



Township of Verona

880 Bloomfield Avenue
Verona, New Jersey 07044

BOARD OF ADJUSTMENT

Telephone (973) 857-4834 Fax (973) 857-5134

INSTRUCTIONS FOR A VARIANCE APPLICATION

THE BOARD REQUIRES FIFTEEN PACKETS TO INCLUDE THE FOLLOWING :

- 1. BASIC APPLICATION**
- 2. SURVEY**
- 3. TAX MAP WITH PROPERTY HIGHLIGHTED**
- 4. PLANS-FOLDED**

THE AFFIDAVIT OF OWNERSHIP AND AFFIDAVIT OF SERVICE MUST BE NOTARIZED.

TWO SETS OF PHOTOS TO REFLECT THE FRONT ,SIDE AND REAR ARE REQUIRED.

THE COLLECTOR WILL PREPARE A LIST OF PROPERTY OWNERS TO BE NOTIFIED AT LEAST TEN (10) DAYS IN ADVANCE OF THE MEETING BY CERTIFIED MAIL, RETURN RECEIPT OR PERSONAL SERVICE.

ALL CORPORATIONS MUST BE REPRESENTED BY AN ATTORNEY.

ALL "D" or USE VARIANCE APPLICANTS MUST HAVE A COURT REPORTER.