MINUTES OF THE VERONA BOARD OF ADJUSTMENT MEETING

Thursday May 11, 2023

Present:

Chairman Dan McGinley
Vice Chairman Scott Weston
Mrs. Christy DiBartolo
Mr. Pat Liska
Mr. Lou Russo
Mr. Greg Mascera, Acting Board Attorney
Ms. Marcie Maccarelli, Acting Board Secretary

CALL TO ORDER

Meeting called to order at 8:03 P.M. by Chairman McGinley.
Open Public Meetings Act Statement is read by Acting Secretary Maccarelli & roll taken.

Pledge of Allegiance

Approval Minutes

Chairman McGinley asks for a motion to approve minutes from the Regular meetings held on April 13, 2023. Mr. Liska makes the motion, Vice Chairman Weston seconds. Mrs. DiBartolo abstains. All others present vote in favor. Minutes are approved.

Old Business

1. **Resolution 2023-05**, 151 Claremont Avenue: Vice Chairman Weston makes a motion to approve the variance and Mr. Liska seconds the motion. Mrs. DiBartolo abstains. Board votes and motion passes. Resolution is approved.

2. **Resolution 2023-06**, 30 Pease Avenue: Mr. Liska makes a motion to approve the variance and Vice Chairman Weston seconds the motion. Mrs. DiBartolo abstains. Board votes and motion passes. Resolution is approved.

3. **Resolution 2023-07**, 32 Sunset Avenue: Vice Chairman Weston makes a motion to approve the variance and Mr. Liska seconds the motion. Mrs. DiBartolo abstains. Board votes and motion passes. Resolution is approved.

New Business

1. Set 2023-2024 Meeting Dates for July 1, 2023 to June 30, 2024: Mr. Liska makes a motion to approve the Meeting Dates and Mrs. DiBartolo seconds the motion. Board votes, Chair McGinley abstains. Motion passes & meeting dates are approved.

2023:

- July 13th
- August 10th
- September 14th
- October 12th
- November 9th
- December 14th

2024:

- January 11th
- February 8th
- March 14th
- April 11th
- May 9th
- June 13th

EXECUTIVE SESSION

Chair McGinley advises the Board of the current Zoning & Engineering staffing. The former Board Secretary left her position effective February 3, 2023. The current Acting Secretary began work effective February 6, 2023. The former Zoning Officer left March 14, 2023. The current interim Zoning Officers, Ms. Marisa Tiberi & Ms. Sarfeen Tanweer, came on staff effective March 28, 2023. Acting Secretary Maccarelli advises that Ms. Tiberi & Ms. Tanweer are currently working in tandem to cover the position 2 half days a week (Tuesdays & Wednesdays, 8:30am – 12:30pm) and are remote the remainder of the time. They can be reached by phone or email, when not in office. Vice Chairman Weston asks who is doing onsite inspections, code enforcement/compliance. Mr. Mascera mentions that Mr. Jacobson, who is the Building Inspector, is also the town's Code Enforcement Officer. Acting Secretary Maccarelli advises that in the event that a matter needs to be inspected by someone from Engineering, either Mr. Ten Kate or one of the Zoning Officers contacts Mr. Scott Goodman from Boswell to look into the matter. The Town Engineer is Mr. Peter Ten Kate, from Boswell Engineering; he works remotely as well and is available by email & phone. There is word that a new full time Zoning Officer may potentially be starting in June 2023. Mr. Mascera commends Acting Secretary Maccarelli on the work that she has done thus far with both the Planning Board & Board of Adjustment, Chair McGinley agrees & thanks her for her work. Mrs. DiBartolo asks why there were no new applications on the agenda. Acting Secretary Maccarelli advises that it is due to lack of submissions. There were 2 permit applications that were recently denied & would need to apply for variance if they'd like to try to move forward, but nothing has been received as of yet. Chair McGinley reminds Board Members to submit their financial statements to the Town Clerk, Jennifer Kiernan, if they have not already done so. They were due April 30, 2023. Acting Secretary Maccarelli reminds that going forward the Board Members will be receiving information packets about upcoming applications - hard copies - prior to the meetings & electronic versions will be sent out as back up. At Mr. Russo's suggestion, Acting Secretary Maccarelli asks if the Board Members would give her their phone numbers so she can prepare a contact list.

Adjourn

Vice Chairman Weston makes a motion to adjourn. There was a unanimous agreement to adjourn the meeting at 8:24 PM.

Respectfully submitted,

Marcie Maccarelli
Acting Board of Adjustment Secretary

PLEASE NOTE: Meeting minutes are a summation of the hearing. If you are interested in a verbatim transcript from this or any proceeding, please contact the Board of Adjustment Secretary at 973-857-4777.