal of PKF O'Connor Davies, LLP, has extensive experience in the field of Municipal Accounting and a long standing history in Verona; and

WHEREAS, the Local Public Contracts Law (*N.J.S.A. 40A:11-5(a)(1)(i)*) permits contracts for professional services to be negotiated and awarded by the governing body without public advertising for bids and requires that the resolution authorizing the award of a contract for professional services without competitive bids and the contract itself be available for public inspection; and

WHEREAS, the award of the contract to PKF O'Connor Davies, LLP is being made pursuant to *N.J.S.A. 19:44A-20.5* and the Business Entity Disclosure Certification and Political Contribution Disclosure Form completed by PKF O'Connor Davies, LLP are annexed to this Resolution as Exhibit C; and

WHEREAS, this expenditure shall be charged to Budget Account Nos. 2-01-20-145-217, 2-05-55-502-278, 2-05-55-502-381, or any other account that may be deemed appropriate by the Chief Financial Officer or his/her designee, and the availability of funds have been contingently certified by the Chief Financial Officer of the Township pending approval of the 2022 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey as follows:


1. The preamble to this Resolution is hereby incorporated as if more fully set forth herein.
2. An agreement with the PKF O'Connor Davies, LLP, 293 Eisenhower Parkway, Suite 270, Livingston, New Jersey 07039 is hereby authorized to provide municipal auditing services for the period commencing on January 1, 2022 and terminating on upon delivery of the 2022 Municipal Audit Report not to exceed \$58,800 without further authorization of the Township Council.
3. That the Township reserves the right to cancel this contract upon thirty (30) days' notice and PKF O'Connor Davies, LLP shall only be paid for the work completed; furthermore, no minimum amount of work or payment is implied or guaranteed.
4. That this contract is being awarded pursuant to *N.J.S.A. 19:44A-20.5*.
5. That a notice of this action shall be published once in the Verona-Cedar Grove Times.

ROLL CALL:

AYES: Holland, Tamburro, McEvoy, McGrath, Roman

NAYS:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON JANUARY 3, 2022.


JENNIFER KIERNAN
MUNICIPAL CLERK



**EXHIBIT A
DETERMINATION OF VALUE**

TO: Township Council of the Township of Verona
FROM: Matthew Cavallo, Township Manager
DATE: December 30, 2021

This memorandum is being written to request your approval of a resolution authorizing the award of a contract pursuant to *N.J.S.A. 19:44A-20.5*, for professional services.

Contractor: PKF O'Connor Davies, LLP
293 Eisenhower Parkway, Suite 270
Livingston, New Jersey 07039

Cost: Not to Exceed \$58,800.00

Purpose: Auditing Services (2022 Calendar Year)

I certify that the value of the contract exceeds \$17,500.00 and is to be awarded as a Non-Fair and Open Contract, pursuant to *N.J.S.A. 19:44A-20.5*.



MATTHEW CAVALLO,
Township Manager

EXHIBIT B

TO: Township Council of the Township of Verona
FROM: Jennifer Muscara, Temporary Chief Financial Officer
RE: Certification of Availability of Funds
DATE: December 31, 2021

This is to certify to the Township Council that funds for the above referenced contract are available.

Contractor: PKF O'Connor Davies, LLP
293 Eisenhower Parkway, Suite 270
Livingston, New Jersey 07039

Contract: Auditing services (2022 Calendar Year)

Budget Account No.	Amount	Account Description
1-01-20-130-217	\$42,000.00	C-Financial-Single Audit Act
1-05-55-502-381	\$15,000.00	W/S-Audit
1-45-55-502-278	\$1,800.00	P-Audit

/s/ Jennifer Muscara
JENNIFER MUSCARA
TEMPORARY CHIEF FINANCIAL OFFICER

DETERMINATION OF VALUE

TO: Township Council of the Township of Verona
FROM: Matthew Cavallo, Township Manager
RE: Professional Services – 2021 Budget Year Audit
Services to be rendered January 1, 2022 through December 31,
2022
DATE: January 22, 2021

This memorandum is being written to request your approval of a resolution authorizing the award of a contract pursuant to *N.J.S.A. 19:44A-20.5*, for professional services.

Contractor: PKF O’Connor Davies, LLP
293 Eisenhower Parkway, Suite 270
Livingston, New Jersey 07039
Cost: \$57,600 Flat Fee
Purpose: Professional Services – 2021 Budget Year Audit
Services to be rendered January 1, 2022 through December 31, 2022

I certify that the value of the contract exceeds \$17,500.00 and is to be awarded as a Non-Fair and Open Contract, pursuant to *N.J.S.A. 19:44A-20.5*.